

# Application: Growing up Green Charter School II

Brian Martin - martin@gugcs.org  
2022-2023 Annual Report

## Summary

**ID:** 0000000049

**Status:** Annual Report Submission

**Last submitted:** Aug 1 2023 10:37 AM (EDT)

## Entry 1 School Info and Cover Page

**Completed** - Aug 1 2023

### Instructions

#### Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the [Annual Report Portal](#). When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2022-2023 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2023**) or you may not be assigned the correct tasks.

## BASIC INFORMATION

### a. SCHOOL NAME

(Select name from the drop down menu)

GROWING UP GREEN CHARTER SCHOOL II 800000086908

**a1. Popular School Name**

Growing Up Green II

**b. CHARTER AUTHORIZER (As of June 30th, 2023)**

Please select the correct authorizer as of June 30, 2023 or you may not be assigned the correct tasks.

BOARD OF REGENTS

**c. School Unionized**

Is your charter school unionized?

No

**d. DISTRICT / CSD OF LOCATION**

CSD #28 - QUEENS

**e. Date of Approved Initial Charter**

Dec 1 2015

**f. Date School First Opened for Instruction**

Sep 1 2016

## **g. Approved School Mission and Key Design Elements**

*(Regents, NYCDOE and Buffalo BOE authorized schools only)*

The Growing Up Green Charter School (GUGCS) supports children to be conscious, contributing members of their community through a rigorous, anti-racist, anti-bias, curriculum and an engaging green culture. Graduates of GUGCS will be prepared to attend high-performing schools where their interdisciplinary academic foundation, knowledge of sustainability, and strong sense of self sets them apart as leaders and social justice advocates of the future.

### **Dedication to Academic Rigor:**

Our curricular team works to ensure that teachers are delivering both the direct instruction and collaborative components of our academic program with specific intention and rigor based on both Common Core State Standards and student data stemming from internal and external assessments. Our mathematical model incorporates direct instruction supported by enVision Math and TERC, enhanced by the constructive problem-solving strategies developed through Math in the City's inquiry-based program. In Literacy, students are involved in a specific mini-lesson daily followed by individualized strategy groups, guided reading groups, as well as differentiated rotations composed of word study and independent practice. Intervention teachers, co-teachers, and associate teachers support classroom teachers in each core academic subject, providing rigorous differentiation for both students who are struggling with content as well as students in need of more challenging enrichment opportunities. Science instruction is provided twice weekly by both Science Lab teachers and classroom teachers, giving students the opportunity at least once per week for hands-on laboratory experiments. The Social Studies curriculum is guided by New York State Standards and incorporates elements from all other core academic areas to amplify the rigor level within each unit and lesson.

### **Expansive Support Services**

At Growing Up Green, the Support Services Department works closely as a collaborative team to provide specialized support and instruction for at-risk students, English Language Learners, as well as students receiving special education services.

### **Integrated Co-Teaching (ICT) and Special Education Teacher Support Services (SETSS):**

Growing Up Green provides at least one Integrated Co-Teaching (ICT) class per grade, in which the general education teacher and special education teacher use a variety of co-teaching models in order to best provide

instruction to a wide range of learners in a highly inclusive environment. Additionally, we have 4 learning specialists within the department who are able to support students within the ICT classrooms, as well as provide push-in and pull-out Special Education Teacher Support Services (SETSS) for students mandated for small group academic support. Regular opportunities are provided for learning specialists and classroom teachers to meet, observe one another, and discuss strategies for curriculum differentiation.

#### Intervention:

We have 3 intervention teachers at Growing Up Green who are able to provide support both in and out of the classroom for at-risk, struggling students who are identified by data or teacher referral. We implement the Response to Intervention (RtI) model through the use of our “Successful Students Committee” (SSC), a team comprised of Learning Specialists, Intervention Teachers, School Counselors, ELL Specialists, Directors of Instruction, and the Director of Support Services that meets on a weekly basis. Using a case-study approach, SSC serves as a forum for teachers and staff members to collaborate, share strategies for differentiation, and or design a targeted intervention plan. Intervention services run on 6-week cycles, ensuring that student progress is monitored regularly and that students who require more intensive support are quickly identified. This also allows for an intervention to be redesigned if necessary, to best support a student’s particular learning needs. The primary goal of SSC is to ensure that a variety of strategies and consistent supports have been set in place prior to a student referral for special education services.

#### ELL:

Growing Up Green employs the Sheltered Instruction Observation Protocol (SIOP) Model, in support of ELL students in the classroom or in small group instruction outside of the classroom. The SIOP Model is a research-based and validated instructional model for lesson design and delivery. We have an ELL coordinator and 2 ELL teachers who are experts in English as a Second Language and provide in and out of classroom support to ELL students at various levels of proficiency to develop their literacy skills.

#### Counseling:

At Growing Up Green we believe in addition to providing high-quality academic instruction we must also provide support for our students' social, emotional, and behavioral needs. One of the ways we support social and emotional growth in our students is by providing counseling services. We have several school counselors on staff who are available to provide individual and group counseling services. School

Counselors are also available to create and implement classroom workshops around relevant social and emotional topics. Additionally, students are encouraged to reach out to school counselors if they are experiencing challenges or stressors that are impacting them in a negative way. School counselors provide emotional guidance to our students, help students process emotions that may be inhibiting their academic focus, encourage our students to implement healthy coping strategies into their daily lives, and provide behavioral management strategies. We provide a nurturing and supportive environment for our students and we value the social and emotional growth of our students equally as much as we value their academic learning.

#### Hands-On Learning in the Local Environment:

Our model uses a multi-sensory approach that is enhanced by weekly visits to the school's Science Lab and regular field trips. These experiential activities engage students, promote retention of knowledge and develop critical thinking skills. Students gain first-hand understanding and appreciation of our community through neighborhood walks, community observations, resident interviews, guest speakers, and developmentally appropriate research.

#### Actionable Assessment System:

Growing Up Green uses internally developed "Looking Forward, Looking Back" assessments to guide curriculum development and instructional planning, evaluate programs, focus professional development, and hold teachers accountable. Aligned to Common Core State Standards and administered every six weeks, these assessments provide actionable data that teachers use to refine their lessons and identify student's needs as well as content areas needing support. These assessments have been effective predictors of student performance on state tests, allowing school leaders and faculty to identify areas for growth and make progress towards meeting our goals and achieving our mission.

#### Green Education:

Green principles inform the curriculum, instruction, and culture of our schools. Green principles are those guided by sustainably creating a lifestyle or community that does not exceed usage of anything for which we cannot be responsible. Green lessons infuse our meals, code of conduct, instructional materials, recycling practices, and facility design and choices. Green topics are integrated throughout the curriculum. Each grade level takes part in our "Green Ambassadors" program in which each grade level spearheads a particular aspect of sustainable practices, e.g., appreciation of nature, composting, energy reduction, and water conservation. This unit of study is enhanced by weekly Green Living classes co-led by general classroom teachers and the Science teaching team throughout the year. In addition, a segment of each day at GUGCS is known as Explore and Discover (ED) Time,

where many of our green themes emerge as students work on interdisciplinary social studies projects that incorporate skills from all other subjects. This thematic approach engages students and develops a more complex understanding of skills and concepts. In addition, our Science department designs projects that meet NYS and Common Core State Standards while still incorporating themes of sustainability both in the Science Lab and across classrooms.

#### Deliberate School Culture:

At Growing Up Green, sustainability refers not only to resources, but to relationships as well. We have built a collaborative school culture that sustains students, staff, and families alike. As a result, there has been limited faculty and staff turnover and virtually no leadership turnover. Since inception, we have used the Responsive Classroom approach school-wide to build social skills and foster a positive learning environment, which has resulted in a positive school culture with limited discipline issues and no expulsions ever.

#### Professional Environment:

Growing Up Green expects teachers to be active learners and models of lifelong learning for students. Formal training opportunities occur during the summer and regular half-day Professional Development (PD) sessions throughout the school year. Five PD opportunities during the school year are dedicated to the analysis of data from our Looking Forward, Looking Back interim assessments and action planning for standards that need to be readdressed in future units and lessons. Science and Social Studies leaders at GUGCS collaborate with classroom teachers to plan professional developments addressing the question “What does it mean to be green?” and “How can we as a staff implement principles of sustainability into our classrooms?” In addition to guiding curricular development, the ED Time coordinators push into classrooms during ED Time. Finally, Growing Up Green has a robust team of academic leaders, including a Director of Curriculum, Director of Instruction for Kindergarten-2nd Grade, Director of Instruction for 3rd-5th Grade, Lower and Upper School Math and Literacy Coordinators, Director of Special Education and Intervention, Director of Assessment, Director of Counseling, Dean of Students, and ED Time and Specials Coordinator, all of whom collectively provide teachers with support ranging from planning to classroom observations and feedback to formal evaluations.

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#### **h. School Website Address**

[www.gugcs.org](http://www.gugcs.org)

**i. Total Approved Charter Enrollment for 2022-2023 School Year**

748

**j. Total Enrollment on June 30, 2023 - excluding Pre-K program enrollment**

713

**k. Grades Served**

Grades served during the 2022-2023 school year (exclude Pre-K program students):

Use the CTRL button to select multiple grades to accurately capture every grade level served.

**Responses Selected:**

k

1

2

3

4

5

6

7

8

## I. Charter Management Organization

Do you have a [Charter Management Organization](#)?

No

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## FACILITIES INFORMATION

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### m. FACILITIES

Will the school maintain or operate multiple sites in 2023-2024?

Yes, 2 sites

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### School Site 1 (Primary)

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**m1. SCHOOL SITES**

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for previous year (K-5, 6-9, etc.)	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	84-35 152 St. Jamaica, NY 11432	(347) 642-4306	NYC CSD 28	5-8	5-8	Yes

**m1a. Please provide the contact information for Site 1.**

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Andrew Wintner	School Leader	347-642-4306		<a href="mailto:wintner@gugcs.org">wintner@gugcs.org</a>
Operational Leader	Steve Viola	Managing Director of Operations	347-642-4306		<a href="mailto:viola@gugcs.org">viola@gugcs.org</a>
Compliance Contact	Steve Viola	Managing Director of Operations	347-642-4306		<a href="mailto:viola@gugcs.org">viola@gugcs.org</a>
Complaint Contact	Matthew Greenberg	Founder & Director	347-642-4306	646-263-4931	<a href="mailto:greenberg@gugcs.org">greenberg@gugcs.org</a>
DASA Coordinator	Anastasia Khazanova	School Counselor	347-642-4306		<a href="mailto:khazanova@gugcs.org">khazanova@gugcs.org</a>
Phone Contact for After Hours Emergencies	Matthew Greenberg	Founder & Director	347-642-4306	646-263-4931	<a href="mailto:greenberg@gugcs.org">greenberg@gugcs.org</a>

**m1b. Is site 1 in public (co-located) space or in private space?**

Private Space

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**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2023.**

- **Fire inspection certificates must be updated annually. For the upcoming school year 2023-2024, submit a current fire inspection certificate.**
- **If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2023.**

**Site 1 Certificate of Occupancy (COO)**

[G2 MS Certificate of Occupancy.pdf](#)

**Filename:** G2 MS Certificate of Occupancy.pdf **Size:** 148.6 kB

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**Site 1 Fire Inspection Report**

*This is required, marked optional for administrative purposes.*

[MS2 Fire Inspection \(10.28.22\).pdf](#)

**Filename:** MS2 Fire Inspection (10.28.22).pdf **Size:** 189.8 kB

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**School Site 2**

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**m2. SCHOOL SITES**

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for previous year (K-5, 6-9, etc.)	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	89-25 161 Street, Jamaica, NY 11432	347-642-4306	NYC CSD 28	K-4	K-4	Yes

**m2a. Please provide the contact information for Site 2.**

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Tomi Okuyemi	School Leader	347-642-4306		<a href="mailto:okuyemi@gugcs.org">okuyemi@gugcs.org</a>
Operational Leader	Steve Viola	Managing Director of Operations	347-642-4306		<a href="mailto:viola@gugcs.org">viola@gugcs.org</a>
Compliance Contact	Steve Viola	Managing Director of Operations	347-642-4306		<a href="mailto:viola@gugcs.org">viola@gugcs.org</a>
Complaint Contact	Matthew Greenberg	Founder & Director	347-642-4306		<a href="mailto:greenberg@gugcs.org">greenberg@gugcs.org</a>
DASA Coordinator	Casey Smith	School Counselor	347-642-4306		<a href="mailto:csmith@gugcs.org">csmith@gugcs.org</a>
Phone Contact for After Hours Emergencies	Matthew Greenberg	Founder & Director	347-642-4306	646-263-4931	<a href="mailto:greenberg@gugcs.org">greenberg@gugcs.org</a>

**m2b. Is site 2 in public (co-located) space or in private space?**

Private Space

**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 2 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2023.**

- Fire inspection certificates must be updated annually. For the upcoming school year 2023-2024, submit a current fire inspection certificate.
- If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2023.

**Site 1 Certificate of Occupancy (COO)**

[G2 ES Certificate of Occupancy.pdf](#)

**Filename:** G2 ES Certificate of Occupancy.pdf **Size:** 284.1 kB

**Site 2 Fire Inspection Report**

*This is required, marked optional for administrative purposes.*

[G2 ES Fire Inspection\( \(4.11.22\) \(1\).pdf](#)

**Filename:** G2 ES Fire Inspection( (4.11.22) (1).pdf **Size:** 196.9 kB

**n. List of owned, rented, leased facilities not used to educate students**

Separate by semi-colon (;)

none

## CHARTER REVISIONS DURING THE 2022-2023 SCHOOL YEAR

**o. Were there any revisions to the school's charter during the 2022-2023 school year? (Please include approved or pending material and non-material charter revisions).**

*Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.*

No

## ATTESTATIONS

**p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).**

Name	Brian Martin
Position	Assessment Coordinator
Phone/Extension	347-642-4306
Email	<a href="mailto:martin@gugcs.org">martin@gugcs.org</a>

**q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

## Responses Selected:

Yes

As outlined in ENTRY 10:

Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

**Responses Selected:**

Yes

**Signature, Head of Charter School**

Two handwritten signatures in black ink on a light gray background. The first signature is a stylized 'M' followed by a horizontal line. The second signature is a more complex, cursive-style signature with a prominent peak and a horizontal tail.

**Signature, President of the Board of Trustees**

A single, highly stylized handwritten signature in black ink on a light gray background. The signature is very cursive and complex, with many loops and a long horizontal tail.

Date

Aug 1 2023



Thank you.

## Entry 2 Links to Critical Documents on School Website

Completed - Aug 1 2023

### Instructions

**Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy**

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#));
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[\[1\]](#) Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Report when financials have been submitted in November.)

## Form for Entry 2 Links to Critical Documents on School Website

School Name: Growing up Green Charter School II

**Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item**

**4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy**

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the **link** from the school's website for each of the items:

[New York State Report Card](#)

[Emergency Response Plan Memo](#)

[NYSED Subject Matter List](#)

	Link to Documents
1. Current Annual Report (i.e., 2022-2023 Annual Report)	<a href="https://www.gugcs.org/apps/pages/index.jsp?dir=NYSED%20Annual%20Reports/GUG%20II/2022-2023&amp;uREC_ID=209356&amp;type=d&amp;pREC_ID=409549&amp;pageIndex=1">https://www.gugcs.org/apps/pages/index.jsp?dir=NYSED%20Annual%20Reports/GUG%20II/2022-2023&amp;uREC_ID=209356&amp;type=d&amp;pREC_ID=409549&amp;pageIndex=1</a>
2. Board meeting notices, agendas and documents	<a href="https://www.gugcs.org/apps/pages/index.jsp?dir=Growing%20Up%20Green%20Charter%20Schools%20Board%20Minutes/GUGCS%20Minutes/SY%202022-2023&amp;uREC_ID=209358&amp;type=d&amp;pageIndex=1">https://www.gugcs.org/apps/pages/index.jsp?dir=Growing%20Up%20Green%20Charter%20Schools%20Board%20Minutes/GUGCS%20Minutes/SY%202022-2023&amp;uREC_ID=209358&amp;type=d&amp;pageIndex=1</a>
3. New York State School Report Card	<a href="https://www.gugcs.org/apps/pages/index.jsp?uREC_ID=209356&amp;type=d&amp;termREC_ID=&amp;pREC_ID=860859">https://www.gugcs.org/apps/pages/index.jsp?uREC_ID=209356&amp;type=d&amp;termREC_ID=&amp;pREC_ID=860859</a>
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	<a href="https://www.gugcs.org/pdf/GUGCS%20All%20Schools%20Discipline%20Policies_%20Law%20Violation_%20DASA_%20%20Formal%20Complaint%20_Updated%209_28_22_.pdf">https://www.gugcs.org/pdf/GUGCS%20All%20Schools%20Discipline%20Policies_%20Law%20Violation_%20DASA_%20%20Formal%20Complaint%20_Updated%209_28_22_.pdf</a>
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	<a href="https://www.gugcs.org/apps/pages/index.jsp?uREC_ID=209356&amp;type=d&amp;termREC_ID=&amp;pREC_ID=860864">https://www.gugcs.org/apps/pages/index.jsp?uREC_ID=209356&amp;type=d&amp;termREC_ID=&amp;pREC_ID=860864</a>
6. Authorizer-approved FOIL Policy	<a href="https://www.gugcs.org/apps/pages/index.jsp?uREC_ID=209356&amp;type=d&amp;termREC_ID=&amp;pREC_ID=860895">https://www.gugcs.org/apps/pages/index.jsp?uREC_ID=209356&amp;type=d&amp;termREC_ID=&amp;pREC_ID=860895</a>
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	<a href="https://www.gugcs.org/apps/pages/index.jsp?uREC_ID=209356&amp;type=d&amp;termREC_ID=&amp;pREC_ID=860895">https://www.gugcs.org/apps/pages/index.jsp?uREC_ID=209356&amp;type=d&amp;termREC_ID=&amp;pREC_ID=860895</a>

Thank you.



## Entry 3 Progress Toward Goals

Incomplete

### Instructions

#### Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## Entry 3 Progress Toward Goals

### PROGRESS TOWARD CHARTER GOALS

#### Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 1, 2023.

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### 1. ACADEMIC STUDENT PERFORMANCE GOALS

#### Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

**2022-2023 Progress Toward Attainment of Academic Goals**

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1				
Academic Goal 2				
Academic Goal 3				
Academic Goal 4				
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

**2. Do have more academic goals to add?**

(No response)

**2022-2023 Progress Toward Attainment of Academic Goals**

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Meet	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 21				
Academic Goal 22				
Academic Goal 23				
Academic Goal 24				
Academic Goal 25				
Academic Goal 26				
Academic Goal 27				
Academic Goal 28				
Academic Goal 29				
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Academic Goal 59				

Academic Goal 60				
Academic Goal 61				
Academic Goal 62				

**4. ORGANIZATION GOALS**

**For the 2022-2023 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

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**2022-2023 Progress Toward Attainment of Organization Goals**

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

**5. Do have more organizational goals to add?**

(No response)

**6. FINANCIAL GOALS**

**2022-2023 Progress Toward Attainment of Financial Goals**

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

**7. Do have more financial goals to add?**

(No response)

**2021-2022 Progress Toward Attainment of Financial Goals**

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 6				
Financial Goal 7				
Financial Goal 8				
Financial Goal 9				
Financial Goal 10				

Thank you.

## Entry 4 - Audited Financial Statements

Incomplete

### Required of ALL Charter Schools

**ALL SUNY-authorized charter schools** must upload the financial statements and related documents in PDF format into the [Annual Report Portal](#) and into the SUNY Epicenter document management system no later than **November 1, 2023**. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

**ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools** must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2023**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

**PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2023 but will be identified as a required task thereafter and due on November 1, 2023. This is a required task, and it is marked optional for administrative purposes only.**

## Entry 4b – Audited Financial Report Template (BOR/NYC/BOE)

Incomplete

### Instructions - Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download and complete the Excel spreadsheet entitled “Audited Financial Report Template” from the online portal or the [2022-2023 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2023**.

**Please complete one spreadsheet at the Education Corporation level and submit the same spreadsheet for each of the schools.**

**EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.**

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## Entry 4c – Additional Financial Documents

Incomplete

**Regents, NYCDOE and Buffalo BOE authorized schools** must upload financial documents and submit by **November 1, 2023**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a “federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”

1. Advisory and/or Management letter
2. Federal Single Audit
3. Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school<sup>[1]</sup>
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

<sup>[1]</sup> Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

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**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## Entry 4d - Financial Contact Information

Incomplete

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2023**.

## Form for "Financial Contact Information"

### 1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone

### 2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm

### 3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

## Entry 5 – Fiscal Year 2023-2024 Budget

Incomplete

**SUNY-authorized charter schools** should download the [2023-2024 Budget and Quarterly Report Template and the 2023-2024 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed templates into the Annual Report Portal and into the Epicenter document management system. **Due November 1, 2023.**

**Regents, NYCDOE, and Buffalo BOE authorized charter schools** should upload a copy of the school's FY22 Budget using the [2023-2024 Budget Template](#) into the Annual Report Portal or from the Annual Report website. **Due November 1, 2023.**

The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## Entry 6 – Board of Trustees Disclosure of Financial Interest Form

Completed - Aug 1 2023

## **Required of ALL Charter Schools**

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2022-2023 school year must complete and sign a Trustee [Disclosure of Financial Interest Form](#) is due on August 1, 2023. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for ensuring that each member who served on the board during the 2022-2023 school year completes the form.**

Charter schools **must** submit the latest version of the form. Forms completed from past years will not be accepted.

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

### **Davis - Annual Report Financial Disclosure Form - signed**

Filename: Davis\_-\_Annual\_Report\_Financial\_Di\_xbK6oay.pdf Size: 494.9 kB

### **Freidberg - Annual Report Financial Disclosure Form - signed**

Filename: Freidberg\_-\_Annual\_Report\_Financia\_Qk9rUqV.pdf Size: 495.1 kB

### **Green - Annual Report Financial Disclosure Form - signed**

Filename: Green\_-\_Annual\_Report\_Financial\_Di\_09Aif0i.pdf Size: 493.4 kB

### **Greenberg - Annual Report Financial Disclosure Form - signed**

Filename: Greenberg\_-\_Annual\_Report\_Financia\_9P0SKnC.pdf Size: 511.0 kB

### **Hufane - Annual Report Financial Disclosure Form - signed**

Filename: Hufane\_-\_Annual\_Report\_Financial\_\_6vNAG5.pdf Size: 317.1 kB

### **Levonen - Annual Report Financial Disclosure Form - signed**

Filename: Levonen\_-\_Annual\_Report\_Financial\_\_MpR2bta.pdf Size: 491.3 kB

### **Mason - Annual Report Financial Disclosure Form - signed**

Filename: Mason\_-\_Annual\_Report\_Financial\_Di\_1ZlvjS.pdf Size: 493.8 kB

### **Russotti - Annual Report Financial Disclosure Form - signed**

Filename: Russotti\_-\_Annual\_Report\_Financial\_n6dYh2W.pdf Size: 493.4 kB

### **Williams - Annual Report Financial Disclosure Form - signed**

Filename: Williams\_-\_Annual\_Report\_Financial\_8X57GAY.pdf Size: 498.7 kB

### **Abecasis - Annual Report Financial Disclosure Form - signed**

Filename: Abecasis\_-\_Annual\_Report\_Financial\_jOIJkcg.pdf Size: 490.2 kB

## **Entry 7 BOT Membership Table**

## Instructions

### Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

### Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

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#### Authorizer:

Who is the authorizer of your charter school?

Board of Regents

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**1. 2022-2023 Board Member Information (Enter info for each BOT member)**

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Completed Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2022-2023
1	Peter Davis	<a href="mailto:peter.davis@ey.com">peter.davis@ey.com</a>	Trustee/Member	Finance	Yes	2	04/20/2021	06/30/2023	9
2	Mark Friedberg	<a href="mailto:mark.friedberg@gmail.com">mark.friedberg@gmail.com</a>	Trustee/Member	Academic	Yes	1	06/20/2023	06/30/2023	5 or less
3	Linda Green	<a href="mailto:greenlinda66@yahoo.com">greenlinda66@yahoo.com</a>	Secretary	Academic	Yes	1	10/18/2022	06/30/2023	9
4	Marc Greenberg	<a href="mailto:marc@iahh.org">marc@iahh.org</a>	Chair	Governance	Yes	3	07/01/2021	06/30/2023	11
5	Kiah Hufane	<a href="mailto:KiahHufane@achievementfirst.org">KiahHufane@achievementfirst.org</a>	Trustee/Member	Academic	Yes	2	02/16/2021	06/30/2023	9
6	Anne Levonen	<a href="mailto:levonen@outlook.com">levonen@outlook.com</a>	Treasurer	Finance	Yes	2	04/20/2021	06/30/2023	10
7	Pastor Corwin Mason	<a href="mailto:mrmase77@yahoo.com">mrmase77@yahoo.com</a>	Trustee/Member	Academic	Yes	3	07/01/2021	06/30/2023	7
8	Kelly Russotti	<a href="mailto:Krussotti@gmail.com">Krussotti@gmail.com</a>	Secretary	Governance	Yes	2	07/01/2022	06/30/2023	6
9	Danielle Williams	<a href="http://williamd@vschsd.org">williamd@vschsd.org</a>	Trustee/Member	Academic	Yes	1	09/20/2022	06/30/2023	9

**1a. Are there more than 9 members of the Board of Trustees?**

Yes

**1b. Board Member Information**

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2022-2023
10	Mayan Abecasis	<a href="mailto:mayan.abecasis@gmail.com">mayan.abecasis@gmail.com</a>	Parent Rep	Academic	No	1	10/18/2022	06/30/2023	9
11									
12									
13									
14									
15									

**1c. Are there more than 15 members of the Board of Trustees?**

No

## 2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2023	10
b.Total Number of Members Added During 2022-2023	4
c. Total Number of Members who Departed during 2022-2023	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	10

### 3. Number of Board meetings held during 2022-2023

12

### 4. Number of Board meetings scheduled for 2023-2024

12

### Total number of Voting Members on June 30, 2023:

9

### Total number of Voting Members added during the 2022-2023 school year:

3

**Total number of Voting Members who departed during the 2022-2023 school year:**

0

**Total Maximum Number of Voting members in 2022-2023, as set by the board in bylaws, resolution, or minutes:**

9

**Total number of Non-Voting Members on June 30, 2023:**

1

**Total number of Non-Voting Members added during the 2022-2023 school year:**

1

**Total number of Non-Voting Members who departed during the 2022-2023 school year:**

0

**Total Maximum Number of Non-Voting members in 2022-2023, as set by the board in bylaws, resolution or minutes:**

1

**Board members attending 8 or fewer meetings during 2022-2023**

3

**Thank you.**

## Entry 8 Board Meeting Minutes

Completed - Aug 1 2023

### Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2022-June 2023), which should match the number of meetings held during the 2022-2023 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2023**.

### [GUGCS Board Minutes \(July 2022\)](#)

Filename: GUGCS\_Board\_Minutes\_July\_2022\_LyzQBYb.pdf Size: 59.6 kB

### [GUGCS Board Minutes \(August 2022\)](#)

Filename: GUGCS\_Board\_Minutes\_August\_2022\_xrGwBid.pdf Size: 61.8 kB

### [GUGCS Board Minutes \(September 2022\)](#)

Filename: GUGCS\_Board\_Minutes\_September\_2022\_pQODX6S.pdf Size: 62.9 kB

### [GUGCS Board Minutes \(October 2022\)](#)

Filename: GUGCS\_Board\_Minutes\_October\_2022\_gkXcMii.pdf Size: 61.0 kB

### [GUGCS Board Minutes \(November 2022\)](#)

Filename: GUGCS\_Board\_Minutes\_November\_2022\_CfX2Puq.pdf Size: 62.1 kB

### [GUGCS Board Minutes \(December 2022\)](#)

Filename: GUGCS\_Board\_Minutes\_December\_2022\_1tPR5T0.pdf Size: 55.4 kB

### [GUGCS Board Minutes \(January 2023\)](#)

Filename: GUGCS\_Board\_Minutes\_January\_2023\_SJ4mcxa.pdf Size: 56.6 kB

### [GUGCS Board Minutes \(February 2023\)](#)

Filename: GUGCS\_Board\_Minutes\_February\_2023\_58BIVmb.pdf Size: 58.7 kB

### [GUGCS Board Minutes \(March 2023\)](#)

Filename: GUGCS\_Board\_Minutes\_March\_2023\_fRRt35p.pdf Size: 57.1 kB

### [GUGCS Board Minutes \(April 2023\)](#)

Filename: GUGCS\_Board\_Minutes\_April\_2023\_ILAe4NZ.pdf Size: 55.2 kB

### [GUGCS Board Minutes \(May 2023\)](#)

Filename: GUGCS\_Board\_Minutes\_May\_2023\_omBz0MJ.pdf Size: 71.5 kB

### [GUGCS Board Minutes \(June 2023\)](#)

Filename: GUGCS\_Board\_Minutes\_June\_2023\_wr0C3Re.pdf Size: 61.8 kB

## Entry 9 Enrollment & Retention

Completed - Aug 1 2023

## Instructions for submitting Enrollment and Retention Efforts

### **Required of ALL Charter Schools**

Describe the good faith efforts the charter school has made in 2022-2023 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2023-2024.

### **\*SUNY-authorized charter schools**

The education corporation must include a plan for the charter to meet or exceed enrollment and retention targets established by the SUNY Trustees for students with disabilities, ELLs, and students who are eligible to participate in the FRPL program. See the [enrollment and retention target calculator](#) to find specific targets.

## **Entry 9 Enrollment and Retention of Special Populations**

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**Good Faith Efforts to Meet Recruitment Targets (Attract)**

	Describe Recruitment Efforts in 2022-2023	Describe Recruitment Plans in 2023-2024
Economically Disadvantaged	<p>Our Director of Student Enrollment continued to manage and implement new practices around recruitment and retention efforts across all schools. In addition to hosting in-person/virtual open houses and tours throughout the school year, we hosted several outreach events at our school. Our teams also executed wide-ranging neighborhood outreach efforts to help spread the word about our schools to the community throughout District 28 and encourage families to apply.</p>	<p>The Director of Student Enrollment will continue to strategically manage our practices around recruitment and retention efforts across all schools. Because of the success of our in-person and virtual events (open houses, tours, outreach events, neighborhood visits, etc.), we will continue these practices, especially in areas of District 28 where we find communities that are at an economic disadvantage. Through these ongoing efforts and relationships, along with our existing partnerships with community-based organizations focusing on at-risk youth/families, we will be able to continue to spread the information about our schools more widely throughout District 28.</p>
English Language Learners	<p>In order to recruit English Language Learners, our materials were translated, our ELL program was described, and our ELL Coordinator and teachers assisted with recruitment. We also had bilingual staff to help families with the application process, and these staff members participated in the weekly school tours for potential/prospective families. We continued to work with Community Based Organizations to recruit and cultivate our MLL population, and continued to have remote and in-person events in where multiple languages are spoken.</p>	<p>We will continue to recruit English Language Learners with translated materials and our bilingual staff will continue to play a huge role in helping our families with their application and enrollment process. Bilingual staff members will continue to participate in the weekly school tours for potential/prospective families, and we will continue to work with Community Based Organizations to recruit in the MLL population, as well as continue to have remote and in-person events in where multiple languages are spoken.</p>
Students with Disabilities	<p>For students with special needs, the school website and recruitment</p>	<p>We will work with our community-based organizations serving</p>

materials clearly described the school's inclusion model, special education services and staffing as well as counseling supports. Furthermore, our Director of Special Education participated in recruitment activities for our future and our incoming families. We have also encouraged our community-based organizations serving students with disabilities to join our recruitment events in-person or online to further engage with this community.

students with disabilities, and encourage them to join our recruitment events in-person or online to further engage with this community.

**Good Faith Efforts To Meet Enrollment Retention Targets**

	Describe Retention Efforts in 2022-2023	Describe Retention Plans in 2023-2024
Economically Disadvantaged	<p>Growing Up Green has a diverse background of students from many economic backgrounds. We provided extra support services through our Special Education department, small classroom sizes which provided extra attention to students in need, as well as workshops for families around math, literacy and behavioral models to help solidify learning taught at school at home. We also continued to provide our families an open space to address their concerns and to be involved in our community. These opportunities included monthly parent association meetings, presence at Parent Teacher Organization meeting, and other communication methods (email, phone, etc).</p>	<p>Growing Up Green will continue to provide our families an open space to address their concerns and be involved in our community. This will include monthly parent association meetings, a presence at Parent Teacher Organization meeting and all other communication methods (email, phone, etc).</p>
English Language Learners	<p>Our ELL Coordinator and ELL teachers supported our growing population of limited English proficient students through a variety of techniques. GUGCS is a school where students and their families are known well by the faculty and staff and students do not fall through the cracks. We worked closely with community organizations to ensure families have the supports they need, and so their children can succeed. We provided our families an open space to address concerns and be involved in our community, which included monthly parent association meetings, daily morning meetings, and other communication methods (email, phone, etc). In</p>	<p>Growing Up Green will continue to provide our families an open space to address their concerns and be involved in our community. This includes monthly parent association meetings, daily morning meetings and any other communication method (email, phone, etc). Also utilizing the translation service and bilingual staff to accomplish this goal.</p>

	<p>addition, we have continued to utilize the DOE translation service and our own bilingual staff.</p>	
<p>Students with Disabilities</p>	<p>Regarding retention, GUGCS has a track record of strong student retention. Any student leaving the school is primarily due to family relocation. We have achieved this success by developing a close, supportive community among students, staff and families through regular communication and events such as orientations, family workshops, conferences, celebrations and performances. Moreover, the school retains students classified with disabilities through the scope of services it offers to serve a variety of student needs. For example, GUGCS provides at least one ICT class per grade. In addition, the special education services can be found throughout the school and offer speech and language therapy, occupational therapy, hearing services, counseling, and physical therapy.</p>	<p>GUGCS will continue to provide all of our families with the services they need - especially with IEP meetings, speech/language therapy, occupational therapy, hearing services, counseling and physical therapy.</p>

## Entry 10 – Teacher and Administrator Attrition

Completed - Aug 1 2023

## Form for "Entry 10 – Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

## A. TEACH System – Employee Clearance

### Required of ALL Charter Schools

Charter schools must ensure that all prospective employees<sup>[1]</sup> receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

#### 1. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

<sup>[1]</sup> Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeefingerprintoct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

## B. Emergency Conditional Clearances

### Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

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### Attestation

#### Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

## Entry 11 Percent of Uncertified Teachers

Completed - Aug 1 2023

### Instructions

#### Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

## Entry 11 Uncertified Teachers

School Name:

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# Instructions for Reporting Percent of Uncertified Teachers

## Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

### CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	0
Total Category A: 5 or 30% whichever is less	5.0

**CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.**

	FTE Count
i. Mathematics	0
ii. Science	0
iii. Computer Science	0
iv. Technology	0
v. Career and Technical Education	0
<b>Total Category B: not to exceed 5</b>	<b>0.0</b>

**CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	0
<b>Total Category C: not to exceed 5</b>	<b>5.0</b>

**TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)**

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	10

**CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS**

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	17

**CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS**

	FTE Count
Total Category E	55

**CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS**

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	82

Thank you.



**Entry 12 Organization Chart**

Completed - Aug 1 2023

[Instructions](#)

## Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2022-2023 **Organization Chart**. The organization chart should be a graphic representation (A list will not be accepted.) and should include position titles and reporting (hierarchical) relationships. Employee names should **not** appear on the chart.

### [GUG II Org Chart \(7\)](#)

Filename: GUG\_II\_Org\_Chart\_7.30.23.pdf Size: 105.1 kB

## Entry 13 School Calendar

Completed - Aug 1 2023

[Instructions for submitting School Calendar](#)

### Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2023 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2023**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations.*"

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month (also used to align to schools with extended days/years referenced in their mission statements/key design elements). See an example of a calendar showing the requested information. Schools **must** use a calendar format and ensure there is a monthly tally of instructional days.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### [GUGCS School Calendar \(2023-24\)](#)

Filename: GUGCS\_School\_Calendar\_2023-24.pdf Size: 72.2 kB

## Entry 14 Staff Roster

Completed - Aug 1 2023

### [INSTRUCTIONS](#)

### Required of Regents and NYCDOE-authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees (all faculty and staff employed by the school during the 2022-2023 school year).

**Use of the 2022-2023 Annual Report Faculty/Staff Roster Template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required.**

**Reminders:** Please use the Notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Faculty/Staff Roster Template will result in a resubmission of a fully corrected roster.

Here is the complete list of data elements in the roster template and an explanation of what information is required to correctly complete this task.

### [G2 Faculty & Staff Roster \(2022-23\)](#)

Filename: G2\_Faculty\_Staff\_Roster\_2022-23.xlsx Size: 55.7 kB

## Optional Additional Documents to Upload (BOR)

Incomplete

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Peter Davis

---

**Name of Charter School Education Corporation:**

Peter Davis

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

2127737042

---

**Business Address:**

EY, 1 Manhattan West, New York, NY 10001

---

**E-mail Address:**

peter.davis@ey.com

---

**Home Telephone:**

19175135973

---

**Home Address:**

215 W 98th St Apt 3F, New York, NY 10025

---

*Peter O. Davis*

Peter O. Davis (Jul 13, 2023 15:23 EDT)

7/13/23

---

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*







# Due 7/21 - Davis - Annual Report Financial Disclosure Form

Final Audit Report

2023-07-13

Created:	2023-07-13
By:	Desmond Holliday (holliday@gugcs.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAETXBgBQ1M-IW2WyZUxprH7hrKQv1IQ0u

## "Due 7/21 - Davis - Annual Report Financial Disclosure Form" History

-  Document created by Desmond Holliday (holliday@gugcs.org)  
2023-07-13 - 4:06:09 PM GMT- IP address: 148.75.56.178
-  Document emailed to peter.davis@ey.com for signature  
2023-07-13 - 4:07:33 PM GMT
-  Email viewed by peter.davis@ey.com  
2023-07-13 - 7:20:07 PM GMT- IP address: 104.47.2.254
-  Signer peter.davis@ey.com entered name at signing as PEter O. Davis  
2023-07-13 - 7:23:57 PM GMT- IP address: 136.226.80.123
-  Document e-signed by PEter O. Davis (peter.davis@ey.com)  
Signature Date: 2023-07-13 - 7:23:59 PM GMT - Time Source: server- IP address: 136.226.80.123
-  Agreement completed.  
2023-07-13 - 7:23:59 PM GMT

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Mark Freidberg

---

**Name of Charter School Education Corporation:**

Mark Freidberg

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

6466600408

---

**Business Address:**

43 HARBOR HILL DR, HUNTINGTON NY 11743

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**E-mail Address:**

mfreidberg@hotmail.com

---

**Home Telephone:**

6466600408

---

**Home Address:**

43 HARBOR HILL DR, HUNTINGTON NY 11743

---

*Mark Freidberg*

[Mark Freidberg \(Jul 19, 2023 11:14 EDT\)](#)

7/19/2023

---

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*







# Due 7/21 - Freidberg - Annual Report Financial Disclosure Form

Final Audit Report

2023-07-19

Created:	2023-07-13
By:	Desmond Holliday (holliday@gugcs.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA0rBEQf3E0pCAaVtrL4Exl_aTxqjPtXTp

## "Due 7/21 - Freidberg - Annual Report Financial Disclosure Form" History

-  Document created by Desmond Holliday (holliday@gugcs.org)  
2023-07-13 - 4:09:30 PM GMT- IP address: 148.75.56.178
-  Document emailed to mark.freidberg@gmail.com for signature  
2023-07-13 - 4:10:36 PM GMT
-  Email viewed by mark.freidberg@gmail.com  
2023-07-19 - 3:12:08 PM GMT- IP address: 67.81.2.156
-  Signer mark.freidberg@gmail.com entered name at signing as Mark Freidberg  
2023-07-19 - 3:14:11 PM GMT- IP address: 67.81.2.156
-  Document e-signed by Mark Freidberg (mark.freidberg@gmail.com)  
Signature Date: 2023-07-19 - 3:14:13 PM GMT - Time Source: server- IP address: 67.81.2.156
-  Agreement completed.  
2023-07-19 - 3:14:13 PM GMT

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Linda Green

---

**Name of Charter School Education Corporation:**

Growing Up Green Charter Schools

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

347-396-2915

---

**Business Address:**

42-09 28th Street, Long Island City, NY 11101

---

**E-mail Address:**

greenlinda66@yahoo.com

---

**Home Telephone:**

347-426-4992

---

**Home Address:**

87-10 204th Street Apt A47, Hollis, NY 11423

---

*Linda Green*

Linda Green (Jul 13, 2023 13:35 EDT)

7/13/2023

---

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*







# Due 7/21 - Green - Annual Report Financial Disclosure Form

Final Audit Report

2023-07-13

Created:	2023-07-13
By:	Desmond Holliday (holliday@gugcs.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAhe03Ezh8ezFv7V3T88QAf01KxRFIM7it

## "Due 7/21 - Green - Annual Report Financial Disclosure Form" History

-  Document created by Desmond Holliday (holliday@gugcs.org)  
2023-07-13 - 4:11:34 PM GMT- IP address: 148.75.56.178
-  Document emailed to greenlinda66@yahoo.com for signature  
2023-07-13 - 4:12:58 PM GMT
-  Email viewed by greenlinda66@yahoo.com  
2023-07-13 - 5:29:42 PM GMT- IP address: 161.185.150.189
-  Signer greenlinda66@yahoo.com entered name at signing as Linda Green  
2023-07-13 - 5:35:30 PM GMT- IP address: 161.185.150.189
-  Document e-signed by Linda Green (greenlinda66@yahoo.com)  
Signature Date: 2023-07-13 - 5:35:32 PM GMT - Time Source: server- IP address: 161.185.150.189
-  Agreement completed.  
2023-07-13 - 5:35:32 PM GMT

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Marc Greenberg

---

**Name of Charter School Education Corporation:**

marc marc Greenberg

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

**Yes**    **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

**Yes**    **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

**Yes**    **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

**Yes**    **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

2123163171

---

**Business Address:**

475 Riverside Drive

---

**E-mail Address:**

Marc@iahh.org

---

**Home Telephone:**

917-913-0098

---

**Home Address:**

480 Riverdale Ave, 2B, Yonkers NY 10705

---



Marc Greenberg (Jul 21, 2023 11:04 EDT)

---

July, 21, 2023

---

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*






# Due 7/21 - Greenberg - Annual Report Financial Disclosure Form

Final Audit Report

2023-07-21

Created:	2023-07-13
By:	Desmond Holliday (holliday@gugcs.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAqLbjUrDOtfXBTCyGjNNXxFaZqS0EeXg7

## "Due 7/21 - Greenberg - Annual Report Financial Disclosure Form" History

-  Document created by Desmond Holliday (holliday@gugcs.org)  
2023-07-13 - 4:13:40 PM GMT- IP address: 148.75.56.178
-  Document emailed to Marc Greenberg (marc@iahh.org) for signature  
2023-07-13 - 4:14:35 PM GMT
-  Email viewed by Marc Greenberg (marc@iahh.org)  
2023-07-21 - 2:59:02 PM GMT- IP address: 70.107.179.117
-  Document e-signed by Marc Greenberg (marc@iahh.org)  
Signature Date: 2023-07-21 - 3:04:56 PM GMT - Time Source: server- IP address: 70.107.179.117
-  Agreement completed.  
2023-07-21 - 3:04:56 PM GMT

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

---

**Name of Charter School Education Corporation:**

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

**Yes      No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

**Yes      No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

**Yes      No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

**Yes      No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

<b>Organization conducting business with the school(s)</b>	<b>Nature of business conducted</b>	<b>Approximate value of the business conducted</b>	<b>Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest</b>	<b>Steps taken to avoid conflict of interest</b>

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

---

**Business Address:**

---

**E-mail Address:**

---

**Home Telephone:**

---

**Home Address:**

---

---

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Anne Levonen

---

**Name of Charter School Education Corporation:**

Growing Up Green Charter Schools

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

347-415-2102

---

**Business Address:**

86387 Eastport Drive, Fernandina Beach, FL 32034

---

**E-mail Address:**

alevonen@gmail.com

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**Home Telephone:**


347-415-2102

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**Home Address:**

Same as business address

---

  
Anne Levonen (Jul 18, 2023 07:45 EDT)

7/20/2023

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**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*







# Due 7/21 - Levonen - Annual Report Financial Disclosure Form

Final Audit Report

2023-07-18

Created:	2023-07-13
By:	Desmond Holliday (holliday@gugcs.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAX721YEEIQhZp4qf_DPYE3ovWeGUp8n

## "Due 7/21 - Levonen - Annual Report Financial Disclosure Form" History

-  Document created by Desmond Holliday (holliday@gugcs.org)  
2023-07-13 - 4:18:05 PM GMT- IP address: 148.75.56.178
-  Document emailed to alevonen@gmail.com for signature  
2023-07-13 - 4:19:04 PM GMT
-  Email viewed by alevonen@gmail.com  
2023-07-18 - 11:41:29 AM GMT- IP address: 216.66.29.59
-  Signer alevonen@gmail.com entered name at signing as Anne Levonen  
2023-07-18 - 11:45:04 AM GMT- IP address: 216.66.29.59
-  Document e-signed by Anne Levonen (alevonen@gmail.com)  
Signature Date: 2023-07-18 - 11:45:06 AM GMT - Time Source: server- IP address: 216.66.29.59
-  Agreement completed.  
2023-07-18 - 11:45:06 AM GMT

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Corwin Mason

---

**Name of Charter School Education Corporation:**

Growing Up Green Charter Schools

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

(917)501-5647

---

**Business Address:**

14-42 Broadway Astoria NY 11106

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**E-mail Address:**

mrmase77@yahoo.com

---

**Home Telephone:**

(718)536-9326

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**Home Address:**

57 Connecticut Ave Freeport NY 11520

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*Corwin S. Mason*

[Corwin S. Mason \(Jul 19, 2023 11:12 EDT\)](#)

7/19/2023

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**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*







# Due 7/21 - Mason - Annual Report Financial Disclosure Form

Final Audit Report

2023-07-19

Created:	2023-07-13
By:	Desmond Holliday (holliday@gugcs.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAztWqP_psyMfpEqC0BioAshduz4f84orA

## "Due 7/21 - Mason - Annual Report Financial Disclosure Form" History

-  Document created by Desmond Holliday (holliday@gugcs.org)  
2023-07-13 - 4:20:51 PM GMT- IP address: 148.75.56.178
-  Document emailed to mrmase77@yahoo.com for signature  
2023-07-13 - 4:21:51 PM GMT
-  Email viewed by mrmase77@yahoo.com  
2023-07-19 - 3:05:11 PM GMT- IP address: 50.75.230.34
-  Signer mrmase77@yahoo.com entered name at signing as Corwin S. mason  
2023-07-19 - 3:12:16 PM GMT- IP address: 50.75.230.34
-  Document e-signed by Corwin S. mason (mrmase77@yahoo.com)  
Signature Date: 2023-07-19 - 3:12:18 PM GMT - Time Source: server- IP address: 50.75.230.34
-  Agreement completed.  
2023-07-19 - 3:12:18 PM GMT

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Kelly Russotti

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**Name of Charter School Education Corporation:**

Growing Up Green Charter Schools

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

5859430196

---

**Business Address:**

180 Montague Street

---

**E-mail Address:**

krussotti@gmail.com

---

**Home Telephone:**

5859430196

---

**Home Address:**

180 Montague Street

---

*Kelly Russotti*

7/19/23

---

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*






# Due 7/21 - Russotti - Annual Report Financial Disclosure Form

Final Audit Report

2023-07-19

Created:	2023-07-13
By:	Desmond Holliday (holliday@gugcs.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA13lltup19yGSV_11Uao1c9fRUwGeKTQA

## "Due 7/21 - Russotti - Annual Report Financial Disclosure Form" History

-  Document created by Desmond Holliday (holliday@gugcs.org)  
2023-07-13 - 4:23:03 PM GMT- IP address: 148.75.56.178
-  Document emailed to Kelly Russotti (krussotti@gmail.com) for signature  
2023-07-13 - 4:23:19 PM GMT
-  Email viewed by Kelly Russotti (krussotti@gmail.com)  
2023-07-19 - 3:42:59 PM GMT- IP address: 98.13.141.95
-  Document e-signed by Kelly Russotti (krussotti@gmail.com)  
Signature Date: 2023-07-19 - 3:45:18 PM GMT - Time Source: server- IP address: 98.13.141.95
-  Agreement completed.  
2023-07-19 - 3:45:18 PM GMT

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Danielle Williams

---

**Name of Charter School Education Corporation:**

Growing Up Green Charter Schools

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

516-872-5647

---

**Business Address:**

One Kent Road, Valley Stream, NY 11580

---

**E-mail Address:**

williamd@vschsd.org

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**Home Telephone:**

718-341-0969

---

**Home Address:**

131-57 230th Street, Laurelton, NY 11413

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*Danielle N. Williams*

07/13/2023

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**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*






# Due 7/21 - Williams - Annual Report Financial Disclosure Form

Final Audit Report

2023-07-13

Created:	2023-07-13
By:	Desmond Holliday (holliday@gugcs.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAASbFs3iMjb4mMuBXzoBXZ8O1j1cczqfVX

## "Due 7/21 - Williams - Annual Report Financial Disclosure Form" History

-  Document created by Desmond Holliday (holliday@gugcs.org)  
2023-07-13 - 4:24:41 PM GMT- IP address: 148.75.56.178
-  Document emailed to Danielle Williams (williamd@vschsd.org) for signature  
2023-07-13 - 4:25:36 PM GMT
-  Email viewed by Danielle Williams (williamd@vschsd.org)  
2023-07-13 - 5:58:50 PM GMT- IP address: 104.47.57.254
-  Document e-signed by Danielle Williams (williamd@vschsd.org)  
Signature Date: 2023-07-13 - 6:00:57 PM GMT - Time Source: server- IP address: 170.24.138.26
-  Agreement completed.  
2023-07-13 - 6:00:57 PM GMT

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Mayan Abecasis

---

**Name of Charter School Education Corporation:**

Growing Up Green Charter Schools

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

6465804626

---

**Business Address:**

41-15 44th st #6D Sunnyside NY 11104

---

**E-mail Address:**

Mayan.abecasis@gmail.com

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**Home Telephone:**

3477306629

---

**Home Address:**

41-15 44th st #6D Sunnyside NY 11104

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Mayan Abecasis (Jul 19, 2023 22:22 GMT+2)

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July 19 2023

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**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*







# Due 7/21 - Abecasis - Annual Report Financial Disclosure Form

Final Audit Report

2023-07-19

Created:	2023-07-13
By:	Desmond Holliday (holliday@gugcs.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAASmcy5ldGMUAGrxYRHX9srNub9V9L6ldU

## "Due 7/21 - Abecasis - Annual Report Financial Disclosure Form" History

-  Document created by Desmond Holliday (holliday@gugcs.org)  
2023-07-13 - 4:01:57 PM GMT- IP address: 148.75.56.178
-  Document emailed to mayan.abecasis@gmail.com for signature  
2023-07-13 - 4:04:06 PM GMT
-  Email viewed by mayan.abecasis@gmail.com  
2023-07-19 - 8:14:56 PM GMT- IP address: 104.28.97.41
-  Signer mayan.abecasis@gmail.com entered name at signing as Mayan Abecasis  
2023-07-19 - 8:22:16 PM GMT- IP address: 104.28.76.156
-  Document e-signed by Mayan Abecasis (mayan.abecasis@gmail.com)  
Signature Date: 2023-07-19 - 8:22:18 PM GMT - Time Source: server- IP address: 104.28.76.156
-  Agreement completed.  
2023-07-19 - 8:22:18 PM GMT

## **GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING**

**Board Meeting Date:** Tuesday, July 26th, 2022, 7:00pm

**Location:**

<https://zoom.us/j/95454016164?pwd=NE5zU0NVWXloZGs2OXJBOHpqckh2QT09>

**In attendance:**

Matthew Greenberg (Founder and Executive Director for Growing Up Green Charter Schools), Desmond Holliday (Executive Assistant to Matthew Greenberg), Erin Acosta (Director of Development at Growing Up Green Charter Schools), Anita Amoh (Director of Finance at Growing Up Green Charter Schools), Anne Levonen (Board Treasurer), Kiah Hufane (Board Trustee), Peter Davis (Board Trustee), Kelly Russotti (Board Secretary), Pastor Corwin Mason (Board Trustee), Cliff Schneider (Legal Counsel)

**Executive Session**

The Board conducted an Executive Session to discuss a resolved legal settlement.

**Commencement**

Peter Davis opened the meeting for Growing Up Green Charter Schools.

**Previous Month's Board Meeting Minutes**

Peter Davis moved to approve the June minutes for the Growing Up Green Charter Schools. Anne Levonen seconded the motion, all were in favor.

**Executive Director Report**

Matthew Greenberg presented the executive director report for Growing Up Green Charter Schools.

**Mortgage Resolution**

Cliff Schneider presented a resolution to refinance a mortgage. Peter Davis moved to approve the resolution. Kelly Russotti seconded the motion, all were in favor.

**Finance Update**

Anita Amoh provided an update on Growing Up Green Charter Schools' financials.

## **GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING**

**Board Meeting Date:** Tuesday, August 15th, 2022, 7:00pm

**Location:**

<https://zoom.us/j/95454016164?pwd=NE5zU0NVWXloZGs2OXJBOHpqckh2QT09>

**In attendance:**

Matthew Greenberg (Founder and Executive Director for Growing Up Green Charter Schools), Desmond Holliday (Executive Assistant to Matthew Greenberg), Erin Acosta (Director of Development at Growing Up Green Charter Schools), Marc Greenberg (Interim Board Chair), Anita Amoh (Growing Up Green Director of Finance), Anne Levonen (Board Treasurer), Kiah Hufane (Board Trustee), Peter Davis (Board Trustee), Kelly Russotti (Board Secretary), Danielle Williams, Mayan Abecasis (Growing Up Green parent), Jerina Dushku (Growing Up Green parent)

**Commencement**

Marc Greenberg opened the meeting for Growing Up Green Charter Schools.

**Previous Month's Board Meeting Minutes**

Peter Davis moved to approve the [previous month's] minutes for the Growing Up Green Charter Schools. Kiah Hufane seconded the motion, all were in favor.

**Executive Director Report**

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools.

**Vote to Approve New Board Member**

Marc Greenberg moved to nominate Danielle Williams to a Board of Trustees position for a term of two years subject to SED's approval process. Kiah Hufane seconded the motion; all were in favor.

**Vote to Approve Parent Representative**

Marc Greenberg moved to nominate Mayan Abecasis as a parent representative, a non-voting member, of the Board of Trustees for a term of one year. Anne Levonen seconded the motion; all were in favor.

**Fundraising Update**

Erin Acosta gave a fundraising update

**Financials**

Anita Amoh went through the summary financial reports for Growing Up Green Charter Schools.

## **GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING**

**Board Meeting Date:** Tuesday, September 20th, 2022, 7:00pm

### **Location:**

Growing Up Green Elementary School I - 39-27 28th Street, Long Island City, NY 11101  
<https://zoom.us/j/95454016164?pwd=NE5zU0NVWXloZGs2OXJBOHpqckh2QT09>

### **In attendance:**

Matthew Greenberg (Founder and Executive Director for Growing Up Green Charter Schools), Desmond Holliday (Executive Assistant to Matthew Greenberg), Jameelah Surgeon (Managing Director of Human Resources at Growing Up Green Charter Schools), Erin Acosta (Director of Development at Growing Up Green Charter Schools), Anne Levonen (Board Treasurer), Kiah Hufane (Board Trustee), Marc Greenberg (Interim Board Chair), Danielle Williams (Board Trustee), Tomi Okuyemi (School Leader of Growing Up Green II Elementary School), Andrew Wintner (School Leader of Growing Up Green II Middle School), Anita Amoh (Growing Up Green Director of Finance), Christina Cotterell (Growing Up Green Finance Manager), Pastor Corwin Mason (Board Trustee), Linda Green (Potential New Board Member), Kelly Russotti (Board Secretary)

### **Commencement**

Marc Greenberg opened the meeting for Growing Up Green I Charter School.

### **Previous Month's Board Meeting Minutes**

Danielle Williams moved to approve the August minutes for the Growing Up Green I Charter School. Anne Levonen seconded the motion, all were in favor.

### **Executive Director Report**

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools.

### **Vote to Approve New Board Member**

Marc Greenberg moved to nominate Linda Green to a Board of Trustees position for a term of two years subject to SED's approval process. Kiah Hufane seconded the motion; all were in favor.

### **Growing Up Green School Updates**

Tomi Okuyemi and Andrew Wintner presented updates from Growing Up Green Elementary and Middle Schools, respectively.

### **Financials**

Anita Amoh went through the summary financial reports for Growing Up Green Charter Schools.

## **GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING**

**Board Meeting Date:** Tuesday, October 18th, 2022, 7:00pm

**Location:**

Growing Up Green Elementary School - 39-27 28th Street, Long Island City, NY 11101

**In attendance:**

Matthew Greenberg (Founder and Executive Director of Growing Up Green Charter Schools), Erin Acosta (Director of Development of Growing Up Green Charter Schools), Anita Amoh (Director of Finance of Growing Up Green Charter Schools), Marc Greenberg (Interim Board Chair), Anne Levonen (Board Treasurer), Danielle Williams (Board Trustee), Kiah Hufane (Board Trustee), Kelly Russotti (Board Secretary), Peter Davis (Board Trustee), Mayan Abecasis (Board Parent Representative), Linda Green (Board Trustee), Anabel Schmelz (School Leader of Growing Up Green I Elementary School), Jennifer Slutak (School Leader of Growing Up Green I Middle School), Tomi Okuyemi (School Leader of Growing Up Green II Elementary School), Andrew Wintner (School Leader of Growing Up Green II Middle School), Dr. Nancy Wong (Director of Assessment at Growing Up Green Charter Schools), Maya Dennis (Director of Curriculum & Instruction at Growing Up Green Charter Schools), Leticha Fraser (Assistant School Leader Growing Up Green II Middle School)

**Executive Session**

The Board held an Executive Session to discuss Matthew Greenberg's contract.

**Commencement**

Marc Greenberg opened the meeting for Growing Up Green Charter Schools. (7:05pm)

**Previous Month's Board Meeting Minutes**

Kelly Russotti moved to approve the September minutes for the Growing Up Green Charter Schools. Danielle seconded the motion, Linda Green abstained from voting, all others were in favor.

**Financials**

Anne Levonen made the motion to approve the audit, Kiah Hufane seconded the motion, Linda Green abstained from voting, all others were in favor.

Kiah Hufane made the motion to approve the sublease for Growing Up Green Middle School, Marc Greenberg seconded the motion, Linda Green abstained from voting, all others were in favor.

Kiah Hufane made the motion to approve the line of credit (LIC), Kelly Russotti seconded the motion, Linda Green abstained from voting, all others were in favor.

**Executive Director Report**

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools.

**Data Presentation**

Nancy Wong and Maya Dennis presented some data for Growing Up Green Charter Schools.

**Parent Rep Update**

Mayan Abecasis gave an update on some happenings at Growing Up Green Charter Schools.

Meeting adjourned at 8:02pm.

## **GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING**

**Board Meeting Date:** Tuesday, November 15th, 2022, 7:00pm

**Location:**

Zoom

**In attendance:**

Matthew Greenberg (Founder and Executive Director for Growing Up Green Charter Schools), Desmond Holliday (Executive Assistant to Matthew Greenberg), Erin Acosta (Director of Development at Growing Up Green Charter Schools), Anita Amoh (Growing Up Green Director of Finance), Marc Greenberg (Interim Board Chair), Anne Levonen (Board Treasurer), Kiah Hufane (Board Trustee), Linda Green (Board Trustee), Peter Davis (Board Trustee), Danielle Williams (Board Trustee), Mayan Abecasis (Board Parent Representative), Anabel Schmelz (School Leader of Growing Up Green I Elementary School), Jennifer Slutak (School Leader of Growing Up Green I Middle School), Steve Viola (Managing Director of Operations at Growing Up Green Charter Schools), Star Gem (GUGCS Parent), Marcelo Jain (GUGCS Parent), Martha Griffin Nelson (GUGCS Parent), Marcelo Jain (GUGCS Parent), Rachael Walton (GUGCS Parent)

**6:45pm Executive Session**

Board Members held an Executive Session from 6:45pm to 7:00pm.

**Commencement**

Marc Greenberg opened the meeting for Growing Up Green Charter Schools.

**Previous Month's Board Meeting Minutes**

Anne moved to approve the October minutes for the Growing Up Green Charter Schools. Kiah Hufane seconded the motion, all were in favor.

**Approval of Executive Director's Renewal Contract**

Kiah Hufane made a motion to approve the Executive Director's contract renewal on the basis of the items discussed during the Executive Session. Linda Green seconded the motion, all were in favor.

**Executive Director Report**

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools.

**Growing Up Green School Updates**

Anabel Schmelz and Jennifer Slutak presented updates from Growing Up Green Elementary and Middle Schools, respectively.

### **State Reporting - District Safety Plan**

Steve Viola took questions regarding the District Safety Plan. Anne Levonen moved to approve the plan, Linda Green seconded the motion, all were in favor.

### **Financials**

Anita Amoh went through the summary financial reports for Growing Up Green Charter Schools.

### **Parent Rep Update**

Mayan Abecasis gave an update on some happenings at Growing Up Green Charter Schools.

### **Fundraising Update**

Erin Acosta presented updates regarding fundraising and events at Growing Up Green Charter Schools.

## **GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING**

**Board Meeting Date:** Tuesday, December 20th, 2022, 7:00pm

**Location:**

Zoom

**In attendance:**

Matthew Greenberg (Founder and Executive Director for Growing Up Green Charter Schools), Desmond Holliday (Executive Assistant to Matthew Greenberg), Erin Acosta (Director of Development at Growing Up Green Charter Schools), Anita Amoh (Growing Up Green Director of Finance), Cliff Schneider (Legal Counsel to GUGCS), Marc Greenberg (Interim Board Chair), Anne Levonen (Board Treasurer), Danielle Williams (Board Trustee), Kiah Hufane (Board Trustee), Kelly Russotti (Board Secretary), Pastor Corwin Mason (Board Trustee),

**Commencement**

Marc Greenberg opened the meeting for Growing Up Green Charter Schools.

**Appoint Linda Green as Assistant Secretary**

Marc Greenberg moved to appoint Linda Green as the Assistant Secretary for the Board of Trustees of Growing Up Green Charter Schools. Kiah seconded the motion, all were in favor.

**Previous Month's Board Meeting Minutes**

Linda Green moved to approve the November minutes for the Growing Up Green Charter Schools. Anne Levonen seconded the motion, all were in favor.

**MS1 Lease Amendment**

Kiah Hufane made the motion to approve Resolution for the Amendment to Sublease for Growing Up Green I Middle School, Marc Greenberg seconded the motion, all were in favor.

**Executive Director Report**

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools.

**Financials**

Anita Amoh went through the summary financial reports for Growing Up Green Charter Schools.

**Fundraising Report**

Erin Acosta gave updates regarding fundraising at Growing Up Green Charter Schools.

**Parent Rep Update**

Erin Acosta gave an update on some happenings at Growing Up Green Charter Schools on behalf of Mayan Abecasis.

## **GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING**

**Board Meeting Date:** Tuesday, January 17th, 2023, 7:00pm

**Location:**

Zoom

**In attendance:**

Matthew Greenberg (Founder and Executive Director at GUGCS), Desmond Holliday (Executive Assistant to Matthew Greenberg), Erin Acosta (Director of Development at GUGCS), Anita Amoh (Director of Finance at GUGCS), Tomi Okuyemi (School Leader of GUG II Elementary School), Andrew Wintner (School Leader of GUG II Middle School), Janna Lunetta (Director of Enrollment at GUGCS), Steve Viola (Managing Director of Operations at GUGCS), Linda Green (Assistant Board Secretary), Mayan Abecasis (Board Parent Representative), Marc Greenberg (Interim Board Chair), Danielle Williams (Board Trustee), Rachael Walton (President of GUG 2 PTO), Gabrielle Whitley Harrison (G2 PTO), Peter Davis (Board Trustee), Melonie Mayzoub (GUG 2 PTO)

**Commencement**

Marc Greenberg opened the meeting for Growing Up Green Charter Schools.

**Executive Director Report**

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools.

**Enrollment Presentation**

Janna Lunetta and Steve Viola made a presentation regarding the enrollment plan at Growing Up Green Charter Schools.

**Growing Up Green School Updates**

Tomi Okuyemi and Andrew Wintner presented updates from Growing Up Green II Elementary and Middle Schools, respectively.

**Financials**

Anita Amoh went through the summary financial reports for Growing Up Green Charter Schools.

**Fundraising Update**

Erin Acosta provided an update on fundraising efforts and upcoming events at Growing Up Green Charter Schools.

**Parent Rep Update**

Mayan Abecasis gave an update on some happenings at Growing Up Green Charter Schools.

## **GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING**

**Board Meeting Date:** Tuesday, February 21st, 2023, 7:00pm

**Location:** Zoom

### **In attendance:**

Matthew Greenberg (GUGCS Founder and Executive Director), Desmond Holliday (Executive Assistant to Matthew Greenberg), Erin Acosta (GUGCS Director of Development), Anita Amoh (GUGCS Director of Finance), Marc Greenberg (Interim Board Chair), Anne Levonen (Board Treasurer), Linda Green (Assistant Board Secretary), Ken Cerini (from Cerini & Associates), Maya Dennis (GUGCS Managing Director of Curriculum & Instruction), Nancy Wong (GUGCS Director of Assessment), Alissa Vera (GUG I Elementary School K-2 Literacy Coach), Mahnaz Cavalluzzi (from Cerini & Associates), Lisa Marooney (Sustainability Coordinator at Growing Up Green Charter Schools), Mayan Abecasis (Board Parent Representative), Peter Davis (Board Trustee), Danielle Williams (Board Trustee), Pastor Corwin Mason (Board Trustee), Medgina Etienne (GUG II Elementary School ED Time Curriculum Coach)

### **Commencement**

Marc Greenberg opened the meeting for Growing Up Green Charter Schools.

### **Executive Director Report**

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools.

### **Previous Month's Board Meeting Minutes**

Marc Greenberg moved to approve the December and January minutes for the Growing Up Green Charter Schools. Peter Davis seconded the motion, all were in favor.

### **CPA Presentation**

Ken Cerini and Mahnaz Cavalluzzi, from Cerini & Associates, presented information regarding the 401k audit of Growing Up Green Charter Schools.

### **Growing Up Green School Updates**

Maya Dennis presented updates regarding curriculum, instruction, and data from Growing Up Green Charter Schools.

### **Financials**

Anita Amoh went through the summary financial reports for Growing Up Green Charter Schools.

### **Fundraising Update**

Erina Acosta gave some updates regarding fundraising at Growing Up Green Charter Schools.

### **Parent Rep Update**

Mayan Abecasis gave an update on some happenings at Growing Up Green Charter Schools.

## **GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING**

**Board Meeting Date:** Tuesday, March 21st, 2023, 7:00pm

**Location:** Zoom

### **In attendance:**

Matthew Greenberg (GUGCS Founder and Executive Director), Desmond Holliday (Executive Assistant to Matthew Greenberg), Erin Acosta (GUGCS Director of Development), Anita Amoh (GUGCS Director of Finance), Anabel Schmelz (School Leader of GUG I Elementary School), Marc Greenberg (Interim Board Chair), Anne Levonen (Board Treasurer), Linda Green (Assistant Board Secretary), Jennifer Slutak (School Leader of GUG I Middle School), Pastor Corwin Mason (Board Trustee), Peter Davis (Board Trustee), Mayan Abecasis (Board Parent Representative), Kelly Russotti (Board Secretary), Danielle Williams (Board Trustee),

### **Commencement**

Marc Greenberg opened the meeting for Growing Up Green Charter Schools.

### **Previous Month's Board Meeting Minutes**

Marc Greenberg moved to approve the February minutes for the Growing Up Green Charter Schools. Pastor Corwin Mason seconded the motion, all were in favor.

### **Financials**

Anita Amoh went through the summary financial reports for Growing Up Green Charter Schools.

Marc Greenberg made a motion to approve a board resolution to ratify new bank accounts, Anne Levonen seconded the motion, all were in favor.

### **Executive Director Report**

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools.

### **Growing Up Green School Updates**

Anabel Schmelz and Jennifer Slutak presented updates from Growing Up Green Elementary and Middle Schools, respectively.

### **Parent Rep Update**

Mayan Abecasis gave an update on some happenings at Growing Up Green Charter Schools.

## **GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING**

**Board Meeting Date:** Tuesday, April 18th, 2023, 7:00pm

**Location:** Zoom

### **In attendance:**

Matthew Greenberg (GUGCS Founder and Executive Director), Desmond Holliday (Executive Assistant to Matthew Greenberg), Erin Acosta (GUGCS Director of Development), Anita Amoh (GUGCS Director of Finance), Marc Greenberg (Interim Board Chair), Linda Green (Assistant Board Secretary), Kiah Hufane (Board Trustee), Anne Levonen (Board Treasurer), Mayan Abecasis (Board Parent Representative), Danielle Williams (Board Trustee), Pastor Corwin Mason (Board Trustee), Peter Davis (Board Trustee),

### **Commencement**

Marc Greenberg opened the meeting for Growing Up Green Charter Schools.

### **Executive Director Report**

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools.

### **Financials**

Anita Amoh went through the summary financial reports for Growing Up Green Charter Schools.

### **Previous Month's Board Meeting Minutes**

Marc Greenberg moved to approve the March minutes for the Growing Up Green Charter Schools. Linda Green seconded the motion, all were in favor.

### **Parent Rep Update**

Mayan Abecasis gave an update on some happenings at Growing Up Green Charter Schools.

### **Fundraising Update**

Erin Acosta gave an update regarding fundraising at Growing Up Green Charter Schools

## **GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING**

**Board Meeting Date:** Tuesday, May 23rd, 2023, 7:00pm

**Location:** Zoom

### **In attendance:**

Matthew Greenberg (GUGCS Founder and Executive Director), Desmond Holliday (Executive Assistant to Matthew Greenberg), Erin Acosta (GUGCS Director of Development), Anita Amoh (GUGCS Director of Finance), Getina Coleman (Director of Support Services at GUG I Elementary School), Danielle Nicosia (Director of Support Services at GUG I Middle School), Nora Patterson (Director of Support Services at GUG II Elementary School), Tameka Jenkins (Director of Support Services at GUG II Middle School), Marc Greenberg (Interim Board Chair), Linda Green (Assistant Board Secretary), Kiah Hufane (Board Trustee), Pastor Corwin Mason, (Board Trustee), Mayan Abecasis (Board Parent Representative), Danielle Williams (Board Trustee), Peter Davis (Board Trustee), Jennifer Slutak (MS1 School Leader), Mark Freidberg, Kim Calichio (GUG I parent), Elena Cruz (GUG I parent & PTO co-president), Ana Soares (GUG I parent), Laura Strache (GUG I parent), Bicia Trivigno (GUG I parent), Cynthia Jimenez (GUG I parent), Mary Crowder (ES1 Teacher), Doug Crowder (ES1 Teacher), Lysie Slachetka (GUG I parent), Joe Kennedy (Special Educator & GUG I parent), Aleise Barnett (GUG I parent), Carmen El Allali (ES1 Teacher), Cody Rae Knue (ES1 Teacher), Daria Malakhova (GUG I parent), Ned Milligan (GUG I parent), Jamie Auriemma (GUG I parent), Barbara Pilotto (GUG I parent), Carmen Andino (GUG I parent), Vicky (GUG I parent), Lizmarly Tapia (GUG I parent), Rachel Legrand (ES1 Teacher), Abigail Lank (GUG I parent), Ms. Ward (ES1 Teacher), Samantha (did not sign in), Lauren Vreeland (GUG I parent), Sarah Ittner (GUG I parent), Omar Bravo (GUG I parent), Monica (did not sign in), Olga Tzunun (GUG II family member), Kersten Russell (did not sign in), Mimi Triguero (GUG I parent), Andrew (did not sign in), Lauren Moskowitz (GUG I parent & PTO Volunteer Coordinator), RJ (did not sign in)

### **Commencement**

Marc Greenberg opened the meeting for Growing Up Green Charter Schools.

### **Previous Month's Board Meeting Minutes**

Marc Greenberg moved to approve the April minutes for the Growing Up Green Charter Schools. Linda Green seconded the motion, all were in favor.

### **Executive Director Report**

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools.

### **Vote to Approve New Board Member**

Marc Greenberg moved to nominate Mark Friedberg to a Board of Trustees position for a term of two years subject to SED's approval process. Pastor Mason seconded the motion; all were in favor. Resolution is included below:

WHEREAS the Board of Growing Up Green Charter Schools has duly held a board meeting on May 23rd, 2023 consistent with its bylaws, and  
WHEREAS a quorum of Growing Up Green Charter Schools trustees had, and  
WHEREAS discussions concerning an addition of additional board members to the Board of Trustees of Growing Up Green Charter Schools.  
WHEREAS a motion to add Growing Up Green Charter Schools as a member(s) to the Board of Trustees was made, and  
WHEREAS the above referenced motion was seconded, and thereafter a vote to accept or reject said motion was taken by the Board of Growing Up Green Charter Schools, and  
WHEREAS the above referenced motion was duly accepted and passed by Growing Up Green Charter Schools board,  
NOW, therefore, the Growing Up Green Charter Schools Board of Trustees, having conducted a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no State or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by the proposed member is genuine, has voted to select Mark Freidberg as a member to its Board of Trustees, with a term expiring on 2 years from the date of NYSED approval, pending approval by NYSED. The resolution approving the proposed candidate(s) is adopted upon NYSED's approval  
I, Linda Green, as Assistant Secretary of the Board of Trustees of Growing Up Green Charter Schools, organized and existing under the laws of New York, hereby certify that the above is a true copy of a resolution adopted by the Board of Trustees of Growing Up Green Charter Schools at a meeting convened and held May 23rd, 2023 at which a quorum was present and voting throughout and that such resolution is adopted upon NYSED's approval and is in accordance with the provisions of the charter and by-laws of Growing Up Green Charter Schools.

### **Growing Up Green School Updates**

The Directors of Support Services and Enrollment Team presented updates from their respective departments.

### **Financials**

Anita Amoh went through the summary financial reports for Growing Up Green Charter Schools.

Marc Greenberg made a motion to approve the amended subleases for three GUGCS locations. Peter Davis seconded the motion, all were in favor.

### **Parent Rep Update**

Mayan Abecasis gave an update on some happenings at Growing Up Green Charter Schools.

**After the meeting was adjourned, public comments were made by Kim Calichio (GUG 1 parent), Elena Cruz (GUG 1 parent & PTO co-president), and Cynthia Jimenez (GUG 1 parent)**

## **GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING**

**Board Meeting Date:** Tuesday, July 20th, 2023, 7:00pm

**Location:** Zoom

### **In attendance:**

Matthew Greenberg (GUGCS Founder and Executive Director), Desmond Holliday (Executive Assistant to Matthew Greenberg), Erin Acosta (GUGCS Director of Development), Anita Amoh (GUGCS Director of Finance), Marc Greenberg (Interim Board Chair), Anne Levonen (Board Treasurer), Linda Green (Assistant Board Secretary), Mark Friedberg (Board Trustee), Maya Dennis, Lina Halasz, Mayan Abecasis (Board Parent Representative), Kiah Hufane (Board Trustee), Kelly Russotti (Board Secretary), Pastor Corwin Mason (Board Trustee), Anabel Schmelz (School Leader of GUG I Elementary School), Alan Wong (GUGCS parent), Lizmarly Tapia (GUGCS parent), Oswaldo Tumax (GUGCS parent), Mike G (GUGCS parent), Kim Calichio, Tania Perdomo (GUGCS parent), Bicia Trivigno, "Zoom User", Milva's iPhone, Yan, Daria Malakhova, Morgan Brown, Jerina Dushku (GUGCS parent), Cynthia Jimenez (GUGCS parent), Kirsten Wheaton Black (GUGCS parent), Morgan Brown (GUG ES 1 teacher), Mary Crowder (GUG ES 1 teacher), Rachael Walton, Martha Griffin Nelson

### **Commencement**

Marc Greenberg opened the meeting for Growing Up Green Charter Schools.

### **Previous Month's Board Meeting Minutes**

Linda Green moved to approve the May minutes for the Growing Up Green Charter Schools. Kiah Hufane seconded the motion, all were in favor.

### **Financials**

Anita Amoh went through the summary financial reports for Growing Up Green Charter Schools.

Anne Levonen made a motion to approve the budget for School Year 2023-2024. Mark Freidberg seconded the motion, all were in favor.

### **Executive Director Report**

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools.

### **Fundraising Wrapup**

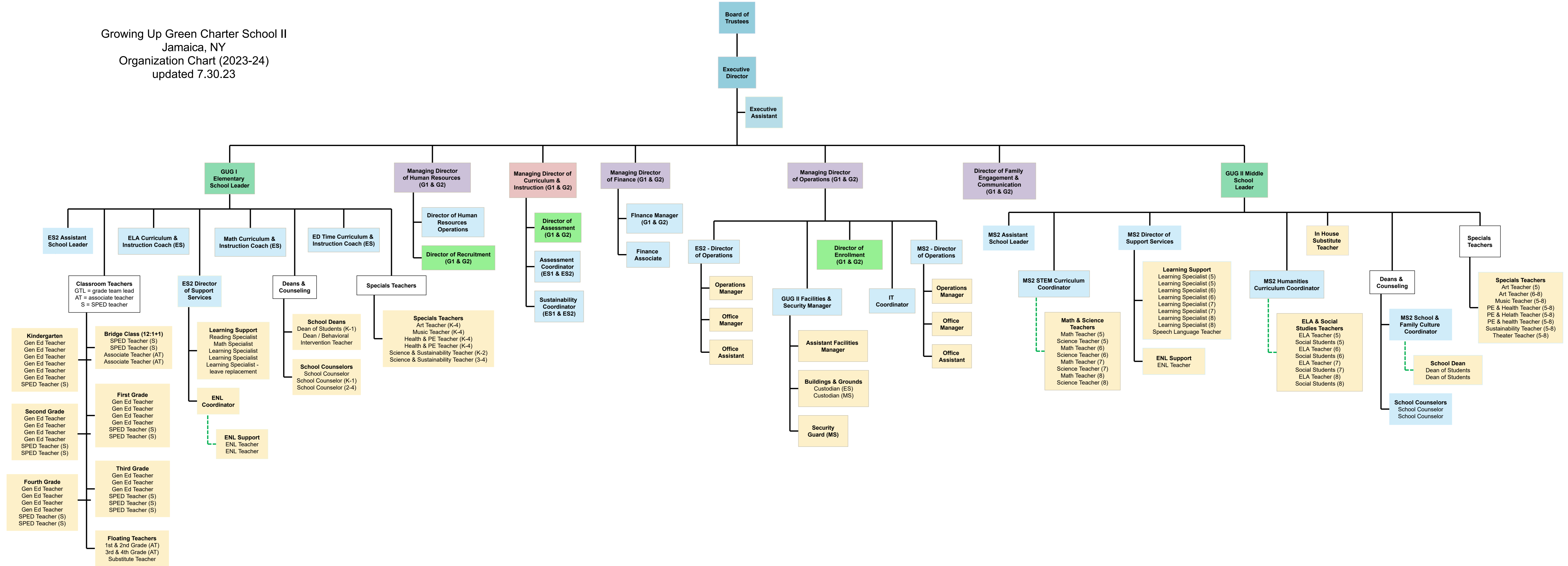
Erin Acosta presented a fundraising wrapup for the 2022-2023 school year.

### **Parent Rep Update**

Mayan Abecasis gave an update on some happenings at Growing Up Green Charter Schools.

**After the Board Meeting commenced, there were public comments made by Kim Calichio and Jerina Dushku.**

Growing Up Green Charter School II  
 Jamaica, NY  
 Organization Chart (2023-24)  
 updated 7.30.23



# Growing Up Green Charter Schools Calendar 2023-2024 (w/ days)

**School Hours: 7:55am-3:15pm (440 minutes per day) for total of 180 days**

August 2023 - 0							September 2023 - 18							October 2023 - 21						
S	M	T	W	Th	F	Sa	S	M	T	W	Th	F	Sa	S	M	T	W	Th	F	Sa
		1	2	3	4	5						1	2	1	2	3	4	5	6	7
6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14
13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21
20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				
16 <sup>th</sup> -18 <sup>th</sup> - Opening Meetings (new staff only) 21 <sup>st</sup> -30 <sup>th</sup> - Opening Meetings (all staff) 31 <sup>st</sup> - No Opening Meetings							1 <sup>st</sup> - No Opening Meetings 4 <sup>th</sup> - Labor Day 5 <sup>th</sup> - First Day of School (1pm dismissal) 6 <sup>th</sup> - 1pm dismissal 25 <sup>th</sup> - Yom Kippur							9 <sup>th</sup> - Indigenous Peoples' Day 25 <sup>th</sup> - MS Family Conferences						
November 2023 - 19							December 2023 - 16							January 2024 - 21						
S	M	T	W	Th	F	Sa	S	M	T	W	Th	F	Sa	S	M	T	W	Th	F	Sa
			1	2	3	4						1	2	31	1	2	3	4	5	6
5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13
12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20
19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27
26	27	28	29	30			24	25	26	27	28	29	30	28	29	30	31			
7 <sup>th</sup> - Election Day (staff PD & Asynch for kids) 11 <sup>th</sup> - Veterans Day 20 <sup>th</sup> -21 <sup>st</sup> - ES Family Conferences 22 <sup>nd</sup> -24 <sup>th</sup> - Thanksgiving Break							22 <sup>nd</sup> - Winter Carnival (1pm dismissal) 25 <sup>th</sup> -29 <sup>th</sup> - Winter Recess							1 <sup>st</sup> - Winter Recess 2 <sup>nd</sup> - Staff PD and Asynch for kids 15 <sup>th</sup> - Martin Luther King Jr Day 31 <sup>st</sup> - MS Family Conferences						
February 2023 - 16							March 2023 - 20							April 2023 - 13						
S	M	T	W	Th	F	Sa	S	M	T	W	Th	F	Sa	S	M	T	W	Th	F	Sa
				1	2	3						1	2	31	1	2	3	4	5	6
4	5	6	7	8	9	10	3	4	5	6	7	8	9	7	8	9	10	11	12	13
11	12	13	14	15	16	17	10	11	12	13	14	15	16	14	15	16	17	18	19	20
18	19	20	21	22	23	24	17	18	19	20	21	22	23	21	22	23	24	25	26	27
25	26	27	28	29			24	25	26	27	28	29	30	28	29	30				
19 <sup>th</sup> -23 <sup>rd</sup> - Mid Winter Recess							7 <sup>th</sup> -8 <sup>th</sup> - ES Family Conferences 18 <sup>th</sup> - Staff PD and Asynch for kids 29 <sup>th</sup> - Good Friday							1 <sup>st</sup> - Spring Recess 10 <sup>th</sup> - Eid al-Fitr 11 <sup>th</sup> -12 <sup>th</sup> - ELA State Exams 22 <sup>nd</sup> -30 <sup>th</sup> - Spring Recess						
May 2023 - 22							June 2023 - 14							<b>Key</b> No School for Students 1pm Dismissal Asynchronous for Students PBT State Tests (3rd-4th grades) CBT State Tests (5th-8th): 4/8 thru 5/17 CBT Science Tests (5th): 4/8 thru 5/17 ES Family Conferences - 1pm Dismissal MS Family Conferences - 1pm Dismissal						
S	M	T	W	Th	F	Sa	S	M	T	W	Th	F	Sa							
			1	2	3	4							1							
5	6	7	8	9	10	11	2	3	4	5	6	7	8							
12	13	14	15	16	17	18	9	10	11	12	13	14	15							
19	20	21	22	23	24	25	16	17	18	19	20	21	22							
26	27	28	29	30	31		23	24	25	26	27	28	29							
							30													
7 <sup>th</sup> -9 <sup>th</sup> - Math State Exams 22 <sup>nd</sup> - MS Family Conferences 24 <sup>th</sup> - 1pm dismissal 27 <sup>th</sup> - Memorial Day							4 <sup>th</sup> - Algebra 1 Regents 6 <sup>st</sup> - Staff PD and Asynch for kids 14 <sup>th</sup> - Living Environment Regents 19 <sup>th</sup> - Juneteenth 20 <sup>th</sup> - 8th Grade Graduation (1pm dismissal) 21 <sup>st</sup> - 1pm dismissal 24 <sup>th</sup> - Last Day of School (1pm dismissal)							<b>Main Office: 347.642.4306</b>						



# FIRE DEPARTMENT

9 METROTECH CENTER BROOKLYN, N.Y. 11201-3857

## BUREAU OF FIRE PREVENTION

Public Buildings Unit

DATE: 07.25.2022.

### PREMISES

Growing Up Green Charter School 2  
89-17 161<sup>st</sup> Street  
Queens NY 11432

Growing Up Green Charter School 2  
89-17 161<sup>st</sup> Street  
Queens NY 11432

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Buildings Unit conducted an inspection of the above-referenced premises on **04.11.2022**.

~~XXX~~ The inspection did not reveal any violations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

**Note: Violation order 010535- VIOR dismissed.**

\_\_\_\_\_ The inspection resulted in issuance of violations of the Fire Code or other laws, rules or regulations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

\_\_\_\_\_ As of XXXXXX documents were submitted to FDNY as proof of correction, and such correction was deemed acceptable to FDNY

\_\_\_\_\_ The inspection, and a review of premises records, has disclosed that the premises may not be in compliance with the lawful occupancy established by the New York City Department of Buildings.

This letter shall not be construed to be a permit for, or an approval of the premises. FDNY does not certify that the premises is free from any violation for which it has not inspected, in accordance with its standard inspection protocols. This letter shall not prevent FDNY from inspecting the premises at a later date, requiring the correction of any deficiencies its finds at the premises, and/or issuing violations against the premises for conditions that do not comply with the Fire Code or other laws, rules or regulations.

Examined by: \_\_\_\_\_  
Tomasz Korbas, Supervising Inspector, PBU



# FIRE DEPARTMENT

9 METROTECH CENTER BROOKLYN, N.Y. 11201-3857

## BUREAU OF FIRE PREVENTION

Public Buildings Unit

DATE: 11.10.2022.

### PREMISES

Growing Up Green Charter School  
84-35 152<sup>nd</sup> Street  
Queens NY 11432

Growing Up Green Charter School  
84-35 152<sup>nd</sup> Street  
Queens NY 11432

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Buildings Unit conducted an inspection of the above-referenced premises on **10.28.2022**

~~XXX~~ The inspection did not reveal any violations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

\_\_\_\_\_ The inspection resulted in issuance of violations of the Fire Code or other laws, rules or regulations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

\_\_\_\_\_ As of XXXXXX documents were submitted to FDNY as proof of correction, and such correction was deemed acceptable to FDNY

\_\_\_\_\_ The inspection, and a review of premises records, has disclosed that the premises may not be in compliance with the lawful occupancy established by the New York City Department of Buildings.

This letter shall not be construed to be a permit for, or an approval of the premises. FDNY does not certify that the premises is free from any violation for which it has not inspected, in accordance with its standard inspection protocols. This letter shall not prevent FDNY from inspecting the premises at a later date, requiring the correction of any deficiencies its finds at the premises, and/or issuing violations against the premises for conditions that do not comply with the Fire Code or other laws, rules or regulations.

Examined by: \_\_\_\_\_  
Tomasz Korbas, Supervising Inspector, PBU

DEPARTMENT OF HOUSING AND BUILDINGS

BOROUGH OF **Queens**, CITY OF NEW YORK

No. **Q**

**39025**

Date **2/26/47**

551-000

**CERTIFICATE OF OCCUPANCY**

(Standard form adopted by the Board of Standards and Appeals and issued pursuant to Section 646 of the New York Charter, and Sections C.26-181.0 to C.26-187.0 inclusive Administrative Code 2.13.1. to 2.13.7. Building Code.)

This certificate supersedes C. O. No.

To the owner or owners of the building or premises:

THIS CERTIFIES that the ~~new~~ ~~altered~~ ~~existing~~ building premises located at

**89-17 161 St. NS. 152'8. 89 Ave.** Block **9760** Lot **31-36**

, conforms substantially to the approved plans and specifications, and to the requirements of the building code and all other laws and ordinances, and of the rules and regulations of the Board of Standards and Appeals, applicable to a building of its class and kind at the time the permit was issued; and

CERTIFIES FURTHER that, any provisions of Section 646F of the New York Charter have been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent.

N.D. Alt. No. — **1321/45** Construction classification — **Fireproof**  
 Occupancy classification — **Public Bldg.** Height **3** stories, **94** feet.  
 Date of completion — **6/20/46** Located in **Bus.** Use District.  
 Area **1 1/4** Height Zone at time of issuance of permit

This certificate is issued subject to the limitations hereinafter specified and to the following resolutions of the Board of Standards and Appeals: (Calendar numbers to be inserted here)

**PERMISSIBLE USE AND OCCUPANCY**

STORY	LIVE LOADS Lbs. per Sq. Ft.	PERSONS ACCOMMODATED			USE
		MALE	FEMALE	TOTAL	
Cellar	On gr.	1	1	2	Boiler room & storage
Basement	On gr. stairs 100# slabs 75#		790	790	Auditorium & Cafeteria
Gallery	lobby 100# stairs 100# lockers 75#		100	100	Gallery & Lockers
1	stairs 100# corr. 100# rooms 60#		575	575	School
2	do.		575	575	School
3	do.		560	560	School

*John J. Kellahan*  
 Borough Superintendent

NO CHANGES OF USE OR OCCUPANCY NOT CONSISTENT WITH THIS CERTIFICATE SHALL  
BE MADE UNLESS FIRST APPROVED BY THE BOROUGH SUPERINTENDENT

Unless an approval for the same has been obtained from the Borough Superintendent, no change or rearrangement in the structural parts of the building, or affecting the light and ventilation of any part thereof, or in the exit facilities, shall be made; no enlargement, whether by extending on any side or by increasing in height shall be made; nor shall the building be moved from one location or position to another; nor shall there be any reduction or diminution of the area of the lot or plot on which the building is located.

The building or any part thereof shall not be used for any purpose other than that for which it is certified.

The superimposed, uniformly distributed loads, or concentrated loads producing the same stresses in the construction in any story shall not exceed the live loads specified on reverse side; the number of persons of either sex in any story shall not exceed that specified when sex is indicated, nor shall the aggregate number of persons in any story exceed the specified total; and the use to which any story may be put shall be restricted to that fixed by this certificate except as specifically stated.

This certificate does not in any way relieve the owner or owners or any other person or persons in possession or control of the building, or any part thereof from obtaining such other permits, licenses or approvals as may be prescribed by law for the uses or purposes for which the building is designed or intended; nor from obtaining the special certificates required for the use and operation of elevators; nor from the installation of fire alarm systems where required by law; nor from complying with any lawful order for additional fire extinguishing appliances under the directionary powers of the fire commissioner; nor from complying with any lawful order issued with the object of maintaining the building in a safe or lawful condition; nor from complying with any authorized direction to remove encroachment into a public highway or other public place, whether attached to or part of the building or not.

If this certificate is marked "Temporary", it is applicable only to those parts of the building indicated on its face, and certifies to the legal use and occupancy of only such parts of the building; it is subject to all the provisions and conditions applying to a final or permanent certificate; it is not applicable to any building under the jurisdiction of the Housing Division unless it is also approved and endorsed by them, and it must be replaced by a full certificate at the date of expiration.

If this certificate is for an existing building, erected prior to March 14, 1916, it has been duly inspected and it has been found to have been occupied or arranged to be occupied prior to March 14, 1916, as noted on the reverse side, and that on information and belief, since that date there has been no alteration or conversion to a use that changed its classification as defined in the Building Code, or that would necessitate compliance with some special requirement or with the State Labor Law or any other law or ordinance; that there are no notices of violations or orders pending in the Department of Housing and Buildings at this time; that Section 646F of the New York City Charter has been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent, and that, so long as the building is not altered, except by permission of the Borough Superintendent, the existing use and occupancy may be continued.

"§.646 F. No certificate of occupancy shall be issued for any building, structure, enclosure, place or premises wherein containers for combustibles, chemicals, explosives, inflammables and other dangerous substances, articles, compounds or mixtures are stored, or wherein automatic or other fire alarm systems or fire extinguishing equipment are required by law to be or are installed, until the fire commissioner has tested and inspected and has certified his approval in writing of the installation of such containers, systems or equipment to the Borough Superintendent of the borough in which the installation has been made. Such approval shall be recorded on the certificate of occupancy."

Additional copies of this certificate will be furnished to persons having an interest in the building or premises, upon payment of a fee of fifty cents per copy.

# DEPARTMENT OF HOUSING AND BUILDINGS

BOROUGH OF QUEENS

, CITY OF NEW YORK

No. 180312

Date 1/18/71

## CERTIFICATE OF OCCUPANCY

(Standard form adopted by the Board of Standards and Appeals and issued pursuant to Section 646 of the New York Charter, and Sections C.26-181.0 to C.26-187.0 inclusive Administrative Code 2.1.3.1. to 2.1.3.7. Building Code.)

This certificate supersedes C. O. No.

To the owner or owners of the building or premises.

THIS CERTIFIES that the new ~~school building~~ building premises located at  
84-35 152nd Street, NYC 81st Drive & 152nd St.

Block 749 L56

contains substantially to the approved plans and specifications, and to the requirements of the building code and all other laws and ordinances, and of the rules and regulations of the Board of Standards and Appeals, applicable to a building of its class and kind at the time the permit was issued; and

CERTIFIES FURTHER that any provisions of Section 646F of the New York Charter have been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent.

N.B.C.A. No. NB 566/60

Construction classification— Fireproof

Occupancy classification— Public

Height 3 stories, 38 feet

Date of completion— 12/8/70

Located in Res.

Use District

E-1

Area

Height Zone at time of issuance of permit

This certificate is issued subject to the limitations hereinafter specified and to the following resolutions of the Board of Standards and Appeals: C.26-181.0, C.26-182.0, C.26-183.0, C.26-184.0, C.26-185.0, C.26-186.0, C.26-187.0, C.26-188.0, C.26-189.0, C.26-190.0, C.26-191.0, C.26-192.0, C.26-193.0, C.26-194.0, C.26-195.0, C.26-196.0, C.26-197.0, C.26-198.0, C.26-199.0, C.26-200.0, C.26-201.0, C.26-202.0, C.26-203.0, C.26-204.0, C.26-205.0, C.26-206.0, C.26-207.0, C.26-208.0, C.26-209.0, C.26-210.0, C.26-211.0, C.26-212.0, C.26-213.0, C.26-214.0, C.26-215.0, C.26-216.0, C.26-217.0, C.26-218.0, C.26-219.0, C.26-220.0, C.26-221.0, C.26-222.0, C.26-223.0, C.26-224.0, C.26-225.0, C.26-226.0, C.26-227.0, C.26-228.0, C.26-229.0, C.26-230.0, C.26-231.0, C.26-232.0, C.26-233.0, C.26-234.0, C.26-235.0, C.26-236.0, C.26-237.0, C.26-238.0, C.26-239.0, C.26-240.0, C.26-241.0, C.26-242.0, C.26-243.0, C.26-244.0, C.26-245.0, C.26-246.0, C.26-247.0, C.26-248.0, C.26-249.0, C.26-250.0, C.26-251.0, C.26-252.0, C.26-253.0, C.26-254.0, C.26-255.0, C.26-256.0, C.26-257.0, C.26-258.0, C.26-259.0, C.26-260.0, C.26-261.0, C.26-262.0, C.26-263.0, C.26-264.0, C.26-265.0, C.26-266.0, C.26-267.0, C.26-268.0, C.26-269.0, C.26-270.0, C.26-271.0, C.26-272.0, C.26-273.0, C.26-274.0, C.26-275.0, C.26-276.0, C.26-277.0, C.26-278.0, C.26-279.0, C.26-280.0, C.26-281.0, C.26-282.0, C.26-283.0, C.26-284.0, C.26-285.0, C.26-286.0, C.26-287.0, C.26-288.0, C.26-289.0, C.26-290.0, C.26-291.0, C.26-292.0, C.26-293.0, C.26-294.0, C.26-295.0, C.26-296.0, C.26-297.0, C.26-298.0, C.26-299.0, C.26-300.0, C.26-301.0, C.26-302.0, C.26-303.0, C.26-304.0, C.26-305.0, C.26-306.0, C.26-307.0, C.26-308.0, C.26-309.0, C.26-310.0, C.26-311.0, C.26-312.0, C.26-313.0, C.26-314.0, C.26-315.0, C.26-316.0, C.26-317.0, C.26-318.0, C.26-319.0, C.26-320.0, C.26-321.0, C.26-322.0, C.26-323.0, C.26-324.0, C.26-325.0, C.26-326.0, C.26-327.0, C.26-328.0, C.26-329.0, C.26-330.0, C.26-331.0, C.26-332.0, C.26-333.0, C.26-334.0, C.26-335.0, C.26-336.0, C.26-337.0, C.26-338.0, C.26-339.0, C.26-340.0, C.26-341.0, C.26-342.0, C.26-343.0, C.26-344.0, C.26-345.0, C.26-346.0, C.26-347.0, C.26-348.0, C.26-349.0, C.26-350.0, C.26-351.0, C.26-352.0, C.26-353.0, C.26-354.0, C.26-355.0, C.26-356.0, C.26-357.0, C.26-358.0, C.26-359.0, C.26-360.0, C.26-361.0, C.26-362.0, C.26-363.0, C.26-364.0, C.26-365.0, C.26-366.0, C.26-367.0, C.26-368.0, C.26-369.0, C.26-370.0, C.26-371.0, C.26-372.0, C.26-373.0, C.26-374.0, C.26-375.0, C.26-376.0, C.26-377.0, C.26-378.0, C.26-379.0, C.26-380.0, C.26-381.0, C.26-382.0, C.26-383.0, C.26-384.0, C.26-385.0, C.26-386.0, C.26-387.0, C.26-388.0, C.26-389.0, C.26-390.0, C.26-391.0, C.26-392.0, C.26-393.0, C.26-394.0, C.26-395.0, C.26-396.0, C.26-397.0, C.26-398.0, C.26-399.0, C.26-400.0, C.26-401.0, C.26-402.0, C.26-403.0, C.26-404.0, C.26-405.0, C.26-406.0, C.26-407.0, C.26-408.0, C.26-409.0, C.26-410.0, C.26-411.0, C.26-412.0, C.26-413.0, C.26-414.0, C.26-415.0, C.26-416.0, C.26-417.0, C.26-418.0, C.26-419.0, C.26-420.0, C.26-421.0, C.26-422.0, C.26-423.0, C.26-424.0, C.26-425.0, C.26-426.0, C.26-427.0, C.26-428.0, C.26-429.0, C.26-430.0, C.26-431.0, C.26-432.0, C.26-433.0, C.26-434.0, C.26-435.0, C.26-436.0, C.26-437.0, C.26-438.0, C.26-439.0, C.26-440.0, C.26-441.0, C.26-442.0, C.26-443.0, C.26-444.0, C.26-445.0, C.26-446.0, C.26-447.0, C.26-448.0, C.26-449.0, C.26-450.0, C.26-451.0, C.26-452.0, C.26-453.0, C.26-454.0, C.26-455.0, C.26-456.0, C.26-457.0, C.26-458.0, C.26-459.0, C.26-460.0, C.26-461.0, C.26-462.0, C.26-463.0, C.26-464.0, C.26-465.0, C.26-466.0, C.26-467.0, C.26-468.0, C.26-469.0, C.26-470.0, C.26-471.0, C.26-472.0, C.26-473.0, C.26-474.0, C.26-475.0, C.26-476.0, C.26-477.0, C.26-478.0, C.26-479.0, C.26-480.0, C.26-481.0, C.26-482.0, C.26-483.0, C.26-484.0, C.26-485.0, C.26-486.0, C.26-487.0, C.26-488.0, C.26-489.0, C.26-490.0, C.26-491.0, C.26-492.0, C.26-493.0, C.26-494.0, C.26-495.0, C.26-496.0, C.26-497.0, C.26-498.0, C.26-499.0, C.26-500.0, 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**NO CHANGES OF USE OR OCCUPANCY NOT CONSISTENT WITH THIS CERTIFICATE SHALL BE MADE UNLESS FIRST APPROVED BY THE BOROUGH SUPERINTENDENT**

Unless an approval for the same has been obtained from the Borough Superintendent, no change, rearrangement in the structural parts of the building, or affecting the light and ventilation of any part thereof or in the exit facilities, shall be made; no enlargement, whether by extending on any side or by increasing height shall be made; nor shall the building be moved from one location or position to another; nor shall there be any reduction or diminution of the area of the lot or plot on which the building is located.

The building or any part thereof shall not be used for any purpose other than that for which it is certified.

The superimposed, uniformly distributed loads, or concentrated loads producing the same stresses in the construction in any story shall not exceed the five loads specified on reverse side; the number of persons of either sex in any story shall not exceed that specified when sex is indicated, nor shall the aggregate number of persons in any story exceed the specified total; and the use to which any story may be put shall be restricted to that fixed by this certificate except as specifically stated.

This certificate does not in any way relieve the owner or owners or any other person or persons in possession or control of the building, or any part thereof from obtaining such other permits, licenses or approvals as may be prescribed by law for the uses or purposes for which the building is designed or intended; nor from obtaining the special certificates required for the use and operation of elevators; nor from the installation of fire alarm systems where required by law; nor from complying with any lawful order for additional fire extinguishing appliances under the discretionary powers of the fire commissioner; nor from complying with any lawful order issued with the object of maintaining the building in a safe or lawful condition; nor from complying with an authorized direction to remove encroachments into a public highway or other public place, whether attached to or part of the building or not.

If this certificate is marked "Temporary", it is applicable only to those parts of the building indicated on its face, and certifies to the legal use and occupancy of only such parts of the building; it is subject to all the provisions and conditions applying to a final or permanent certificate; it is not applicable to any building under the jurisdiction of the Housing Division unless it is also approved and endorsed by them, and it must be replaced by a full certificate at the date of expiration.

If this certificate is for an existing building, erected prior to March 14, 1916, it has been duly inspected and it has been found to have been occupied or arranged to be occupied prior to March 14, 1916, as noted on the reverse side, and that on information and belief since that date there has been no alteration or conversion to a use that changed its classification as defined in the Building Code, or that would necessitate compliance with some special requirement or with the State Labor Law or any other law or ordinance; that there are no notices of violations or orders pending in the Department of Housing and Buildings at this time; that Section 646 of the New York City Charter has been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent, and that, so long as the building is not altered, except by permission of the Borough Superintendent, the existing use and occupancy may be continued.

"§ 646 F. No certificate of occupancy shall be issued for any building, structure, enclosure, place or premises wherein containers for combustibles, chemicals, explosives, inflammables and other dangerous substance articles, compounds or mixtures are stored, or wherein automatic or other fire alarm systems or fire extinguishing equipment are required by law to be or are installed, until the fire commissioner has tested and inspected and has certified his approval in writing of the installation of such containers, systems or equipment to the Borough Superintendent.

