

Application: Growing Up Green Charter School I

Nancy Wong - wong@gugcs.org
2022-2023 Annual Report

Summary

ID: 0000000050

Status: Annual Report Submission

Last submitted: Aug 1 2023 10:26 AM (EDT)

Entry 1 School Info and Cover Page

Completed - Aug 1 2023

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the [Annual Report Portal](#). When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2022-2023 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2023**) or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

GROWING UP GREEN CHARTER SCHOOL 800000063974

a1. Popular School Name

Growing Up Green Charter School I

b. CHARTER AUTHORIZER (As of June 30th, 2023)

Please select the correct authorizer as of June 30, 2023 or you may not be assigned the correct tasks.

BOARD OF REGENTS

c. School Unionized

Is your charter school unionized?

No

d. DISTRICT / CSD OF LOCATION

CSD #30 - QUEENS

e. Date of Approved Initial Charter

Dec 15 2008

f. Date School First Opened for Instruction

Sep 8 2009

g. Approved School Mission and Key Design Elements

(Regents, NYCDOE and Buffalo BOE authorized schools only)

Mission - The Growing Up Green Charter School (GUGCS) supports children to be conscious, contributing members of their community through a rigorous, anti-racist, anti-bias, curriculum and an engaging green culture. Graduates of GUGCS will be prepared to attend high-performing schools where their interdisciplinary academic foundation, knowledge of sustainability, and strong sense of self sets them apart as leaders and social justice advocates of the future.

Key Design Elements

1. Responsive Classroom and Developmental Design Principles - Responsive Classroom and its companion social curriculum in the middle school, Developmental Designs, are fundamental and centralizing forces within the school community, and our students and staff are immersed in its tenets during all aspects of the school day. At the core of Responsive Classroom and Developmental Designs are the beliefs that children learn at their best when attention is paid to building their social and emotional competencies. GUGCS' school-wide Responsive Classroom approach in the elementary school has established the framework for creating an environment that supports our children's social and emotional growth and empowers them to be active participants in their own learning and the learning of their peers. It accomplishes this by creating a classroom and school-wide environment with routines and universal expectations. Developmental Designs structures recognize the need for young adolescents to have autonomy, feel competent, be connected, have a voice, feel empowered, have fun, build relationships and feel safe. Just as with Responsive Classroom, our Developmental Designs approach in the middle school involves comprehensive classroom and school-wide practices that integrate social and academic learning.

2. Mornings Meeting and Circle of Power and Respect - The day begins in both our elementary school and middle school with a community-building tool aligned with the Responsive Classroom and Development Design Principles. These practices result in a safe and inclusive environment with engaged students where teaching and learning are strengthened. In the elementary school, the day begins with a morning meeting in all classrooms. The four components of morning meeting are a greeting, an activity, a share, and news/announcements. Morning meeting is an excellent tool to build community in classrooms, to informally assess skills in student games and activities, and to gauge the emotional state of the class before the academic day begins.

In the middle school, students begin the day by engaging in a Circle of Power and Respect ("CPR") two days per week in each Advisory. This meeting time sets the tone for the rest of the day for each student and the larger community as well. CPR is time for students to build relationships with their advisor and other students. In this community-building period, the Advisory greets each other, shares news, and allows students and teachers to get

to know each other better.

3. Incorporating Green in the School and Curriculum - Promoting a green culture and an understanding of sustainability are important components of our school's mission. First and foremost, 'green' is a mindset. It is an internalization of a sustainable way of life, one in which community members are responsible for what they consume and the waste produced. It is an awareness of where goods and products come from, with an emphasis on the importance of local, organic production. These principles guide the social curriculum of GUGCS. Morning meeting, Circle of Power and Respect, snack, class meetings, school wide functions, Science, ED Time and Social Studies all embody a 'green,' holistic approach to living. Middle school students also take a class focused on Sustainability. There are also physical aspects of GUGCS that are "green." Teachers are well versed and aware of sustainability principles relevant to class discussions. Read-alouds and writing projects often focus on tenants of responsibility within a community. In classrooms, resources and supplies are shared so that students learn empathy and the value of working in groups. Individual needs are stressed, because in order to be a contributing member of a community, students need to first take care of themselves.

Students are individually responsible for homework completion nightly, as well as the maintenance of personal reading logs and journals. Work is paramount at GUGCS and for no reason will students be able to leave assignments incomplete or below standard. Green is certainly an environmental mindset, but it is also a greater understanding of self-awareness and of accountability.

4. Student-Centered and Data-Driven Instruction - GUGCS' approach to instruction is both student-centered and data-driven. We expect teachers to be using assessment and data as part of their lesson planning and instructional process. In its first charter term, GUGCS successfully created a data-driven culture to support our underlying student-centered instructional philosophy. Teachers know that as a school community we view data as a foundation for talking about students' needs in a rigorous way, and that better instructional planning is the goal of incorporating data in our thinking. Our data-driven approach ensures that our student's learning needs are met and that they will ultimately achieve the school's rigorous performance standards.

While in the elementary school, the workshop model is the primary instructional approach used by teachers, middle school teachers use multiple instructional modalities to deliver lessons based on their assessment of the most effective path toward student understanding. The commonality among all methods is that data is informing how instruction is adjusted and delivered in order to maximize learning. The instructional methodologies that are chosen will engage students in their own learning to the greatest degree. Our instructional methods serve to develop active, independent learners and highly critical thinkers by engaging students in the top levels of thinking in Bloom's Taxonomy.

5. Response to Intervention - Since it opened, GUGCS has had a strong Response to Intervention (RTI) process in place. From the start, there has existed a process for teachers to identify struggling students through data and classroom observations and to present a student case-study to a group of colleagues at the Successful Student Committee (SSC). The GUGCS' RTI process is upheld by a robust support staff in both the elementary and middle school including learning specialists, intervention teachers, school counselors, a behavior coordinator, and ELL specialists. The RTI process will continue to be an important force in the new charter term to respond to the needs of struggling students.

6. A Robust Special Education Program - GUGCS has had success in recruiting and retaining students with disabilities and is on par/exceeds with CSD 30. This is due, in part, to our comprehensive special education program which includes at least one Integrated Co-Teaching Classroom (ICT) on each grade, K through 5th, a 12:1:1 K-1 Bridge Class, and one or two ICT classes per subject area (ELA, Math, Science, and Social Studies) in grades 6-8. We also have robust special education staffing model which includes a Director of Support Services and Intervention in both the elementary and middle school and an IEP Learning Specialist Coordinator in the both the elementary and middle school. There are also 64 learning specialists (certified special education teachers) and a speech and language therapist in the elementary school and 62 learning specialists in the middle school. The Support Services team in each school is supported by social work and counseling staff, including the Behavior and Student Life Coordinator and Deans of Students in the elementary school and and a Dean of Students and Behavior at the middle school.

7. Middle School Advisory - A unique element of our middle school curriculum is Advisory. Every morning, students meet in small cohorts of approximately 15 students to participate in advisory periods. These advisory periods are facilitated by an advisory mentor, who is a member of the GUGCS staff. The advisory mentor's role in a student's academic life is one that specifically builds the kind of trust and adult connection that have been identified as key traits of responsive and high functioning middle schools. The Advisory Periods are an important component of our school mission as we provide emotional and social skills support in addition to strong academic classes. Advisory periods provide students formal opportunities to focus with the advisory mentor and peers on (1) social and emotional development; (2) character education and leadership and (3) their transition from elementary school to middle school (6th grade) and the transition from middle to high school (7th/8th grades).

h. School Website Address

<https://www.gugcs.org>

i. Total Approved Charter Enrollment for 2022-2023 School Year

849

j. Total Enrollment on June 30, 2023 - excluding Pre-K program enrollment

782

k. Grades Served

Grades served during the 2022-2023 school year (exclude Pre-K program students):

Use the CTRL button to select multiple grades to accurately capture every grade level served.

Responses Selected:

k

1

2

3

4

5

6

7

8

I. Charter Management Organization

Do you have a [Charter Management Organization](#)?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2023-2024?

Yes, 2 sites

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for previous year (K-5, 6-9, etc.)	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	39-27 28th St., Long Island City, NY 11101	347-642-5306 Ext. 1	NYC CSD 30	K-5	K-5	No

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Anabel Schmelz	School Leader	347-642-4306		schmelz@gugcs.org
Operational Leader	Steve Viola	Managing Director of Operations	347-642-4306		viola@gugcs.org
Compliance Contact	Steve Viola	Managing Director of Operations	347-642-4306		viola@gugcs.org
Complaint Contact	Matthew Greenberg	Founder and Executive Director	347-642-4306		greenberg@gugcs.org
DASA Coordinator	Bari Mimoun	School Counselor	347-642-4306		mimoun@gugcs.org
Phone Contact for After Hours Emergencies	Matthew Greenberg	Founder and Executive Director	646-263-4931		greenberg@gugcs.org

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2023.

- Fire inspection certificates must be updated annually. For the upcoming school year 2023-2024, submit a current fire inspection certificate.
- If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2023.

Site 1 Certificate of Occupancy (COO)

[G1 ES Certificate of Occupancy.pdf](#)

Filename: G1 ES Certificate of Occupancy.pdf **Size:** 212.9 kB

Site 1 Fire Inspection Report

This is required, marked optional for administrative purposes.

[G1 ES Fire Inspection.pdf](#)

Filename: G1 ES Fire Inspection.pdf **Size:** 189.5 kB

School Site 2

m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for previous year (K-5, 6-9, etc.)	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	34-12 10th St., Long Island City, NY 11106	(347) 642-4306	NYC CSD 30	new building	6-8	yes

m2a. Please provide the contact information for Site 2.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Leticha Fraser	School Leader	347-642-4306		fraser@gugcs.org
Operational Leader	Steve Viola	Managing Director of Operations	347-642-4306		viola@gugcs.org
Compliance Contact	Steve Viola	Managing Director of Operations	347-642-4306		viola@gugcs.org
Complaint Contact	Matthew Greenberg	Founder and Executive Director	347-642-4306		greenberg@gugcs.org
DASA Coordinator	Alison Rosen	School Counselor	347-642-4306		rosen@gugcs.org
Phone Contact for After Hours Emergencies	Matthew Greenberg	Founder and Executive Director	347-642-4306	646-263-4931	greenberg@gugcs.org

m2b. Is site 2 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 2 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2023.

- **Fire inspection certificates must be updated annually. For the upcoming school year 2023-2024, submit a current fire inspection certificate.**
- **If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2023.**

Site 1 Certificate of Occupancy (COO)

[G1 MS Certificate of Occupancy \(10th Street\).pdf](#)

Filename: G1 MS Certificate of Occupancy (10th Street).pdf **Size:** 32.7 kB

Site 2 Fire Inspection Report

This is required, marked optional for administrative purposes.

[G1 MS Fire Inspection.pdf](#)

Filename: G1 MS Fire Inspection.pdf **Size:** 190.7 kB

n. List of owned, rented, leased facilities not used to educate students

Separate by semi-colon (;)

None.

CHARTER REVISIONS DURING THE 2022-2023 SCHOOL YEAR

o. Were there any revisions to the school's charter during the 2022-2023 school year? (Please include approved or pending material and non-material charter revisions).

Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.

No

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Nancy Wong
Position	Director of Assessment
Phone/Extension	516-983-9394
Email	wong@gugcs.org

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

Responses Selected:

Yes

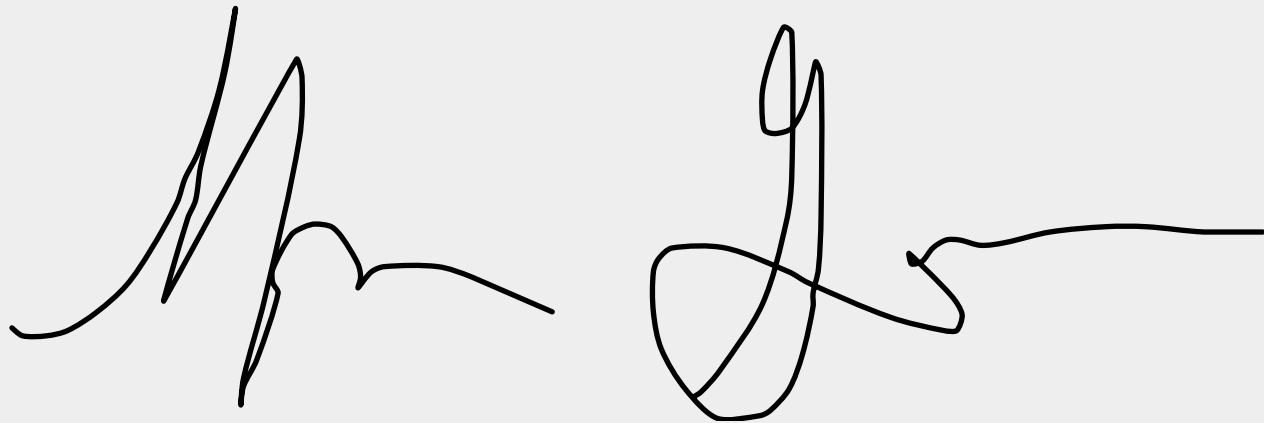
As outlined in ENTRY 10:

Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

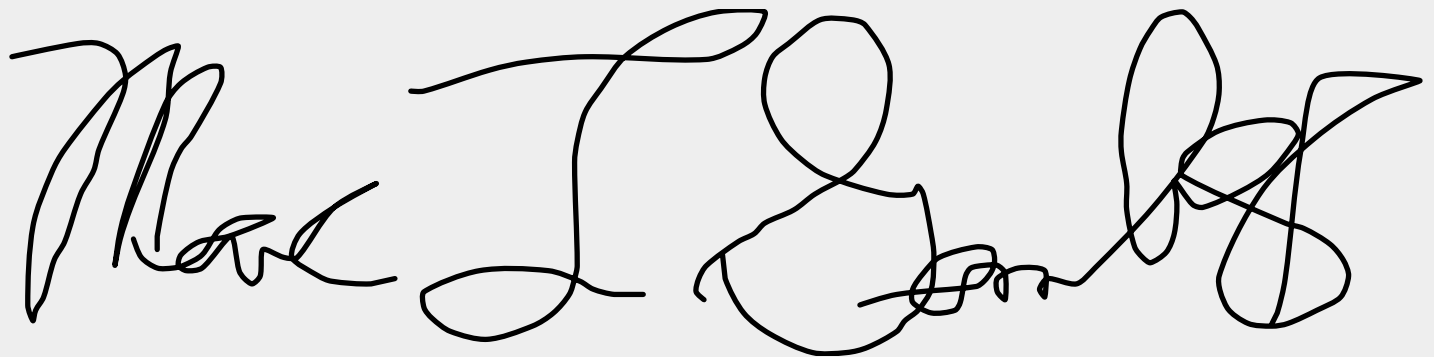
Responses Selected:

Yes

Signature, Head of Charter School

A handwritten signature in black ink on a light gray background. The signature is cursive and appears to be "M. J. [unclear]".

Signature, President of the Board of Trustees

A handwritten signature in black ink on a light gray background. The signature is cursive and appears to be "Mark [unclear]".

Date

Aug 1 2023



Thank you.

Entry 2 Links to Critical Documents on School Website

Completed - Aug 1 2023

Instructions

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy, and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#));
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[\[1\]](#) Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Report when financials have been submitted in November.)

Form for Entry 2 Links to Critical Documents on School Website

School Name: Growing Up Green Charter School I

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item

4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the **link** from the school's website for each of the items:

[New York State Report Card](#)

[Emergency Response Plan Memo](#)

[NYSED Subject Matter List](#)

	Link to Documents
1. Current Annual Report (i.e., 2022-2023 Annual Report)	https://www.gugcs.org/apps/pages/index.jsp?dir=NYSED%20Annual%20Reports/GUG%20I/2022-2023&uREC_ID=209356&type=d&pREC_ID=409549&pageIdx=1
2. Board meeting notices, agendas and documents	https://www.gugcs.org/apps/pages/index.jsp?dir=Growing%20Up%20Green%20Charter%20Schools%20Board%20Minutes/GUGCS%20Minutes/SY%202022-2023&uREC_ID=209358&type=d&pageIdx=1
3. New York State School Report Card	https://www.gugcs.org/apps/pages/index.jsp?uREC_ID=209356&type=d&termREC_ID=&pREC_ID=860859
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://www.gugcs.org/pdf/GUGCS%20All%20Schools%20Discipline%20Policies_%20Law%20Violation_%20DASA_%20%20Formal%20Complaint%20_Updated%209_28_22_.pdf
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	https://www.gugcs.org/apps/pages/index.jsp?uREC_ID=209356&type=d&termREC_ID=&pREC_ID=860864
6. Authorizer-approved FOIL Policy	https://www.gugcs.org/apps/pages/index.jsp?uREC_ID=209356&type=d&termREC_ID=&pREC_ID=860895
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	https://www.gugcs.org/apps/pages/index.jsp?uREC_ID=209356&type=d&termREC_ID=&pREC_ID=860895

Thank you.



Entry 3 Progress Toward Goals

Incomplete

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 1, 2023.

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

2022-2023 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1				
Academic Goal 2				
Academic Goal 3				
Academic Goal 4				
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add?

(No response)

2022-2023 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Meet	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 21				
Academic Goal 22				
Academic Goal 23				
Academic Goal 24				
Academic Goal 25				
Academic Goal 26				
Academic Goal 27				
Academic Goal 28				
Academic Goal 29				
Academic Goal 30				
Academic Goal 31				
Academic Goal 32				
Academic Goal 33				
Academic Goal 34				
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Academic Goal 38				
Academic Goal 39				
Academic Goal 40				
Academic Goal 41				

Academic Goal 42				
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Academic Goal 60				
Academic Goal 61				
Academic Goal 62				
Academic Goal 63				
Academic Goal 64				
Academic Goal 65				
Academic Goal 66				
Academic Goal 67				
Academic Goal 59				

Academic Goal 60				
Academic Goal 61				
Academic Goal 62				

4. ORGANIZATION GOALS

For the 2022-2023 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2022-2023 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

(No response)

6. FINANCIAL GOALS

2022-2023 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

(No response)

2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 6				
Financial Goal 7				
Financial Goal 8				
Financial Goal 9				
Financial Goal 10				

Thank you.

Entry 4 - Audited Financial Statements

Incomplete

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the [Annual Report Portal](#) and into the SUNY Epicenter document management system no later than **November 1, 2023**. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2023**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2023 but will be identified as a required task thereafter and due on November 1, 2023. This is a required task, and it is marked optional for administrative purposes only.

Entry 4b – Audited Financial Report Template (BOR/NYC/BOE)

Incomplete

Instructions - Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download and complete the Excel spreadsheet entitled “Audited Financial Report Template” from the online portal or the [2022-2023 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2023**.

Please complete one spreadsheet at the Education Corporation level and submit the same spreadsheet for each of the schools.

EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4c – Additional Financial Documents

Incomplete

Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2023**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a “federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”

1. Advisory and/or Management letter
2. Federal Single Audit
3. Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4d - Financial Contact Information

Incomplete

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2023**.

Form for "Financial Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

Entry 5 – Fiscal Year 2023-2024 Budget

Incomplete

SUNY-authorized charter schools should download the [2023-2024 Budget and Quarterly Report Template and the 2023-2024 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed templates into the Annual Report Portal and into the Epicenter document management system. **Due November 1, 2023.**

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the [2023-2024 Budget Template](#) into the Annual Report Portal or from the Annual Report website. **Due November 1, 2023.**

The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 6 – Board of Trustees Disclosure of Financial Interest Form

Completed - Aug 1 2023

Required of ALL Charter Schools

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2022-2023 school year must complete and sign a Trustee [Disclosure of Financial Interest Form](#) is due on August 1, 2023. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for ensuring that each member who served on the board during the 2022-2023 school year completes the form.**

Charter schools **must** submit the latest version of the form. Forms completed from past years will not be accepted.

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

Davis - Annual Report Financial Disclosure Form - signed

Filename: Davis_-_Annual_Report_Financial_Di_VRohaVY.pdf Size: 494.9 kB

Freidberg - Annual Report Financial Disclosure Form - signed

Filename: Freidberg_-_Annual_Report_Financia_Xq0YZqL.pdf Size: 495.1 kB

Green - Annual Report Financial Disclosure Form - signed

Filename: Green_-_Annual_Report_Financial_Di_MLg5KHw.pdf Size: 493.4 kB

Greenberg - Annual Report Financial Disclosure Form - signed

Filename: Greenberg_-_Annual_Report_Financia_uZXZHEL.pdf Size: 511.0 kB

Hufane - Annual Report Financial Disclosure Form - signed

Filename: Hufane_-_Annual_Report_Financial__yOgYAz6.pdf Size: 317.1 kB

Levonen - Annual Report Financial Disclosure Form - signed

Filename: Levonen_-_Annual_Report_Financial__u63fzXq.pdf Size: 491.3 kB

Mason - Annual Report Financial Disclosure Form - signed

Filename: Mason_-_Annual_Report_Financial_Di_rri1UMe.pdf Size: 493.8 kB

Russotti - Annual Report Financial Disclosure Form - signed

Filename: Russotti_-_Annual_Report_Financial_gx0AVoa.pdf Size: 493.4 kB

Williams - Annual Report Financial Disclosure Form - signed

Filename: Williams_-_Annual_Report_Financial_TolwAoZ.pdf Size: 498.7 kB

Abecasis - Annual Report Financial Disclosure Form - signed

Filename: Abecasis_-_Annual_Report_Financial_PW7MsMI.pdf Size: 490.2 kB

Entry 7 BOT Membership Table

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

Authorizer:

Who is the authorizer of your charter school?

Board of Regents

1. 2022-2023 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Completed Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2022-2023
1	Peter Davis	peter.davis@ey.com	Trustee/Member	Finance	Yes	2	04/20/2021	06/30/2023	9
2	Mark Friedberg	mark.friedberg@gmail.com	Trustee/Member	Academic	Yes	1	06/20/2023	06/30/2023	5 or less
3	Linda Green	greenlinda66@yahoo.com	Secretary	Academic	Yes	1	10/18/2022	06/30/2023	9
4	Marc Greenberg	marc@iahh.org	Chair	Governance	Yes	3	07/01/2021	06/30/2023	11
5	Kiah Hufane	KiahHufane@achievementfirst.org	Trustee/Member	Academic	Yes	2	02/16/2021	06/30/2023	9
6	Anne Levonen	levonenanne@outlook.com	Treasurer	Finance	Yes	2	04/20/2021	06/30/2023	10
7	Pastor Corwin Mason	mrmase77@yahoo.com	Trustee/Member	Academic	Yes	3	07/01/2021	06/30/2023	7
8	Kelly Russotti	Krussotti@gmail.com	Secretary	Governance	Yes	2	07/01/2021	06/30/2023	6
9	Danielle Williams	williamd@vschsd.org	Trustee/Member	Academic	Yes	1	09/20/2022	06/30/2023	9

1a. Are there more than 9 members of the Board of Trustees?

Yes

1b. Board Member Information

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2022-2023
10	Mayan Abecasis	mayan.abecasis@gmail.com	Parent Rep	Academic	No	1	10/18/2022	06/30/2023	9
11									
12									
13									
14									
15									

1c. Are there more than 15 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2023	10
b. Total Number of Members Added During 2022-2023	4
c. Total Number of Members who Departed during 2022-2023	0
d. Total Number of members, as set in Bylaws, Resolution or Minutes	10

3. Number of Board meetings held during 2022-2023

12

4. Number of Board meetings scheduled for 2023-2024

12

Total number of Voting Members on June 30, 2023:

9

Total number of Voting Members added during the 2022-2023 school year:

3

Total number of Voting Members who departed during the 2022-2023 school year:

0

Total Maximum Number of Voting members in 2022-2023, as set by the board in bylaws, resolution, or minutes:

9

Total number of Non-Voting Members on June 30, 2023:

1

Total number of Non-Voting Members added during the 2022-2023 school year:

1

Total number of Non-Voting Members who departed during the 2022-2023 school year:

0

Total Maximum Number of Non-Voting members in 2022-2023, as set by the board in bylaws, resolution or minutes:

1

Board members attending 8 or fewer meetings during 2022-2023

3

Thank you.

Entry 8 Board Meeting Minutes

Completed - Aug 1 2023

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2022-June 2023), which should match the number of meetings held during the 2022-2023 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2023**.

[GUGCS Board Minutes \(July 2022\)](#)

Filename: GUGCS_Board_Minutes_July_2022.pdf Size: 59.6 kB

[GUGCS Board Minutes \(August 2022\)](#)

Filename: GUGCS_Board_Minutes_August_2022.pdf Size: 61.8 kB

[GUGCS Board Minutes \(September 2022\)](#)

Filename: GUGCS_Board_Minutes_September_2022.pdf Size: 62.9 kB

[GUGCS Board Minutes \(October 2022\)](#)

Filename: GUGCS_Board_Minutes_October_2022.pdf Size: 61.0 kB

[GUGCS Board Minutes \(November 2022\)](#)

Filename: GUGCS_Board_Minutes_November_2022.pdf Size: 62.1 kB

[GUGCS Board Minutes \(December 2022\)](#)

Filename: GUGCS_Board_Minutes_December_2022.pdf Size: 55.4 kB

[GUGCS Board Minutes \(January 2023\)](#)

Filename: GUGCS_Board_Minutes_January_2023.pdf Size: 56.6 kB

[GUGCS Board Minutes \(February 2023\)](#)

Filename: GUGCS_Board_Minutes_February_2023.pdf Size: 58.7 kB

[GUGCS Board Minutes \(March 2023\)](#)

Filename: GUGCS_Board_Minutes_March_2023.pdf Size: 57.1 kB

[GUGCS Board Minutes \(April 2023\)](#)

Filename: GUGCS_Board_Minutes_April_2023.pdf Size: 55.2 kB

[GUGCS Board Minutes \(May 2023\)](#)

Filename: GUGCS_Board_Minutes_May_2023.pdf Size: 71.5 kB

[GUGCS Board Minutes \(June 2023\)](#)

Filename: GUGCS_Board_Minutes_June_2023.pdf Size: 61.8 kB

Entry 9 Enrollment & Retention

Completed - Aug 1 2023

Instructions for submitting Enrollment and Retention Efforts

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2022-2023 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2023-2024.

***SUNY-authorized charter schools**

The education corporation must include a plan for the charter to meet or exceed enrollment and retention targets established by the SUNY Trustees for students with disabilities, ELLs, and students who are eligible to participate in the FRPL program. See the [enrollment and retention target calculator](#) to find specific targets.

Entry 9 Enrollment and Retention of Special Populations

Good Faith Efforts to Meet Recruitment Targets (Attract)

	Describe Recruitment Efforts in 2022-2023	Describe Recruitment Plans in 2023-2024
Economically Disadvantaged	<p>Our Director of Student Enrollment continued to manage and implement new practices around recruitment and retention efforts across all schools. In addition to hosting in-person/virtual open houses and tours throughout the school year, we hosted several outreach events at our school. Our teams also executed wide-ranging neighborhood outreach efforts, including several in-person visits to nearby Queensbridge and Ravenswood Public Housing. Included in this neighborhood outreach were several in-person visits to transitional housing shelters within District 30, where we were able to connect with many incoming migrant families and successfully enroll them in our school and welcome them into our community.</p>	<p>The Director of Student Enrollment will continue to strategically manage our practices around recruitment and retention efforts across all schools. Because of the success of our in-person and virtual events (open houses, tours, outreach events, neighborhood visits, etc.), we will continue these practices, especially in areas of District 30 where we find communities that are at an economic disadvantage (Queensbridge, Ravenswood, Transitional Housing Shelters, etc.). Through these ongoing efforts and relationships, along with our existing partnerships with community-based organizations focusing on at-risk youth/families, we will be able to continue to spread the information about our schools more widely throughout District 30.</p>
English Language Learners	<p>In order to recruit English Language Learners, our materials were translated, our ELL program was described, and our ELL Coordinator and teachers assisted with recruitment. We also had bilingual staff to help families with the application process, and these staff members participated in the weekly school tours for potential/prospective families. We continued to work with Community Based Organizations to recruit and cultivate our MLL population, and continued to have remote and in-person events in where multiple languages are spoken.</p>	<p>We will continue to recruit English Language Learners with translated materials and our bilingual staff will continue to play a huge role in helping our families with their application and enrollment process. Bilingual staff members will continue to participate in the weekly school tours for potential/prospective families, and we will continue to work with Community Based Organizations to recruit in the MLL population, as well as continue to have remote and in-person events in where multiple languages are spoken.</p>

Students with Disabilities

For students with special needs, the school website and recruitment materials clearly described the school's inclusion model, special education services and staffing as well as counseling supports. Furthermore, our Director of Special Education participated in recruitment activities for our future and our incoming families. We have also encouraged our community-based organizations serving students with disabilities to join our recruitment events in-person or online to further engage with this community.

We will work with our community-based organizations serving students with disabilities, and encourage them to join our recruitment events in-person or online to further engage with this community.

Good Faith Efforts To Meet Enrollment Retention Targets

	Describe Retention Efforts in 2022-2023	Describe Retention Plans in 2023-2024
Economically Disadvantaged	<p>Growing Up Green has a diverse background of students from many economic backgrounds. We provided extra support services through our Special Education department, small classroom sizes which provided extra attention to students in need, as well as workshops for families around math, literacy and behavioral models to help solidify learning taught at school at home. We also continued to provide our families an open space to address their concerns and to be involved in our community. These opportunities included monthly parent association meetings, presence at Parent Teacher Organization meeting, and other communication methods (email, phone, etc).</p>	<p>Growing Up Green will continue to provide our families an open space to address their concerns and be involved in our community. This will include monthly parent association meetings, a presence at Parent Teacher Organization meeting and all other communication methods (email, phone, etc).</p>
English Language Learners	<p>Our ELL Coordinator and ELL teachers supported our growing population of limited English proficient students through a variety of techniques. GUGCS is a school where students and their families are known well by the faculty and staff and students do not fall through the cracks. We worked closely with community organizations to ensure families have the supports they need, and so their children can succeed. We provided our families an open space to address concerns and be involved in our community, which included monthly parent association meetings, daily morning meetings, and other communication methods (email, phone, etc). In</p>	<p>Growing Up Green will continue to provide our families an open space to address their concerns and be involved in our community. This includes monthly parent association meetings, daily morning meetings and any other communication method (email, phone, etc). Also utilizing the translation service and bilingual staff to accomplish this goal.</p>

	<p>addition, we have continued to utilize the DOE translation service and our own bilingual staff.</p>	
<p>Students with Disabilities</p>	<p>Regarding retention, GUGCS has a track record of strong student retention. Any student leaving the school is primarily due to family relocation. We have achieved this success by developing a close, supportive community among students, staff and families through regular communication and events such as orientations, family workshops, conferences, celebrations and performances. Moreover, the school retains students classified with disabilities through the scope of services it offers to serve a variety of student needs. For example, GUGCS provides at least one ICT class per grade. In addition, the special education services can be found throughout the school and offer speech and language therapy, occupational therapy, hearing services, counseling, and physical therapy.</p>	<p>GUGCS will continue to provide all of our families with the services they need - especially with IEP meetings, speech/language therapy, occupational therapy, hearing services, counseling and physical therapy.</p>

Entry 10 – Teacher and Administrator Attrition

Completed - Aug 1 2023

Form for "Entry 10 – Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System – Employee Clearance

Required of ALL Charter Schools

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

1. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeefingerprintoct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed - Aug 1 2023

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	1
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	4
Total Category A: 5 or 30% whichever is less	5.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	0
ii. Science	4
iii. Computer Science	0
iv. Technology	0
v. Career and Technical Education	0
Total Category B: not to exceed 5	4.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	0
Total Category C: not to exceed 5	5.0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	14

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	19

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	47

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	80

Thank you.



Entry 12 Organization Chart

Completed - Aug 1 2023

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2022-2023 **Organization Chart**. The organization chart should be a graphic representation (A list will not be accepted.) and should include position titles and reporting (hierarchical) relationships. Employee names should **not** appear on the chart.

[GUG I Org Chart \(7\)](#)

Filename: GUG_I_Org_Chart_7.30.23.pdf Size: 100.9 kB

Entry 13 School Calendar

Completed - Aug 1 2023

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2023 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2023**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations.*"

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month (also used to align to schools with extended days/years referenced in their mission statements/key design elements). See an example of a calendar showing the requested information. Schools **must** use a calendar format and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[GUGCS School Calendar \(2023-24\)](#)

Filename: GUGCS_School_Calendar_2023-24_Aq0Z3Qz.pdf Size: 72.2 kB

Entry 14 Staff Roster

Completed - Aug 1 2023

[INSTRUCTIONS](#)

Required of Regents and NYCDOE-authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees (all faculty and staff employed by the school during the 2022-2023 school year).

Use of the 2022-2023 Annual Report Faculty/Staff Roster Template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required.

Reminders: Please use the Notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Faculty/Staff Roster Template will result in a resubmission of a fully corrected roster.

Here is the complete list of data elements in the roster template and an explanation of what information is required to correctly complete this task.

[G1 Faculty & Staff Roster \(2022-23\)](#)

Filename: G1_Faculty_Staff_Roster_2022-23.xlsx Size: 34.7 kB

Optional Additional Documents to Upload (BOR)

Incomplete

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Peter Davis

Name of Charter School Education Corporation:

Peter Davis

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

2127737042

Business Address:

EY, 1 Manhattan West, New York, NY 10001

E-mail Address:

peter.davis@ey.com

Home Telephone:

19175135973

Home Address:

215 W 98th St Apt 3F, New York, NY 10025

Peter O. Davis

Peter O. Davis (Jul 13, 2023 15:23 EDT)

7/13/23

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022







Due 7/21 - Davis - Annual Report Financial Disclosure Form

Final Audit Report

2023-07-13

Created:	2023-07-13
By:	Desmond Holliday (holliday@gugcs.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAETXBgBQ1M-IW2WyZUxprH7hrKQv1IQ0u

"Due 7/21 - Davis - Annual Report Financial Disclosure Form" History

-  Document created by Desmond Holliday (holliday@gugcs.org)
2023-07-13 - 4:06:09 PM GMT- IP address: 148.75.56.178
-  Document emailed to peter.davis@ey.com for signature
2023-07-13 - 4:07:33 PM GMT
-  Email viewed by peter.davis@ey.com
2023-07-13 - 7:20:07 PM GMT- IP address: 104.47.2.254
-  Signer peter.davis@ey.com entered name at signing as PEter O. Davis
2023-07-13 - 7:23:57 PM GMT- IP address: 136.226.80.123
-  Document e-signed by PEter O. Davis (peter.davis@ey.com)
Signature Date: 2023-07-13 - 7:23:59 PM GMT - Time Source: server- IP address: 136.226.80.123
-  Agreement completed.
2023-07-13 - 7:23:59 PM GMT

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Mark Freidberg

Name of Charter School Education Corporation:

Mark Freidberg

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

6466600408

Business Address:

43 HARBOR HILL DR, HUNTINGTON NY 11743

E-mail Address:

mfreidberg@hotmail.com

Home Telephone:

6466600408

Home Address:

43 HARBOR HILL DR, HUNTINGTON NY 11743

Mark Freidberg

[Mark Freidberg \(Jul 19, 2023 11:14 EDT\)](#)

7/19/2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022







Due 7/21 - Freidberg - Annual Report Financial Disclosure Form

Final Audit Report

2023-07-19

Created:	2023-07-13
By:	Desmond Holliday (holliday@gugcs.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA0rBEQf3E0pCAaVtrL4Exl_aTxqjPtXTp

"Due 7/21 - Freidberg - Annual Report Financial Disclosure Form" History

-  Document created by Desmond Holliday (holliday@gugcs.org)
2023-07-13 - 4:09:30 PM GMT- IP address: 148.75.56.178
-  Document emailed to mark.freidberg@gmail.com for signature
2023-07-13 - 4:10:36 PM GMT
-  Email viewed by mark.freidberg@gmail.com
2023-07-19 - 3:12:08 PM GMT- IP address: 67.81.2.156
-  Signer mark.freidberg@gmail.com entered name at signing as Mark Freidberg
2023-07-19 - 3:14:11 PM GMT- IP address: 67.81.2.156
-  Document e-signed by Mark Freidberg (mark.freidberg@gmail.com)
Signature Date: 2023-07-19 - 3:14:13 PM GMT - Time Source: server- IP address: 67.81.2.156
-  Agreement completed.
2023-07-19 - 3:14:13 PM GMT

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Linda Green

Name of Charter School Education Corporation:

Growing Up Green Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

347-396-2915

Business Address:

42-09 28th Street, Long Island City, NY 11101

E-mail Address:

greenlinda66@yahoo.com

Home Telephone:

347-426-4992

Home Address:

87-10 204th Street Apt A47, Hollis, NY 11423

Linda Green

Linda Green (Jul 13, 2023 13:35 EDT)

7/13/2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022







Due 7/21 - Green - Annual Report Financial Disclosure Form

Final Audit Report

2023-07-13

Created:	2023-07-13
By:	Desmond Holliday (holliday@gugcs.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAhe03Ezh8ezFv7V3T88QAf01KxRFIM7it

"Due 7/21 - Green - Annual Report Financial Disclosure Form" History

-  Document created by Desmond Holliday (holliday@gugcs.org)
2023-07-13 - 4:11:34 PM GMT- IP address: 148.75.56.178
-  Document emailed to greenlinda66@yahoo.com for signature
2023-07-13 - 4:12:58 PM GMT
-  Email viewed by greenlinda66@yahoo.com
2023-07-13 - 5:29:42 PM GMT- IP address: 161.185.150.189
-  Signer greenlinda66@yahoo.com entered name at signing as Linda Green
2023-07-13 - 5:35:30 PM GMT- IP address: 161.185.150.189
-  Document e-signed by Linda Green (greenlinda66@yahoo.com)
Signature Date: 2023-07-13 - 5:35:32 PM GMT - Time Source: server- IP address: 161.185.150.189
-  Agreement completed.
2023-07-13 - 5:35:32 PM GMT

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Marc Greenberg

Name of Charter School Education Corporation:

marc marc Greenberg

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

2123163171

Business Address:

475 Riverside Drive

E-mail Address:

Marc@iahh.org

Home Telephone:

917-913-0098

Home Address:

480 Riverdale Ave, 2B, Yonkers NY 10705



Marc Greenberg (Jul 21, 2023 11:04 EDT)

July, 21, 2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022






Due 7/21 - Greenberg - Annual Report Financial Disclosure Form

Final Audit Report

2023-07-21

Created:	2023-07-13
By:	Desmond Holliday (holliday@gugcs.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAqLbjUrDOtfXBTCyGjNNXxFaZqS0EeXg7

"Due 7/21 - Greenberg - Annual Report Financial Disclosure Form" History

-  Document created by Desmond Holliday (holliday@gugcs.org)
2023-07-13 - 4:13:40 PM GMT- IP address: 148.75.56.178
-  Document emailed to Marc Greenberg (marc@iahh.org) for signature
2023-07-13 - 4:14:35 PM GMT
-  Email viewed by Marc Greenberg (marc@iahh.org)
2023-07-21 - 2:59:02 PM GMT- IP address: 70.107.179.117
-  Document e-signed by Marc Greenberg (marc@iahh.org)
Signature Date: 2023-07-21 - 3:04:56 PM GMT - Time Source: server- IP address: 70.107.179.117
-  Agreement completed.
2023-07-21 - 3:04:56 PM GMT

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Name of Charter School Education Corporation:

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Anne Levonen

Name of Charter School Education Corporation:

Growing Up Green Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

347-415-2102

Business Address:

86387 Eastport Drive, Fernandina Beach, FL 32034

E-mail Address:


alevonen@gmail.com

Home Telephone:

347-415-2102

Home Address:

Same as business address


Anne Levonen (Jul 18, 2023 07:45 EDT)

7/20/2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022







Due 7/21 - Levonen - Annual Report Financial Disclosure Form

Final Audit Report

2023-07-18

Created:	2023-07-13
By:	Desmond Holliday (holliday@gugcs.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAX721YEEIQhZp4qf_DPYE3ovWeGUp8n

"Due 7/21 - Levonen - Annual Report Financial Disclosure Form" History

-  Document created by Desmond Holliday (holliday@gugcs.org)
2023-07-13 - 4:18:05 PM GMT- IP address: 148.75.56.178
-  Document emailed to alevonen@gmail.com for signature
2023-07-13 - 4:19:04 PM GMT
-  Email viewed by alevonen@gmail.com
2023-07-18 - 11:41:29 AM GMT- IP address: 216.66.29.59
-  Signer alevonen@gmail.com entered name at signing as Anne Levonen
2023-07-18 - 11:45:04 AM GMT- IP address: 216.66.29.59
-  Document e-signed by Anne Levonen (alevonen@gmail.com)
Signature Date: 2023-07-18 - 11:45:06 AM GMT - Time Source: server- IP address: 216.66.29.59
-  Agreement completed.
2023-07-18 - 11:45:06 AM GMT

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Corwin Mason

Name of Charter School Education Corporation:

Growing Up Green Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

(917)501-5647

Business Address:

14-42 Broadway Astoria NY 11106

E-mail Address:

mrmase77@yahoo.com

Home Telephone:

(718)536-9326

Home Address:

57 Connecticut Ave Freeport NY 11520

Corwin S. Mason

[Corwin S. Mason \(Jul 19, 2023 11:12 EDT\)](#)

7/19/2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022







Due 7/21 - Mason - Annual Report Financial Disclosure Form

Final Audit Report

2023-07-19

Created:	2023-07-13
By:	Desmond Holliday (holliday@gugcs.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAztWqP_psyMfpEqC0BioAshduz4f84orA

"Due 7/21 - Mason - Annual Report Financial Disclosure Form" History

-  Document created by Desmond Holliday (holliday@gugcs.org)
2023-07-13 - 4:20:51 PM GMT- IP address: 148.75.56.178
-  Document emailed to mrmase77@yahoo.com for signature
2023-07-13 - 4:21:51 PM GMT
-  Email viewed by mrmase77@yahoo.com
2023-07-19 - 3:05:11 PM GMT- IP address: 50.75.230.34
-  Signer mrmase77@yahoo.com entered name at signing as Corwin S. mason
2023-07-19 - 3:12:16 PM GMT- IP address: 50.75.230.34
-  Document e-signed by Corwin S. mason (mrmase77@yahoo.com)
Signature Date: 2023-07-19 - 3:12:18 PM GMT - Time Source: server- IP address: 50.75.230.34
-  Agreement completed.
2023-07-19 - 3:12:18 PM GMT

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Kelly Russotti

Name of Charter School Education Corporation:

Growing Up Green Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

5859430196

Business Address:

180 Montague Street

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krussotti@gmail.com

Home Telephone:

5859430196

Home Address:

180 Montague Street

Kelly Russotti

7/19/23

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022






Due 7/21 - Russotti - Annual Report Financial Disclosure Form

Final Audit Report

2023-07-19

Created:	2023-07-13
By:	Desmond Holliday (holliday@gugcs.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA13lltup19yGSV_11Uao1c9fRUwGeKTQA

"Due 7/21 - Russotti - Annual Report Financial Disclosure Form" History

-  Document created by Desmond Holliday (holliday@gugcs.org)
2023-07-13 - 4:23:03 PM GMT- IP address: 148.75.56.178
-  Document emailed to Kelly Russotti (krussotti@gmail.com) for signature
2023-07-13 - 4:23:19 PM GMT
-  Email viewed by Kelly Russotti (krussotti@gmail.com)
2023-07-19 - 3:42:59 PM GMT- IP address: 98.13.141.95
-  Document e-signed by Kelly Russotti (krussotti@gmail.com)
Signature Date: 2023-07-19 - 3:45:18 PM GMT - Time Source: server- IP address: 98.13.141.95
-  Agreement completed.
2023-07-19 - 3:45:18 PM GMT

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Danielle Williams

Name of Charter School Education Corporation:

Growing Up Green Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

516-872-5647

Business Address:

One Kent Road, Valley Stream, NY 11580

E-mail Address:

williamd@vschsd.org

Home Telephone:

718-341-0969

Home Address:

131-57 230th Street, Laurelton, NY 11413

Danielle N. Williams

07/13/2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022






Due 7/21 - Williams - Annual Report Financial Disclosure Form

Final Audit Report

2023-07-13

Created:	2023-07-13
By:	Desmond Holliday (holliday@gugcs.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAASbFs3iMjb4mMuBXzoBXZ8O1j1cczqfVX

"Due 7/21 - Williams - Annual Report Financial Disclosure Form" History

-  Document created by Desmond Holliday (holliday@gugcs.org)
2023-07-13 - 4:24:41 PM GMT- IP address: 148.75.56.178
-  Document emailed to Danielle Williams (williamd@vschsd.org) for signature
2023-07-13 - 4:25:36 PM GMT
-  Email viewed by Danielle Williams (williamd@vschsd.org)
2023-07-13 - 5:58:50 PM GMT- IP address: 104.47.57.254
-  Document e-signed by Danielle Williams (williamd@vschsd.org)
Signature Date: 2023-07-13 - 6:00:57 PM GMT - Time Source: server- IP address: 170.24.138.26
-  Agreement completed.
2023-07-13 - 6:00:57 PM GMT

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Mayan Abecasis

Name of Charter School Education Corporation:

Growing Up Green Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

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41-15 44th st #6D Sunnyside NY 11104

E-mail Address:


Mayan.abecasis@gmail.com

Home Telephone:

3477306629

Home Address:

41-15 44th st #6D Sunnyside NY 11104


Mayan Abecasis (Jul 19, 2023 22:22 GMT+2)

July 19 2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022







Due 7/21 - Abecasis - Annual Report Financial Disclosure Form

Final Audit Report

2023-07-19

Created:	2023-07-13
By:	Desmond Holliday (holliday@gugcs.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAASmcy5ldGMUAGrxYRHX9srNub9V9L6ldU

"Due 7/21 - Abecasis - Annual Report Financial Disclosure Form" History

-  Document created by Desmond Holliday (holliday@gugcs.org)
2023-07-13 - 4:01:57 PM GMT- IP address: 148.75.56.178
-  Document emailed to mayan.abecasis@gmail.com for signature
2023-07-13 - 4:04:06 PM GMT
-  Email viewed by mayan.abecasis@gmail.com
2023-07-19 - 8:14:56 PM GMT- IP address: 104.28.97.41
-  Signer mayan.abecasis@gmail.com entered name at signing as Mayan Abecasis
2023-07-19 - 8:22:16 PM GMT- IP address: 104.28.76.156
-  Document e-signed by Mayan Abecasis (mayan.abecasis@gmail.com)
Signature Date: 2023-07-19 - 8:22:18 PM GMT - Time Source: server- IP address: 104.28.76.156
-  Agreement completed.
2023-07-19 - 8:22:18 PM GMT

GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING

Board Meeting Date: Tuesday, July 26th, 2022, 7:00pm

Location:

<https://zoom.us/j/95454016164?pwd=NE5zU0NVWXloZGs2OXJBOHpqckh2QT09>

In attendance:

Matthew Greenberg (Founder and Executive Director for Growing Up Green Charter Schools), Desmond Holliday (Executive Assistant to Matthew Greenberg), Erin Acosta (Director of Development at Growing Up Green Charter Schools), Anita Amoh (Director of Finance at Growing Up Green Charter Schools), Anne Levonen (Board Treasurer), Kiah Hufane (Board Trustee), Peter Davis (Board Trustee), Kelly Russotti (Board Secretary), Pastor Corwin Mason (Board Trustee), Cliff Schneider (Legal Counsel)

Executive Session

The Board conducted an Executive Session to discuss a resolved legal settlement.

Commencement

Peter Davis opened the meeting for Growing Up Green Charter Schools.

Previous Month's Board Meeting Minutes

Peter Davis moved to approve the June minutes for the Growing Up Green Charter Schools. Anne Levonen seconded the motion, all were in favor.

Executive Director Report

Matthew Greenberg presented the executive director report for Growing Up Green Charter Schools.

Mortgage Resolution

Cliff Schneider presented a resolution to refinance a mortgage. Peter Davis moved to approve the resolution. Kelly Russotti seconded the motion, all were in favor.

Finance Update

Anita Amoh provided an update on Growing Up Green Charter Schools' financials.

GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING

Board Meeting Date: Tuesday, August 15th, 2022, 7:00pm

Location:

<https://zoom.us/j/95454016164?pwd=NE5zU0NVWXloZGs2OXJBOHpqckh2QT09>

In attendance:

Matthew Greenberg (Founder and Executive Director for Growing Up Green Charter Schools), Desmond Holliday (Executive Assistant to Matthew Greenberg), Erin Acosta (Director of Development at Growing Up Green Charter Schools), Marc Greenberg (Interim Board Chair), Anita Amoh (Growing Up Green Director of Finance), Anne Levonen (Board Treasurer), Kiah Hufane (Board Trustee), Peter Davis (Board Trustee), Kelly Russotti (Board Secretary), Danielle Williams, Mayan Abecasis (Growing Up Green parent), Jerina Dushku (Growing Up Green parent)

Commencement

Marc Greenberg opened the meeting for Growing Up Green Charter Schools.

Previous Month's Board Meeting Minutes

Peter Davis moved to approve the [previous month's] minutes for the Growing Up Green Charter Schools. Kiah Hufane seconded the motion, all were in favor.

Executive Director Report

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools.

Vote to Approve New Board Member

Marc Greenberg moved to nominate Danielle Williams to a Board of Trustees position for a term of two years subject to SED's approval process. Kiah Hufane seconded the motion; all were in favor.

Vote to Approve Parent Representative

Marc Greenberg moved to nominate Mayan Abecasis as a parent representative, a non-voting member, of the Board of Trustees for a term of one year. Anne Levonen seconded the motion; all were in favor.

Fundraising Update

Erin Acosta gave a fundraising update

Financials

Anita Amoh went through the summary financial reports for Growing Up Green Charter Schools.

GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING

Board Meeting Date: Tuesday, September 20th, 2022, 7:00pm

Location:

Growing Up Green Elementary School I - 39-27 28th Street, Long Island City, NY 11101
<https://zoom.us/j/95454016164?pwd=NE5zU0NVWXloZGs2OXJBOHpqckh2QT09>

In attendance:

Matthew Greenberg (Founder and Executive Director for Growing Up Green Charter Schools), Desmond Holliday (Executive Assistant to Matthew Greenberg), Jameelah Surgeon (Managing Director of Human Resources at Growing Up Green Charter Schools), Erin Acosta (Director of Development at Growing Up Green Charter Schools), Anne Levonen (Board Treasurer), Kiah Hufane (Board Trustee), Marc Greenberg (Interim Board Chair), Danielle Williams (Board Trustee), Tomi Okuyemi (School Leader of Growing Up Green II Elementary School), Andrew Wintner (School Leader of Growing Up Green II Middle School), Anita Amoh (Growing Up Green Director of Finance), Christina Cotterell (Growing Up Green Finance Manager), Pastor Corwin Mason (Board Trustee), Linda Green (Potential New Board Member), Kelly Russotti (Board Secretary)

Commencement

Marc Greenberg opened the meeting for Growing Up Green I Charter School.

Previous Month's Board Meeting Minutes

Danielle Williams moved to approve the August minutes for the Growing Up Green I Charter School. Anne Levonen seconded the motion, all were in favor.

Executive Director Report

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools.

Vote to Approve New Board Member

Marc Greenberg moved to nominate Linda Green to a Board of Trustees position for a term of two years subject to SED's approval process. Kiah Hufane seconded the motion; all were in favor.

Growing Up Green School Updates

Tomi Okuyemi and Andrew Wintner presented updates from Growing Up Green Elementary and Middle Schools, respectively.

Financials

Anita Amoh went through the summary financial reports for Growing Up Green Charter Schools.

GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING

Board Meeting Date: Tuesday, October 18th, 2022, 7:00pm

Location:

Growing Up Green Elementary School - 39-27 28th Street, Long Island City, NY 11101

In attendance:

Matthew Greenberg (Founder and Executive Director of Growing Up Green Charter Schools), Erin Acosta (Director of Development of Growing Up Green Charter Schools), Anita Amoh (Director of Finance of Growing Up Green Charter Schools), Marc Greenberg (Interim Board Chair), Anne Levonen (Board Treasurer), Danielle Williams (Board Trustee), Kiah Hufane (Board Trustee), Kelly Russotti (Board Secretary), Peter Davis (Board Trustee), Mayan Abecasis (Board Parent Representative), Linda Green (Board Trustee), Anabel Schmelz (School Leader of Growing Up Green I Elementary School), Jennifer Slutak (School Leader of Growing Up Green I Middle School), Tomi Okuyemi (School Leader of Growing Up Green II Elementary School), Andrew Wintner (School Leader of Growing Up Green II Middle School), Dr. Nancy Wong (Director of Assessment at Growing Up Green Charter Schools), Maya Dennis (Director of Curriculum & Instruction at Growing Up Green Charter Schools), Leticha Fraser (Assistant School Leader Growing Up Green II Middle School)

Executive Session

The Board held an Executive Session to discuss Matthew Greenberg's contract.

Commencement

Marc Greenberg opened the meeting for Growing Up Green Charter Schools. (7:05pm)

Previous Month's Board Meeting Minutes

Kelly Russotti moved to approve the September minutes for the Growing Up Green Charter Schools. Danielle seconded the motion, Linda Green abstained from voting, all others were in favor.

Financials

Anne Levonen made the motion to approve the audit, Kiah Hufane seconded the motion, Linda Green abstained from voting, all others were in favor.

Kiah Hufane made the motion to approve the sublease for Growing Up Green Middle School, Marc Greenberg seconded the motion, Linda Green abstained from voting, all others were in favor.

Kiah Hufane made the motion to approve the line of credit (LIC), Kelly Russotti seconded the motion, Linda Green abstained from voting, all others were in favor.

Executive Director Report

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools.

Data Presentation

Nancy Wong and Maya Dennis presented some data for Growing Up Green Charter Schools.

Parent Rep Update

Mayan Abecasis gave an update on some happenings at Growing Up Green Charter Schools.

Meeting adjourned at 8:02pm.

GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING

Board Meeting Date: Tuesday, November 15th, 2022, 7:00pm

Location:

Zoom

In attendance:

Matthew Greenberg (Founder and Executive Director for Growing Up Green Charter Schools), Desmond Holliday (Executive Assistant to Matthew Greenberg), Erin Acosta (Director of Development at Growing Up Green Charter Schools), Anita Amoh (Growing Up Green Director of Finance), Marc Greenberg (Interim Board Chair), Anne Levonen (Board Treasurer), Kiah Hufane (Board Trustee), Linda Green (Board Trustee), Peter Davis (Board Trustee), Danielle Williams (Board Trustee), Mayan Abecasis (Board Parent Representative), Anabel Schmelz (School Leader of Growing Up Green I Elementary School), Jennifer Slutak (School Leader of Growing Up Green I Middle School), Steve Viola (Managing Director of Operations at Growing Up Green Charter Schools), Star Gem (GUGCS Parent), Marcelo Jain (GUGCS Parent), Martha Griffin Nelson (GUGCS Parent), Marcelo Jain (GUGCS Parent), Rachael Walton (GUGCS Parent)

6:45pm Executive Session

Board Members held an Executive Session from 6:45pm to 7:00pm.

Commencement

Marc Greenberg opened the meeting for Growing Up Green Charter Schools.

Previous Month's Board Meeting Minutes

Anne moved to approve the October minutes for the Growing Up Green Charter Schools. Kiah Hufane seconded the motion, all were in favor.

Approval of Executive Director's Renewal Contract

Kiah Hufane made a motion to approve the Executive Director's contract renewal on the basis of the items discussed during the Executive Session. Linda Green seconded the motion, all were in favor.

Executive Director Report

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools.

Growing Up Green School Updates

Anabel Schmelz and Jennifer Slutak presented updates from Growing Up Green Elementary and Middle Schools, respectively.

State Reporting - District Safety Plan

Steve Viola took questions regarding the District Safety Plan. Anne Levonen moved to approve the plan, Linda Green seconded the motion, all were in favor.

Financials

Anita Amoh went through the summary financial reports for Growing Up Green Charter Schools.

Parent Rep Update

Mayan Abecasis gave an update on some happenings at Growing Up Green Charter Schools.

Fundraising Update

Erin Acosta presented updates regarding fundraising and events at Growing Up Green Charter Schools.

GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING

Board Meeting Date: Tuesday, December 20th, 2022, 7:00pm

Location:

Zoom

In attendance:

Matthew Greenberg (Founder and Executive Director for Growing Up Green Charter Schools), Desmond Holliday (Executive Assistant to Matthew Greenberg), Erin Acosta (Director of Development at Growing Up Green Charter Schools), Anita Amoh (Growing Up Green Director of Finance), Cliff Schneider (Legal Counsel to GUGCS), Marc Greenberg (Interim Board Chair), Anne Levonen (Board Treasurer), Danielle Williams (Board Trustee), Kiah Hufane (Board Trustee), Kelly Russotti (Board Secretary), Pastor Corwin Mason (Board Trustee),

Commencement

Marc Greenberg opened the meeting for Growing Up Green Charter Schools.

Appoint Linda Green as Assistant Secretary

Marc Greenberg moved to appoint Linda Green as the Assistant Secretary for the Board of Trustees of Growing Up Green Charter Schools. Kiah seconded the motion, all were in favor.

Previous Month's Board Meeting Minutes

Linda Green moved to approve the November minutes for the Growing Up Green Charter Schools. Anne Levonen seconded the motion, all were in favor.

MS1 Lease Amendment

Kiah Hufane made the motion to approve Resolution for the Amendment to Sublease for Growing Up Green I Middle School, Marc Greenberg seconded the motion, all were in favor.

Executive Director Report

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools.

Financials

Anita Amoh went through the summary financial reports for Growing Up Green Charter Schools.

Fundraising Report

Erin Acosta gave updates regarding fundraising at Growing Up Green Charter Schools.

Parent Rep Update

Erin Acosta gave an update on some happenings at Growing Up Green Charter Schools on behalf of Mayan Abecasis.

GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING

Board Meeting Date: Tuesday, January 17th, 2023, 7:00pm

Location:

Zoom

In attendance:

Matthew Greenberg (Founder and Executive Director at GUGCS), Desmond Holliday (Executive Assistant to Matthew Greenberg), Erin Acosta (Director of Development at GUGCS), Anita Amoh (Director of Finance at GUGCS), Tomi Okuyemi (School Leader of GUG II Elementary School), Andrew Wintner (School Leader of GUG II Middle School), Janna Lunetta (Director of Enrollment at GUGCS), Steve Viola (Managing Director of Operations at GUGCS), Linda Green (Assistant Board Secretary), Mayan Abecasis (Board Parent Representative), Marc Greenberg (Interim Board Chair), Danielle Williams (Board Trustee), Rachael Walton (President of GUG 2 PTO), Gabrielle Whitley Harrison (G2 PTO), Peter Davis (Board Trustee), Melonie Mayzoub (GUG 2 PTO)

Commencement

Marc Greenberg opened the meeting for Growing Up Green Charter Schools.

Executive Director Report

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools.

Enrollment Presentation

Janna Lunetta and Steve Viola made a presentation regarding the enrollment plan at Growing Up Green Charter Schools.

Growing Up Green School Updates

Tomi Okuyemi and Andrew Wintner presented updates from Growing Up Green II Elementary and Middle Schools, respectively.

Financials

Anita Amoh went through the summary financial reports for Growing Up Green Charter Schools.

Fundraising Update

Erin Acosta provided an update on fundraising efforts and upcoming events at Growing Up Green Charter Schools.

Parent Rep Update

Mayan Abecasis gave an update on some happenings at Growing Up Green Charter Schools.

GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING

Board Meeting Date: Tuesday, February 21st, 2023, 7:00pm

Location: Zoom

In attendance:

Matthew Greenberg (GUGCS Founder and Executive Director), Desmond Holliday (Executive Assistant to Matthew Greenberg), Erin Acosta (GUGCS Director of Development), Anita Amoh (GUGCS Director of Finance), Marc Greenberg (Interim Board Chair), Anne Levonen (Board Treasurer), Linda Green (Assistant Board Secretary), Ken Cerini (from Cerini & Associates), Maya Dennis (GUGCS Managing Director of Curriculum & Instruction), Nancy Wong (GUGCS Director of Assessment), Alissa Vera (GUG I Elementary School K-2 Literacy Coach), Mahnaz Cavalluzzi (from Cerini & Associates), Lisa Marooney (Sustainability Coordinator at Growing Up Green Charter Schools), Mayan Abecasis (Board Parent Representative), Peter Davis (Board Trustee), Danielle Williams (Board Trustee), Pastor Corwin Mason (Board Trustee), Medgina Etienne (GUG II Elementary School ED Time Curriculum Coach)

Commencement

Marc Greenberg opened the meeting for Growing Up Green Charter Schools.

Executive Director Report

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools.

Previous Month's Board Meeting Minutes

Marc Greenberg moved to approve the December and January minutes for the Growing Up Green Charter Schools. Peter Davis seconded the motion, all were in favor.

CPA Presentation

Ken Cerini and Mahnaz Cavalluzzi, from Cerini & Associates, presented information regarding the 401k audit of Growing Up Green Charter Schools.

Growing Up Green School Updates

Maya Dennis presented updates regarding curriculum, instruction, and data from Growing Up Green Charter Schools.

Financials

Anita Amoh went through the summary financial reports for Growing Up Green Charter Schools.

Fundraising Update

Erina Acosta gave some updates regarding fundraising at Growing Up Green Charter Schools.

Parent Rep Update

Mayan Abecasis gave an update on some happenings at Growing Up Green Charter Schools.

GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING

Board Meeting Date: Tuesday, March 21st, 2023, 7:00pm

Location: Zoom

In attendance:

Matthew Greenberg (GUGCS Founder and Executive Director), Desmond Holliday (Executive Assistant to Matthew Greenberg), Erin Acosta (GUGCS Director of Development), Anita Amoh (GUGCS Director of Finance), Anabel Schmelz (School Leader of GUG I Elementary School), Marc Greenberg (Interim Board Chair), Anne Levonen (Board Treasurer), Linda Green (Assistant Board Secretary), Jennifer Slutak (School Leader of GUG I Middle School), Pastor Corwin Mason (Board Trustee), Peter Davis (Board Trustee), Mayan Abecasis (Board Parent Representative), Kelly Russotti (Board Secretary), Danielle Williams (Board Trustee),

Commencement

Marc Greenberg opened the meeting for Growing Up Green Charter Schools.

Previous Month's Board Meeting Minutes

Marc Greenberg moved to approve the February minutes for the Growing Up Green Charter Schools. Pastor Corwin Mason seconded the motion, all were in favor.

Financials

Anita Amoh went through the summary financial reports for Growing Up Green Charter Schools.

Marc Greenberg made a motion to approve a board resolution to ratify new bank accounts, Anne Levonen seconded the motion, all were in favor.

Executive Director Report

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools.

Growing Up Green School Updates

Anabel Schmelz and Jennifer Slutak presented updates from Growing Up Green Elementary and Middle Schools, respectively.

Parent Rep Update

Mayan Abecasis gave an update on some happenings at Growing Up Green Charter Schools.

GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING

Board Meeting Date: Tuesday, April 18th, 2023, 7:00pm

Location: Zoom

In attendance:

Matthew Greenberg (GUGCS Founder and Executive Director), Desmond Holliday (Executive Assistant to Matthew Greenberg), Erin Acosta (GUGCS Director of Development), Anita Amoh (GUGCS Director of Finance), Marc Greenberg (Interim Board Chair), Linda Green (Assistant Board Secretary), Kiah Hufane (Board Trustee), Anne Levonen (Board Treasurer), Mayan Abecasis (Board Parent Representative), Danielle Williams (Board Trustee), Pastor Corwin Mason (Board Trustee), Peter Davis (Board Trustee),

Commencement

Marc Greenberg opened the meeting for Growing Up Green Charter Schools.

Executive Director Report

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools.

Financials

Anita Amoh went through the summary financial reports for Growing Up Green Charter Schools.

Previous Month's Board Meeting Minutes

Marc Greenberg moved to approve the March minutes for the Growing Up Green Charter Schools. Linda Green seconded the motion, all were in favor.

Parent Rep Update

Mayan Abecasis gave an update on some happenings at Growing Up Green Charter Schools.

Fundraising Update

Erin Acosta gave an update regarding fundraising at Growing Up Green Charter Schools

GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING

Board Meeting Date: Tuesday, May 23rd, 2023, 7:00pm

Location: Zoom

In attendance:

Matthew Greenberg (GUGCS Founder and Executive Director), Desmond Holliday (Executive Assistant to Matthew Greenberg), Erin Acosta (GUGCS Director of Development), Anita Amoh (GUGCS Director of Finance), Getina Coleman (Director of Support Services at GUG I Elementary School), Danielle Nicosia (Director of Support Services at GUG I Middle School), Nora Patterson (Director of Support Services at GUG II Elementary School), Tameka Jenkins (Director of Support Services at GUG II Middle School), Marc Greenberg (Interim Board Chair), Linda Green (Assistant Board Secretary), Kiah Hufane (Board Trustee), Pastor Corwin Mason, (Board Trustee), Mayan Abecasis (Board Parent Representative), Danielle Williams (Board Trustee), Peter Davis (Board Trustee), Jennifer Slutak (MS1 School Leader), Mark Freidberg, Kim Calichio (GUG I parent), Elena Cruz (GUG I parent & PTO co-president), Ana Soares (GUG I parent), Laura Strache (GUG I parent), Bicia Trivigno (GUG I parent), Cynthia Jimenez (GUG I parent), Mary Crowder (ES1 Teacher), Doug Crowder (ES1 Teacher), Lysie Slachetka (GUG I parent), Joe Kennedy (Special Educator & GUG I parent), Aleise Barnett (GUG I parent), Carmen El Allali (ES1 Teacher), Cody Rae Knue (ES1 Teacher), Daria Malakhova (GUG I parent), Ned Milligan (GUG I parent), Jamie Auriemma (GUG I parent), Barbara Pilotto (GUG I parent), Carmen Andino (GUG I parent), Vicky (GUG I parent), Lizmarly Tapia (GUG I parent), Rachel Legrand (ES1 Teacher), Abigail Lank (GUG I parent), Ms. Ward (ES1 Teacher), Samantha (did not sign in), Lauren Vreeland (GUG I parent), Sarah Ittner (GUG I parent), Omar Bravo (GUG I parent), Monica (did not sign in), Olga Tzunun (GUG II family member), Kersten Russell (did not sign in), Mimi Triguero (GUG I parent), Andrew (did not sign in), Lauren Moskowitz (GUG I parent & PTO Volunteer Coordinator), RJ (did not sign in)

Commencement

Marc Greenberg opened the meeting for Growing Up Green Charter Schools.

Previous Month's Board Meeting Minutes

Marc Greenberg moved to approve the April minutes for the Growing Up Green Charter Schools. Linda Green seconded the motion, all were in favor.

Executive Director Report

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools.

Vote to Approve New Board Member

Marc Greenberg moved to nominate Mark Friedberg to a Board of Trustees position for a term of two years subject to SED's approval process. Pastor Mason seconded the motion; all were in favor. Resolution is included below:

WHEREAS the Board of Growing Up Green Charter Schools has duly held a board meeting on May 23rd, 2023 consistent with its bylaws, and
WHEREAS a quorum of Growing Up Green Charter Schools trustees had, and
WHEREAS discussions concerning an addition of additional board members to the Board of Trustees of Growing Up Green Charter Schools.
WHEREAS a motion to add Growing Up Green Charter Schools as a member(s) to the Board of Trustees was made, and
WHEREAS the above referenced motion was seconded, and thereafter a vote to accept or reject said motion was taken by the Board of Growing Up Green Charter Schools, and
WHEREAS the above referenced motion was duly accepted and passed by Growing Up Green Charter Schools board,
NOW, therefore, the Growing Up Green Charter Schools Board of Trustees, having conducted a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no State or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by the proposed member is genuine, has voted to select Mark Freidberg as a member to its Board of Trustees, with a term expiring on 2 years from the date of NYSED approval, pending approval by NYSED. The resolution approving the proposed candidate(s) is adopted upon NYSED's approval
I, Linda Green, as Assistant Secretary of the Board of Trustees of Growing Up Green Charter Schools, organized and existing under the laws of New York, hereby certify that the above is a true copy of a resolution adopted by the Board of Trustees of Growing Up Green Charter Schools at a meeting convened and held May 23rd, 2023 at which a quorum was present and voting throughout and that such resolution is adopted upon NYSED's approval and is in accordance with the provisions of the charter and by-laws of Growing Up Green Charter Schools.

Growing Up Green School Updates

The Directors of Support Services and Enrollment Team presented updates from their respective departments.

Financials

Anita Amoh went through the summary financial reports for Growing Up Green Charter Schools.

Marc Greenberg made a motion to approve the amended subleases for three GUGCS locations. Peter Davis seconded the motion, all were in favor.

Parent Rep Update

Mayan Abecasis gave an update on some happenings at Growing Up Green Charter Schools.

After the meeting was adjourned, public comments were made by Kim Calichio (GUG 1 parent), Elena Cruz (GUG 1 parent & PTO co-president), and Cynthia Jimenez (GUG 1 parent)

GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING

Board Meeting Date: Tuesday, July 20th, 2023, 7:00pm

Location: Zoom

In attendance:

Matthew Greenberg (GUGCS Founder and Executive Director), Desmond Holliday (Executive Assistant to Matthew Greenberg), Erin Acosta (GUGCS Director of Development), Anita Amoh (GUGCS Director of Finance), Marc Greenberg (Interim Board Chair), Anne Levonen (Board Treasurer), Linda Green (Assistant Board Secretary), Mark Friedberg (Board Trustee), Maya Dennis, Lina Halasz, Mayan Abecasis (Board Parent Representative), Kiah Hufane (Board Trustee), Kelly Russotti (Board Secretary), Pastor Corwin Mason (Board Trustee), Anabel Schmelz (School Leader of GUG I Elementary School), Alan Wong (GUGCS parent), Lizmarly Tapia (GUGCS parent), Oswaldo Tumax (GUGCS parent), Mike G (GUGCS parent), Kim Calichio, Tania Perdomo (GUGCS parent), Bicia Trivigno, "Zoom User", Milva's iPhone, Yan, Daria Malakhova, Morgan Brown, Jerina Dushku (GUGCS parent), Cynthia Jimenez (GUGCS parent), Kirsten Wheaton Black (GUGCS parent), Morgan Brown (GUG ES 1 teacher), Mary Crowder (GUG ES 1 teacher), Rachael Walton, Martha Griffin Nelson

Commencement

Marc Greenberg opened the meeting for Growing Up Green Charter Schools.

Previous Month's Board Meeting Minutes

Linda Green moved to approve the May minutes for the Growing Up Green Charter Schools. Kiah Hufane seconded the motion, all were in favor.

Financials

Anita Amoh went through the summary financial reports for Growing Up Green Charter Schools.

Anne Levonen made a motion to approve the budget for School Year 2023-2024. Mark Freidberg seconded the motion, all were in favor.

Executive Director Report

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools.

Fundraising Wrapup

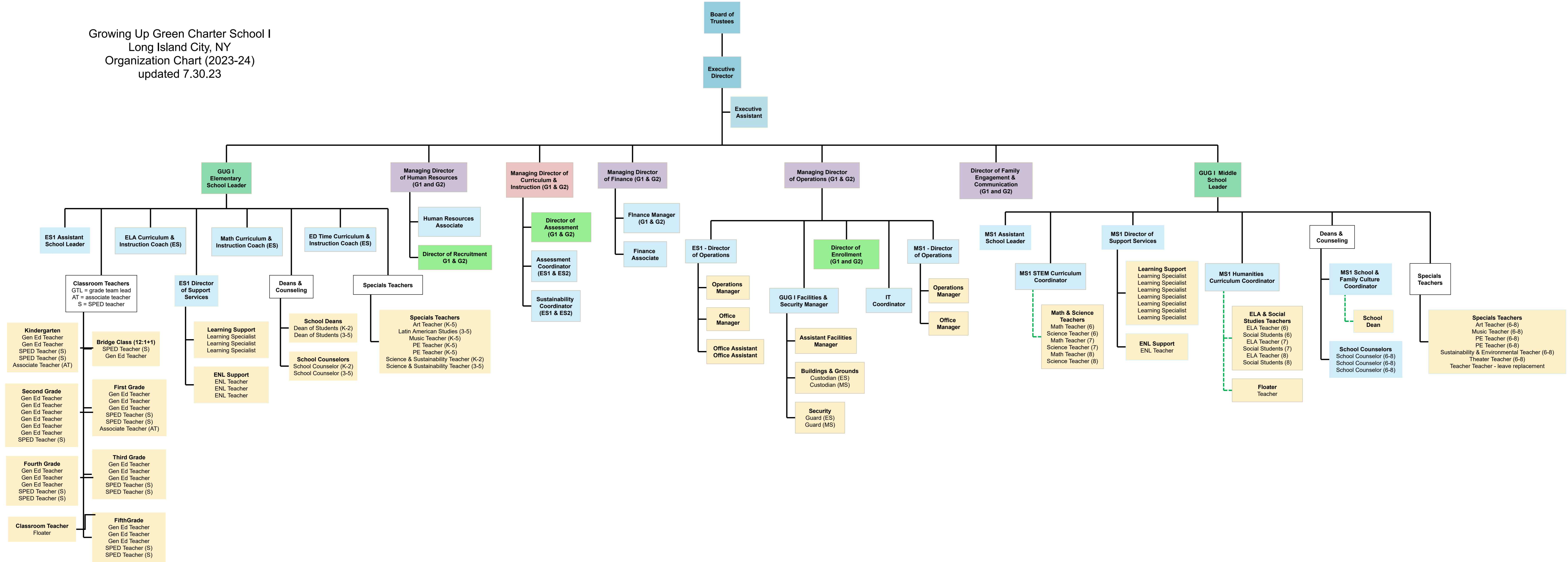
Erin Acosta presented a fundraising wrapup for the 2022-2023 school year.

Parent Rep Update

Mayan Abecasis gave an update on some happenings at Growing Up Green Charter Schools.

After the Board Meeting commenced, there were public comments made by Kim Calichio and Jerina Dushku.

Growing Up Green Charter School I
 Long Island City, NY
 Organization Chart (2023-24)
 updated 7.30.23



Growing Up Green Charter Schools Calendar 2023-2024 (w/ days)

School Hours: 7:55am-3:15pm (440 minutes per day) for total of 180 days

August 2023 - 0							September 2023 - 18							October 2023 - 21						
S	M	T	W	Th	F	Sa	S	M	T	W	Th	F	Sa	S	M	T	W	Th	F	Sa
		1	2	3	4	5						1	2	1	2	3	4	5	6	7
6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14
13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21
20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				
16 th -18 th - Opening Meetings (new staff only) 21 st -30 th - Opening Meetings (all staff) 31 st - No Opening Meetings							1 st - No Opening Meetings 4 th - Labor Day 5 th - First Day of School (1pm dismissal) 6 th - 1pm dismissal 25 th - Yom Kippur							9 th - Indigenous Peoples' Day 25 th - MS Family Conferences						
November 2023 - 19							December 2023 - 16							January 2024 - 21						
S	M	T	W	Th	F	Sa	S	M	T	W	Th	F	Sa	S	M	T	W	Th	F	Sa
			1	2	3	4						1	2	31	1	2	3	4	5	6
5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13
12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20
19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27
26	27	28	29	30			24	25	26	27	28	29	30	28	29	30	31			
7 th - Election Day (staff PD & Asynch for kids) 11 th - Veterans Day 20 th -21 st - ES Family Conferences 22 nd -24 th - Thanksgiving Break							22 nd - Winter Carnival (1pm dismissal) 25 th -29 th - Winter Recess							1 st - Winter Recess 2 nd - Staff PD and Asynch for kids 15 th - Martin Luther King Jr Day 31 st - MS Family Conferences						
February 2023 - 16							March 2023 - 20							April 2023 - 13						
S	M	T	W	Th	F	Sa	S	M	T	W	Th	F	Sa	S	M	T	W	Th	F	Sa
				1	2	3						1	2	31	1	2	3	4	5	6
4	5	6	7	8	9	10	3	4	5	6	7	8	9	7	8	9	10	11	12	13
11	12	13	14	15	16	17	10	11	12	13	14	15	16	14	15	16	17	18	19	20
18	19	20	21	22	23	24	17	18	19	20	21	22	23	21	22	23	24	25	26	27
25	26	27	28	29			24	25	26	27	28	29	30	28	29	30				
19 th -23 rd - Mid Winter Recess							7 th -8 th - ES Family Conferences 18 th - Staff PD and Asynch for kids 29 th - Good Friday							1 st - Spring Recess 10 th - Eid al-Fitr 11 th -12 th - ELA State Exams 22 nd -30 th - Spring Recess						
May 2023 - 22							June 2023 - 14							Key No School for Students 1pm Dismissal Asynchronous for Students PBT State Tests (3rd-4th grades) CBT State Tests (5th-8th): 4/8 thru 5/17 CBT Science Tests (5th): 4/8 thru 5/17 ES Family Conferences - 1pm Dismissal MS Family Conferences - 1pm Dismissal						
S	M	T	W	Th	F	Sa	S	M	T	W	Th	F	Sa							
			1	2	3	4							1							
5	6	7	8	9	10	11	2	3	4	5	6	7	8							
12	13	14	15	16	17	18	9	10	11	12	13	14	15							
19	20	21	22	23	24	25	16	17	18	19	20	21	22							
26	27	28	29	30	31		23	24	25	26	27	28	29							
							30													
7 th -9 th - Math State Exams 22 nd - MS Family Conferences 24 th - 1pm dismissal 27 th - Memorial Day							4 th - Algebra 1 Regents 6 st - Staff PD and Asynch for kids 14 th - Living Environment Regents 19 th - Juneteenth 20 th - 8th Grade Graduation (1pm dismissal) 21 st - 1pm dismissal 24 th - Last Day of School (1pm dismissal)							Main Office: 347.642.4306						



FIRE DEPARTMENT

9 METROTECH CENTER BROOKLYN, N.Y. 11201-3857

BUREAU OF FIRE PREVENTION

Public Buildings Unit

DATE: 04.17.2023.

PREMISES

Growing Up Green Charter School
34-12 10th Street
Queens NY 11106

Growing Up Green Charter School
34-12 10th Street
Queens NY 11106

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Buildings Unit conducted an inspection of the above-referenced premises on **03.01.2023**.

~~XXX~~ The inspection did not reveal any violations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

_____ The inspection resulted in issuance of violations of the Fire Code or other laws, rules or regulations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

_____ As of XXXXXX documents were submitted to FDNY as proof of correction, and such correction was deemed acceptable to FDNY

_____ The inspection, and a review of premises records, has disclosed that the premises may not be in compliance with the lawful occupancy established by the New York City Department of Buildings.

This letter shall not be construed to be a permit for, or an approval of the premises. FDNY does not certify that the premises is free from any violation for which it has not inspected, in accordance with its standard inspection protocols. This letter shall not prevent FDNY from inspecting the premises at a later date, requiring the correction of any deficiencies its finds at the premises, and/or issuing violations against the premises for conditions that do not comply with the Fire Code or other laws, rules or regulations.

Examined by: _____
Tomasz Korbas, Supervising Inspector, PBU



FIRE DEPARTMENT

9 METROTECH CENTER BROOKLYN, N.Y. 11201-3857

BUREAU OF FIRE PREVENTION

Public Buildings Unit

DATE: 09.22.2022.

PREMISES

Growing Up Charter School
39-27 28th Street
Queens NY 11101

Growing Up Charter School
39-27 28th Street
Queens NY 11101

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Buildings Unit conducted an inspection of the above-referenced premises on **09.15.2022**.

~~XXX~~ The inspection did not reveal any violations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

_____ The inspection resulted in issuance of violations of the Fire Code or other laws, rules or regulations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

_____ As of XXXXXX documents were submitted to FDNY as proof of correction, and such correction was deemed acceptable to FDNY

_____ The inspection, and a review of premises records, has disclosed that the premises may not be in compliance with the lawful occupancy established by the New York City Department of Buildings.

This letter shall not be construed to be a permit for, or an approval of the premises. FDNY does not certify that the premises is free from any violation for which it has not inspected, in accordance with its standard inspection protocols. This letter shall not prevent FDNY from inspecting the premises at a later date, requiring the correction of any deficiencies its finds at the premises, and/or issuing violations against the premises for conditions that do not comply with the Fire Code or other laws, rules or regulations.

Examined by: _____
Tomasz Korbas, Supervising Inspector, PBU



Certificate of Occupancy

CO Number:4003863-0000002

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified.No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued.*This document or a copy shall be available for inspection at the building at all reasonable times.*

<p>A. Borough: QUEENS Address: 34-12 10TH STREET Building Identification Number(BIN): 4003863</p>	<p>Block Number: 324 Lot Number(s): 32 Additional Lot Number(s): Application Type: A1 - ALTERATION TYPE 1</p>	<p>Full Building Certificate Type: Final Date Issued: 03/21/2023</p>
<p>This building is subject to this Building Code: 2014</p>		
<p>This Certificate of Occupancy is associated with job# 421133482-01</p>		
<p>B. Construction Classification: II-A: 1 HOUR PROTECTED - NON-COMBUST Building Occupancy Group classification: E - EDUCATIONAL Multiple Dwelling Law Classification: Not Available</p>		
<p>No.of stories: 3</p>	<p>Height in feet: 35</p>	<p>No.of dwelling units: Not Available</p>
<p>C Fire Protection Equipment: Fire Alarm System, Sprinkler System</p>		
<p>D Parking Spaces and Loading Berths: Open Parking Spaces: 0 Enclosed Parking Spaces: 0 Total Loading Berths: Not available</p>		
<p>E. This Certificate is issued with the following legal limitations: Restrictive Declaration: None Zoning Exhibit: 2021000115038, 2021000115039 BSA Calendar Number(s): None CPC Calendar Number(s): None</p>		
<p>Borough Comments:</p>		

Borough Commissioner

Commissioner

Acting Commissioner of Buildings



Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type
Open Space	A-3	197	OG	3B		421133482	Final
Description of Use:	Recreation OUTDOOR RECREATION SPACE				Exceptions:		
Floor 1	A-3	98	OG	3B		421133482	Final
Description of Use:	Cafeteria - school up to grade 12 EDU CAFETERIA (98 OCCUPANTS), WARMING KITCHEN (1 OCCUPANTS)				Exceptions:		
Floor 1	E	19	OG	3B		421133482	Final
Description of Use:	Academies and schools LOBBY, ADMINISTRATION, BOYS RESTROOM, GIRLS RESTROOM, ADA STAFF RESTROOM, OFFICES, FIRE PUMP ROOM				Exceptions:		
Floor 1	S-2	4	OG	3B		421133482	Final
Description of Use:	Storage of non combustible Materials JANITOR, STORAGE, IT CLOSET				Exceptions:		
Floor 1	F-2	4	OG	3B		421133482	Final
Description of Use:	Mechanical and/or electrical equipment rooms ELEVATOR MACHINE ROOM, ELECTRICAL ROOM, WATER METERSEWER ROOM, RPZ ROOM				Exceptions:		



Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type
Floor 1	A-3	300	OG	3B		421133482	Final
Description of Use:	Health Club/ Gym/ Fitness Center GYM				Exceptions:		
Floor 1	E	88	OG	3A		421133482	Final
Description of Use:	Academies and schools 3 CLASSROOMS				Exceptions:		
Floor 2	E	2	100	3B		421133482	Final
Description of Use:	Academies and schools OFFICE, JANITOR CLOSET				Exceptions:		
Floor 2	E	N/A	75	3A		421133482	Final
Description of Use:	Academies and schools RESTROOM				Exceptions:		
Floor 2	E	145	75	3A		421133482	Final
Description of Use:	Academies and schools 5 CLASSROOMS				Exceptions:		



Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type
Floor 3	E	1	75	3B		421133482	Final
Description of Use:	Academies and schools OFFICE				Exceptions:		
Floor 3	E	116	75	3A		421133482	Final
Description of Use:	Academies and schools 4 CLASSROOM				Exceptions:		
Floor 3	E	N/A	75	3A		421133482	Final
Description of Use:	Academies and schools RESTROOM				Exceptions:		
Roof	F-2	N/A	100	3B		421133482	Final
Description of Use:	Mechanical and/or electrical equipment rooms MECHANICAL EQUIPMENT				Exceptions:		

CofO Comments: ZONING EXHIBITS I & II HAVE BEEN RECORDED UNDER CRFN#S 2021000115038 AND 2021000115039.

Borough Commissioner

Commissioner

Acting Commissioner of Buildings

DEPARTMENT OF BUILDINGS

BOROUGH OF **QUEENS**, THE CITY OF NEW YORK

Date **10/27/67** No. **170961**

CERTIFICATE OF OCCUPANCY

NO CHANGES OF USE OR OCCUPANCY NOT CONSISTENT WITH THIS CERTIFICATE SHALL BE MADE UNLESS FIRST APPROVED BY THE BOROUGH SUPERINTENDENT

This certificate supersedes C. O. No.

THIS CERTIFIES that the ~~new~~ altered ~~existing~~ building—premises located at

19-27 28th Street

Block **398**

Lot **1,37, 38, 39**

That the zoning lot and premises above referred to are situated, bounded and described as follows:

BEGINNING at a point on the **North** side of **40th Ave**
 distant **0** feet East from the corner formed by the intersection of
40th Ave and **28th St**
 running thence **E 317.35** feet; thence **E 150** feet;
 thence **S 147.36** feet; thence **S 100.11** feet;
 running thence **S 200.79** feet; thence **W 200.21** feet;

to the point or place of beginning, conforms substantially to the approved plans and specifications, and to the requirements of the Building Code, the Zoning Resolution and all other laws and ordinances, and of the rules of the Board of Standards and Appeals, applicable to a building of its class and kind at the time the permit was issued; and

CERTIFIES FURTHER that, any provisions of Section 646F of the New York Charter have been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent.

Alt. No.— **Alt 452/64** Construction classification— **Fireproof**
 Occupancy classification— **Public** Height **2 & Bsmt** stories, **31** feet
 Date of completion— **11/21/66** Located in **M 1-3** Zoning District

This certificate is issued subject to the limitations hereinafter specified and to the following resolutions of the Board of Standards and Appeals: **BZ 1110-64 Bul #25, Vol. L.** (Calendar numbers to be inserted here)
 and The City Planning Commission:

PERMISSIBLE USE AND OCCUPANCY

Off-Street Parking Spaces _____
 Off-Street Loading Berths _____

STORY	LIVE LOADS Lbs. per Sq. Ft.	PERSONS ACCOMMODATED	USE
Bsmt	100 O.G.		Toilets, Boys & Girls, Lunchrooms, Kitchen, Boiler Rm., Stor. (Food & Chairs), Inc. Meter Rms.
1st	60 & 100	460	Classrooms (10) Toilets, Principal & Nurse Office
2nd	60 & 100	460	Classrooms (10) Toilets, Teachers Rm. Supply & General Storage
			Fire Dept. Cert. - Interior Fire Alarm - 4/10/67

U. Henry Stevens
 Borough Superintendent

