

# Application: Growing Up Green Charter School II

Nancy Wong - wong@gugcs.org  
2024-2025 Annual Report

## Summary

**ID:** 0000000178  
**Status:** Annual Report Submission  
**Last submitted:** Aug 1 2025 04:06 PM (EDT)

## Entry 1 – School Information and Cover Page

Completed - Aug 1 2025

### Instructions

#### Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the Annual Report Portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 – School Information and Cover Page

(New schools that were not open for instruction for the 2024-2025 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2025**) or you may not be assigned the correct tasks.

## BASIC INFORMATION

### a. LEGAL SCHOOL NAME (as chartered)

(Select name from the drop down menu)

Growing up Green Charter School II

**b. Unofficial or Popular School Name**

Growing Up Green Charter School II

**c. CHARTER AUTHORIZER (As of June 30th, 2025)**

Please select the correct authorizer as of June 30, 2025 or you may not be assigned the correct tasks.

BOARD OF REGENTS

**c. School Unionized**

Is your charter school unionized?

No

**d. District/CSD of Location**

New York City Community School District #28

**e. Date of Approved Initial Charter**

Dec 1 2015

**f. Date School First Opened for Instruction**

Sep 1 2016

## **g. Approved School Mission**

*(Regents, NYCDOE, and Buffalo BOE-authorized schools only)*

The Growing Up Green Charter School (GUGCS) supports children to be conscious, contributing members of their community through a rigorous, anti-racist, anti-bias, curriculum and an engaging green culture. Graduates of GUGCS will be prepared to attend high-performing schools where their interdisciplinary academic foundation, knowledge of sustainability, and strong sense of self sets them apart as leaders and social justice advocates of the future.

## **h. Approved Key Design Elements**

*(Regents, NYCDOE, and Buffalo BOE-authorized schools only)*

### **KDE 1 - Dedication to Academic Rigor**

Our curricular team works to ensure that teachers are delivering both the direct instruction and collaborative components of our academic program with specific intention and rigor based on both Common Core State Standards and student data stemming from internal and external assessments. Our mathematical model incorporates direct instruction supported by enVision Math and TERC, enhanced by the constructive problem-solving strategies developed through Math in the City's inquiry-based program. In Literacy, students are involved in a specific mini-lesson daily followed by individualized strategy groups, guided reading groups, as well as differentiated rotations composed of word study and independent practice. Intervention teachers, co-teachers, and associate teachers support classroom teachers in each core academic subject, providing rigorous differentiation for both students who are struggling with content as well as students in need of more challenging enrichment opportunities. Science instruction is provided twice weekly by both Science Lab teachers and classroom teachers, giving students the opportunity at least once per week for hands-on laboratory experiments. The Social Studies curriculum is guided by New York State Standards and incorporates elements from all other core academic areas to amplify the rigor level within each unit and lesson.

### **KDE 2 - Expansive Support Services**

At Growing Up Green, the Support Services Department works closely as a collaborative team to provide specialized support and instruction for at-risk students, English Language Learners, as well as students receiving special education services.

### **KDE 3 - Integrated Co-Teaching (ICT) and Special Education Teacher Support Services (SETSS)**

Growing Up Green provides at least one Integrated Co-Teaching (ICT) class per grade, in which the general education teacher and special education teacher use a variety of co-teaching models in order to best provide instruction to a wide range of learners in a highly inclusive environment. Additionally, we have 4 learning specialists within the department who are able to support students within the ICT classrooms, as well as provide push-in and pull-out Special Education Teacher Support Services (SETSS) for students mandated for small group academic support. Regular opportunities are provided for learning specialists and classroom teachers to meet, observe one another, and discuss strategies for curriculum differentiation.

### **KDE 4 - Intervention**

We have 3 intervention teachers at Growing Up Green who are able to provide support both in and out of the classroom for at-risk, struggling students who are identified by data or teacher referral. We implement the

Response to Intervention (RtI) model through the use of our “Successful Students Committee” (SSC), a team comprised of Learning Specialists, Intervention Teachers, School Counselors, ELL Specialists, Directors of Instruction, and the Director of Support Services that meets on a weekly basis. Using a case-study approach, SSC serves as a forum for teachers and staff members to collaborate, share strategies for differentiation, and or design a targeted intervention plan. Intervention services run on 6-week cycles, ensuring that student progress is monitored regularly and that students who require more intensive support are quickly identified. This also allows for an intervention to be redesigned if necessary, to best support a student’s particular learning needs. The primary goal of SSC is to ensure that a variety of strategies and consistent supports have been set in place prior to a student referral for special education services.

#### KDE 5 - ELL

Growing Up Green employs the Sheltered Instruction Observation Protocol (SIOP) Model, in support of ELL students in the classroom or in small group instruction outside of the classroom. The SIOP Model is a research-based and validated instructional model for lesson design and delivery. We have an ELL coordinator and 2 ELL teachers who are experts in English as a Second Language and provide in and out of classroom support to ELL students at various levels of proficiency to develop their literacy skills.

#### KDE 6 - Counseling

At Growing Up Green we believe in addition to providing high-quality academic instruction we must also provide support for our students' social, emotional, and behavioral needs. One of the ways we support social and emotional growth in our students is by providing counseling services. We have several school counselors on staff who are available to provide individual and group counseling services. School Counselors are also available to create and implement classroom workshops around relevant social and emotional topics. Additionally, students are encouraged to reach out to school counselors if they are experiencing challenges or stressors that are impacting them in a negative way. School counselors provide emotional guidance to our students, help students process emotions that may be inhibiting their academic focus, encourage our students to implement healthy coping strategies into their daily lives, and provide behavioral management strategies. We provide a nurturing and supportive environment for our students and we value the social and emotional growth of our students equally as much as we value their academic learning.

#### KDE 7 - Hands-On Learning in the Local Environment

Our model uses a multi-sensory approach that is enhanced by weekly visits to the school's Science Lab and regular field trips. These experiential activities engage students, promote retention of knowledge and develop critical thinking skills. Students gain first-hand understanding and appreciation of our community through neighborhood walks, community observations, resident interviews, guest speakers, and developmentally appropriate research.

#### KDE 8 - Actionable Assessment System

Growing Up Green uses internally developed “Looking Forward, Looking Back” assessments to guide curriculum development and instructional planning, evaluate programs, focus professional development, and hold teachers accountable. Aligned to Common Core State Standards and administered every six weeks, these assessments provide actionable data that teachers use to refine their lessons and identify student’s needs as well as content areas needing support. These assessments have been effective predictors of student performance on state tests, allowing school leaders and faculty to identify areas for growth and make progress towards meeting our goals and achieving our mission.

#### KDE 9 - Green Education

Green principles inform the curriculum, instruction, and culture of our schools. Green principles are those guided by sustainably creating a lifestyle or community that does not exceed usage of anything for which we cannot be responsible. Green lessons infuse our meals, code of conduct, instructional materials, recycling practices, and facility design and choices. Green topics are integrated throughout the curriculum. Each grade level takes part in our “Green Ambassadors” program in which each grade level spearheads a particular aspect of sustainable practices, e.g., appreciation of nature, composting, energy reduction, and water conservation. This unit of study is enhanced by weekly Green Living classes co-led by general classroom teachers and the Science teaching team throughout the year. In addition, a segment of each day at GUGCS is known as Explore and Discover (ED) Time, where many of our green themes emerge as students work on interdisciplinary social studies projects that incorporate skills from all other subjects. This thematic approach engages students and develops a more complex understanding of skills and concepts. In addition, our Science department designs projects that meet NYS and Common Core State Standards while still incorporating themes of sustainability both in the Science Lab and across classrooms.

#### KDE 10 - Deliberate School Culture

At Growing Up Green, sustainability refers not only to resources, but to relationships as well. We have built a collaborative school culture that sustains students, staff, and families alike. As a result, there has been limited faculty and staff turnover and virtually no leadership turnover. Since inception, we have used the Responsive Classroom approach school-wide to build social skills and foster a positive learning environment, which has resulted in a positive school culture with limited discipline issues and no expulsions ever.

#### KDE 11 - Professional Environment

Growing Up Green expects teachers to be active learners and models of lifelong learning for students. Formal training opportunities occur during the summer and regular half-day Professional Development (PD) sessions throughout the school year. Five PD opportunities during the school year are dedicated to the analysis of data from

our Looking Forward, Looking Back interim assessments and action planning for standards that need to be readdressed in future units and lessons. Science and Social Studies leaders at GUGCS collaborate with classroom teachers to plan professional developments addressing the question “What does it mean to be green?” and “How can we as a staff implement principles of sustainability into our classrooms?” In addition to guiding curricular development, the ED Time coordinators push into classrooms during ED Time. Finally, Growing Up Green has a robust team of academic leaders, including a Director of Curriculum, Director of Instruction for Kindergarten-2nd Grade, Director of Instruction for 3rd-5th Grade, Lower and Upper School Math and Literacy Coordinators, Director of Special Education and Intervention, Director of Assessment, Director of Counseling, Dean of Students, and ED Time and Specials Coordinator, all of whom collectively provide teachers with support ranging from planning to classroom observations and feedback to formal evaluations.

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**i. School Website Address**

<https://www.gugcs.org>

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**j. Authorized Charter Enrollment for 2024-2025 School Year**

812

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**k. Actual Enrollment on June 30, 2025, Excluding Pre-K Program Enrollment**

796

**I. Grades Served**

**Grades served during the 2024-2025 school year (exclude Pre-K program students):**

**Responses Selected:**

Kindergarten
1
2

3
4
5
6
7
8

**m. Charter Management Organization/Educational Management Organization**

Do you have a [Charter Management Organization](#)?

No
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**FACILITIES INFORMATION**

**n. FACILITIES: Owned, rented, or leased to educate students**

Will the school maintain or operate multiple sites in 2025-2026?

	Yes, 2 sites
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**School Site 1 (Primary)**

**n1. SCHOOL SITES**

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site for 2024-2025 School Year (K-5, 6-9, etc.)	Grades to be Served at Site for 2025-2026 school year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	84-35 152nd Street, Jamaica, NY 11432	347-642-4306	New York City Community School District #28	5-8	5-8	Yes

**n1a. Please provide the contact information for Site 1.**

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Alissa Vera	School Leader	347-642-4306		<a href="mailto:vera@gugcs.org">vera@gugcs.org</a>
Operational Leader	Steve Viola	Chief Operations Officer	347-642-4306		<a href="mailto:viola@gugcs.org">viola@gugcs.org</a>
Compliance Contact	Steve Viola	Chief Operations Officer	347-642-4306		<a href="mailto:viola@gugcs.org">viola@gugcs.org</a>
Complaint Contact	Matthew Greenberg	Founder & Executive Director	347-642-4306		<a href="mailto:greenberg@gugcs.org">greenberg@gugcs.org</a>
DASA Coordinator	Anastasia Khazanova	School Counselor	347-642-4306		<a href="mailto:khazanova@gugcs.org">khazanova@gugcs.org</a>
Phone Contact for After Hours Emergencies	Mathew Greenberg	Founder & Executive Director	347-642-4306		<a href="mailto:greenberg@gugcs.org">greenberg@gugcs.org</a>

**n1b. Is site 1 in public space or in private space?**

Private Space

**n1c. Is site 1 in a co-located or not in a co-located facility?**

**Responses Selected:**

Not Co-Located

**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**n1e. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2025.**

**Fire inspection certificates must be updated annually. For the upcoming school year 2025-2026, please submit a current fire inspection certificate.**

**If the fire inspection certificate will expire between the August 1, 2025 submission of the Annual Report and the November 3 Annual Report submission, please submit the new certificate with the Annual Report entries due no later than 11:59 PM on November 3, 2025.**

**Site 1 Certificate of Occupancy (COO)**

[G2 MS Certificate of Occupancy.pdf](#)

**Filename:** G2 MS Certificate of Occupancy.pdf **Size:** 148.6 kB

**Site 1 Fire Inspection Report**

*This is required, marked optional for administrative purposes.*

[MS2 Fire Inspection \(9.26.24\).pdf](#)

**Filename:** MS2 Fire Inspection (9.26.24).pdf **Size:** 310.2 kB

**School Site 2**

**n2. SCHOOL SITES**

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site for 2024-2025 School Year (K-5, 6-9, etc.)	Grades to Be Served at Site for 2025-2026 School Year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	89-25 161st Street, Jamaica, NY 11432	347-642-4306	New York City Community School District #28	K-4	K-4	Yes

**n2a. Please provide the contact information for Site 2.**

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Jackée Nielsen	School Leader	347-642-4306		<a href="mailto:nielsen@gugcs.org">nielsen@gugcs.org</a>
Operational Leader	Steve Viola	Chief Operations Officer	347-642-4306		<a href="mailto:viola@gugcs.org">viola@gugcs.org</a>
Compliance Contact	Steve Viola	Chief Operations Officer	347-642-4306		<a href="mailto:viola@gugcs.org">viola@gugcs.org</a>
Complaint Contact	Matthew Greenberg	Found & Executive Director	347-642-4306		<a href="mailto:greenberg@gugcs.org">greenberg@gugcs.org</a>
DASA Coordinator	Casey Smith	School Counselor	347-642-4306		<a href="mailto:csmith@gugcs.org">csmith@gugcs.org</a>
Phone Contact for After Hours Emergencies	Matthew Greenberg	Founder & Executive Director	347-642-4306		<a href="mailto:greenberg@gugcs.org">greenberg@gugcs.org</a>

**n2b. Is site 2 in public space or in private space?**

Private Space

**n2c. Is site 2 in a co-located or not in a co-located facility?**

**Responses Selected:**

No Co-Located

**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**n2e. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 2 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2025.**

**Fire inspection certificates must be updated annually. For the upcoming school year 2025-2026, please submit a current fire inspection certificate.**

**If the fire inspection certificate will expire between the August 1, 2025 submission of the Annual Report and the November 3 Annual Report submission, please submit the new certificate with the Annual Report entries due no later than 11:59 PM on November 3, 2025.**

**Site 2 Certificate of Occupancy (COO)**

[G2 ES Certificate of Occupancy.pdf](#)

**Filename:** G2 ES Certificate of Occupancy.pdf **Size:** 284.1 kB

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**Site 2 Fire Inspection Report**

*This is required, marked optional for administrative purposes.*

[ES2 Fire Inspection \(9.30.24\).pdf](#)

**Filename:** ES2 Fire Inspection (9.30.24).pdf **Size:** 310.7 kB

**o. List of owned, rented, or leased facilities not used to educate students and the purpose of each.**

Separate by semi-colon (;)

Growing up Green Charter School does not own, rent, or lease facilities not used to educate students.

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**p1. Total Number of School Calendar Days**

180

**p2. Total Number of Anticipated Hours of Instruction by Month (Entries are required for all months. Enter a zero for months with no instructional hours.)**

July 2025	0
August 2025	0
September 2025	129
October 2025	140
November 2025	112
December 2025	117
January 2026	133
February 2026	105
March 2026	147
April 2026	105
May 2026	131
June 2026	127

**CHARTER REVISIONS DURING THE 2024-2025 SCHOOL YEAR**

**q. Summary of Material and Non-Material Charter Revisions submitted or approved since August 1, 2024, including updates to the school's board of trustees' by-laws, enrollment policy, discipline policy, or complaint policy.**

*Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.*

Does the school have any material or non-material revision requests that have been submitted or approved since August 1, 2024?

Yes

**q2. Summary of Charter Revisions**

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in admissions/enrollment policy	<p>We revised our admissions and enrollment policy with minor wording edits based on suggestions from our liaison. Revisions include language around application costs, clarification on enrollment process for new versus returning students, and documentation requirements to accept a seat.</p> <p>This proposed revision was for internal policy, so it was shared with school leadership team for feedback. School leadership team viewed and added suggestions as needed.</p>	June 16, 2025	
2	Change in Bylaws	<p>Minor edits to by laws and code of ethics as advised by our liaison. Revisions include NYSED approval if school enters agreement with CMO, Board membership restrictions, and minimum number of</p>	June 16, 2025	

		<p>Board meetings.</p> <p>Changes in the school's by-laws, code of conduct, discipline policy, personnel policy, complaint policy, student/family handbook, promotion policy, or teacher/staff handbook, or other policies subject to NYSED approval in accordance with the Oversight Plan</p>		
3	Change in discipline or code of conduct policy	<p>Changes to school's discipline policies as advised by our liaison. Revisions include clear identification of DAC/DASA coordinators, language clarity around tiers of misconduct, and family &amp; student access in submitting confidential reports of bullying.</p>	June 16, 2025	
4				
5				

**More revisions to add?**

No

## ATTESTATIONS

r. Name/Position of Person Completing/Submitting the 2024-2025 Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Nancy Wong
Position	Director of Assessment
Phone/Extension	347-642-4306
Email	<a href="mailto:wong@gugcs.org">wong@gugcs.org</a>

s. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, this will constitute grounds for the revocation of our charter.

Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

### Responses Selected:

Yes

As outlined in ENTRY 7 (Employee Fingerprint Requirements Attestation):

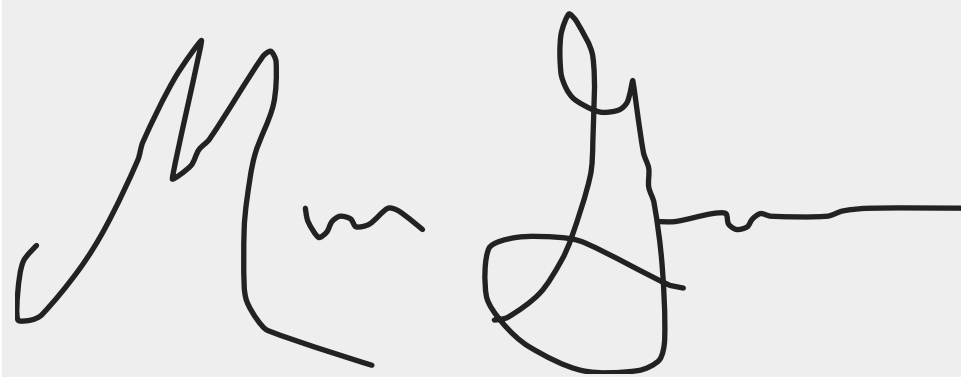
Our E-Signatures (not digital signatures) (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 7 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

### Responses Selected:

Yes

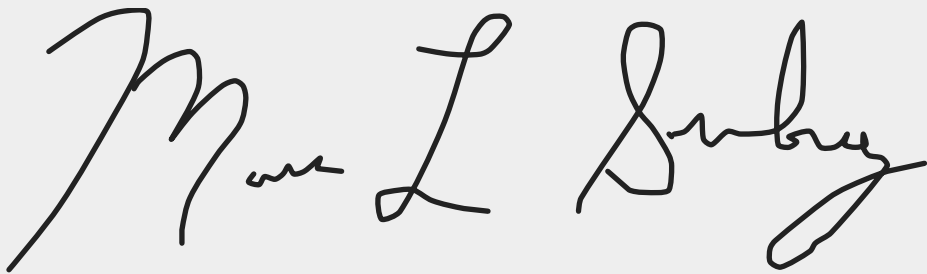
**Signature, Head of Charter School**

(If you are not signing the application now, please click "Clear" on both signature fields before saving this task or else the system will return an error.)

A handwritten signature in black ink on a light gray background. The signature is cursive and appears to read "Mr. J. [unclear]".

**Signature, President of the Board of Trustees**

(If you are not signing the application now, please click "Clear" on both signature fields before saving this task or else the system will return an error.)

A handwritten signature in black ink on a light gray background. The signature is cursive and appears to read "Mrs. L. [unclear]".

**Date**

Jul 31 2025

Thank you.



## Entry 2 – Links to Critical Documents on School Website

Completed - Aug 1 2025

[Instructions](#)

**Required of ALL Charter Schools (Note that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved Dignity for All Students Act (DASA) policy and Authorizer-approved School Discipline Policy)**

By law, each charter school is required to maintain certain notices and policies listed on its website. All documents must be readily found on the school's website and publicly accessible. Please insert the link to the page on the school's website where each document can be accessed. **DO NOT provide a direct link to a Google document.**

1. Current Annual Report (i.e., 2024-2025 Annual Report);<sup>[1]</sup>
2. Board meeting notices, agendas, and documents, including board meeting minutes;
3. New York State School Report Card - This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State law.<sup>[2]</sup> Even if there is no school data yet reported, a direct web link to the most recent [New York State School Report Card](#) for the charter school must be provided.
4. Authorizer-approved DASA Policy and Authorizer-approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building-level safety plan (as per the July 2023 [Emergency Response Plan Memo](#) – Charter Schools Only);
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records (e.g., see [NYSESED Subject Matter List](#))

<sup>[1]</sup> Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., repost when financials have been submitted in November.)

<sup>[2]</sup> SRC data is included in the reporting requirements for New York charter schools in 8 NYCRR 119.3.

## **Entry 2 – Links to Critical Documents on School Website**

**School Name: Growing Up Green Charter School II**

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**Required of ALL Charter Schools (Note that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved Dignity for All Students Act (DASA) policy and Authorizer-Approved School Discipline Policy)**

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the [link from the school's website](#) for each of the items. All links must be readily found on the school's website.

[New York State Report Card](#)

[Emergency Response Plan Memo](#)

[NYSED Subject Matter List](#)

	Link to Documents
1. Current Annual Report (i.e., 2024-2025 Annual Report)	<u><a href="https://www.gugcs.org/public-information/nysed-annual-reports/gug-ii/">https://www.gugcs.org/public-information/nysed-annual-reports/gug-ii/</a></u>
2. Board meeting notices, agendas, and documents, including board meeting minutes	<u><a href="https://www.gugcs.org/about/board-of-trustees/board-meetings/">https://www.gugcs.org/about/board-of-trustees/board-meetings/</a></u>
3. New York State School Report Card. This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State law. Even if there is no school data yet reported, a direct web link to the most recent New York State School Report Card for the charter school must be provided.	<u><a href="https://www.gugcs.org/public-information/">https://www.gugcs.org/public-information/</a></u>
4a. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	<u><a href="https://www.gugcs.org/current-families/school-policies/">https://www.gugcs.org/current-families/school-policies/</a></u>
4b. Authorizer-approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	<u><a href="https://www.gugcs.org/current-families/school-policies/">https://www.gugcs.org/current-families/school-policies/</a></u>
5. District-wide safety plan, not a building level safety plan (as per the July 2023 Emergency Response Plan Memo)	<u><a href="https://www.gugcs.org/public-information/">https://www.gugcs.org/public-information/</a></u>
6. Authorizer-approved FOIL Policy	<u><a href="https://www.gugcs.org/public-information/">https://www.gugcs.org/public-information/</a></u>
7. Subject matter list of FOIL records (e.g., see NYSED	<u><a href="https://www.gugcs.org/wp-">https://www.gugcs.org/wp-</a></u>

It is the school's responsibility to ensure that if a policy appears in more than one place on the website, including as part of the family handbook, that the policy versions are consistent and up to date.

### Responses Selected:

Yes, the website has been reviewed to ensure that policies are consistent and up to date.



Thank you.

## Entry 3 – Board of Trustees Membership Table

Completed - Aug 1 2025

### Instructions

#### Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

## Entry 3 – Board of Trustees Membership Table

1. **SUNY-AUTHORIZED** charter schools are required to provide information for VOTING trustees only.
2. **REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED** charter schools are required to provide information for all VOTING and NON-VOTING trustees.

### Authorizer:

Who is the authorizer of your charter school?

Board of Regents

**1. 2024-2025 Board Member Information (Enter info for each BOT member)**

	Voting Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliation (s)	Voting Member Per By-Laws (Y/N)	Number of Completed Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2024-2025
1	Marc Greenberg	<a href="mailto:marc@iah.org">marc@iah.org</a>	Chair	Governance	Yes	3	07/01/2025	06/30/2027	12
2	Pastor Corwin Mason	<a href="mailto:mrmase77@yahoo.com">mrmase77@yahoo.com</a>	Trustee/Member	Academic	Yes	3	07/01/2025	06/30/2027	9
3	Kelly Russotti	<a href="mailto:Krussotti@gmail.com">Krussotti@gmail.com</a>	Secretary	Governance	Yes	2	07/01/2024	06/30/2026	7
4	Kiah Hufane	<a href="mailto:kiahhufane@achievementfirst.org">kiahhufane@achievementfirst.org</a>	Trustee/Member	Academic	Yes	2	07/01/2025	06/30/2027	9
5	Peter Davis	<a href="mailto:peter.davis@ey.com">peter.davis@ey.com</a>	Trustee/Member	Finance	Yes	2	07/01/2025	06/30/2027	5 or less
6	Anne Levonen	<a href="mailto:levonenanne@outlook.com">levonenanne@outlook.com</a>	Treasurer	Finance	Yes	2	07/01/2025	06/30/2027	11
7	Danielle Williams	<a href="mailto:williamd@vschsd.org">williamd@vschsd.org</a>	Trustee/Member	Academic	Yes	1	07/01/2024	06/30/2026	8
8	Mark Freidberg	<a href="mailto:mark.freidberg@gmail.com">mark.freidberg@gmail.com</a>	Trustee/Member	Finance	Yes	1	07/01/2025	06/30/2027	7
9	Meegan Spellman	<a href="mailto:mspellman@penguinrando">mspellman@penguinrando</a>	Parent Rep		No	1	07/01/2025	06/30/2027	9

**1a. Are there more than 9 members of the Board of Trustees?**

No

**2. Number of board meetings conducted in 2024-2025**

12

**3. Number of board meetings scheduled for the 2025-2026 school year**

12

#### 4. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

- SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
- REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total number of Voting Members on June 30, 2025	8
b. Total number of Voting Members added during the 2024-2025 school year	2
c. Total number of Voting Members who left the board during 2024-2025 school year	0
d. Total Maximum Number of Voting Members in 2024-2025, as set by the board in by-laws, resolution, or minutes	8
e. Board members attending 8 or fewer meetings during 2024-2025	4

#### 5. INFORMATION ABOUT NON-VOTING MEMBERS OF THE BOARD OF TRUSTEES (REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED ONLY)

a. Total number of Non-Voting Members on June 30, 2025	1
b. Total number of Non-Voting Members added during the 2024-2025 school year	1
c. Total number of Non-Voting Members who left the board during the 2024-2025 school year	0
d. Total Maximum Number of Non-Voting members in 2024-2025, as set by the board in by-laws, resolution, or minutes	1

Thank you.

# Entry 4 – Board of Trustees Disclosure of Financial Interest Form

Completed - Aug 1 2025

## Instructions

### Required of ALL Charter Schools

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2024-2025 school year must complete and sign a Trustee [Disclosure of Financial Interest Form](#) due **no later than 11:59 PM on August 1, 2025**. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in PDF format for each individual member. **The education corporation is responsible for ensuring that each member who served on the board during the 2024-2025 school year completes the form.**

Charter schools MUST submit the latest version of the form. Forms completed from past years will not be accepted.

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

### [Davis Financial Disclosure Form \(2025\)](#)

Filename: Davis\_Financial\_Disclosure\_Form\_2025.pdf Size: 594.2 kB

### [Freidberg Financial Disclosure Form \(2025\)](#)

Filename: Freidberg\_Financial\_Disclosure\_Form\_2025.pdf Size: 594.5 kB

### [Greenberg Financial Disclosure Form \(2025\)](#)

Filename: Greenberg\_Financial\_Disclosure\_Form\_2025.pdf Size: 601.9 kB

### [Hufane Financial Disclosure Form \(2025\)](#)

Filename: Hufane\_Financial\_Disclosure\_Form\_2025.pdf Size: 597.0 kB

### [Levonen Financial Disclosure Form \(2025\)](#)

Filename: Levonen\_Financial\_Disclosure\_Form\_2025.pdf Size: 592.0 kB

### [Mason Financial Disclosure Form \(2025\)](#)

Filename: Mason\_Financial\_Disclosure\_Form\_2025.pdf Size: 593.7 kB

### [Russotti Financial Disclosure Form \(2025\)](#)

Filename: Russotti\_Financial\_Disclosure\_Form\_2025.pdf Size: 593.0 kB

### [Spellman Financial Disclosure Form \(2025\)](#)

Filename: Spellman\_Financial\_Disclosure\_Form\_2025.pdf Size: 596.0 kB

### [Williams Financial Disclosure Form \(2025\)](#)

Filename: Williams\_Financial\_Disclosure\_Form\_2025.pdf Size: 593.6 kB

# Entry 5 – Board Meeting Minutes

Completed - Aug 1 2025

## Instructions

### Required of Regents, NYCDOE, and Buffalo BOE-Authorized Schools ONLY

Schools must upload a complete set of final monthly board meeting minutes (July 2024-June 2025), which should match the number of meetings held during the 2024-2025 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees AND must be posted on the school's website. Board meeting minutes may be uploaded individually or as one single combined file. Board meeting minutes must be submitted **no later than 11:59 PM on August 1, 2025**.

#### [GUGCS Board Mtg Min \(July 2024\)](#)

Filename: GUGCS\_Board\_Mtg\_Min\_July\_2024.pdf Size: 51.1 kB

#### [GUGCS Board Mtg Min \(August 2024\)](#)

Filename: GUGCS\_Board\_Mtg\_Min\_August\_2024.pdf Size: 70.1 kB

#### [GUGCS Board Mtg Min \(September 2024\)](#)

Filename: GUGCS\_Board\_Mtg\_Min\_September\_2024.pdf Size: 55.5 kB

#### [GUGCS Board Mtg Min \(October 2024\)](#)

Filename: GUGCS\_Board\_Mtg\_Min\_October\_2024.pdf Size: 59.8 kB

#### [GUGCS Board Mtg Min \(November 2024\)](#)

Filename: GUGCS\_Board\_Mtg\_Min\_November\_2024.pdf Size: 61.5 kB

#### [GUGCS Board Mtg Min \(December 2024\)](#)

Filename: GUGCS\_Board\_Mtg\_Min\_December\_2024.pdf Size: 58.8 kB

#### [GUGCS Board Mtg Min \(January 2025\)](#)

Filename: GUGCS\_Board\_Mtg\_Min\_January\_2025.pdf Size: 113.9 kB

#### [GUGCS Board Mtg Min \(February 2025\)](#)

Filename: GUGCS\_Board\_Mtg\_Min\_February\_2025.pdf Size: 102.0 kB

#### [GUGCS Board Mtg Min \(March 2025\)](#)

Filename: GUGCS\_Board\_Mtg\_Min\_March\_2025.pdf Size: 89.7 kB

#### [GUGCS Board Mtg Min \(April 2025\)](#)

Filename: GUGCS\_Board\_Mtg\_Min\_April\_2025.pdf Size: 101.9 kB

#### [GUGCS Board Mtg Min \(May 2025\)](#)

Filename: GUGCS\_Board\_Mtg\_Min\_May\_2025.pdf Size: 100.1 kB

#### [GUGCS Board Mtg Min \(June 2025\)](#)

Filename: GUGCS\_Board\_Mtg\_Min\_June\_2025.pdf Size: 64.0 kB

## Entry 6 – Enrollment & Retention

Completed - Aug 1 2025

### Instructions

#### Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2024-2025 toward meeting targets to attract and retain the enrollment of students with disabilities (SWD), English language learners (ELL), and students who are economically disadvantaged (ED). In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2025-2026.

## Entry 6 – Enrollment and Retention of Special Populations

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**Good Faith Efforts to Meet Recruitment Targets (Attract)**

	Describe Recruitment Efforts in 2024-2025	Describe Recruitment Plans in 2025-2026
Students with Disabilities	<p>GUG II continued its strong and effective outreach efforts from the previous year toward families in the community that have students with disabilities.</p> <p>These families were encouraged to enroll in GUG II, and were invited to various school events for new and prospective families (tours/open houses). They also had access to the school's Director of Support Services to ensure all questions and concerns were addressed prior to enrollment.</p> <p>GUG II continued its work with community-based organizations serving students with disabilities, and encouraged them to join our recruitment events in-person or online to further engage with this community.</p>	<p>GUG II will continue its strong and effective outreach efforts toward families in the community that have students with disabilities.</p> <p>These families will continue to be encouraged to enroll at GUG II, and they will continue to be invited to various school events for new and prospective families (tours/open houses). They will also have access to the school's Director of Support Services to ensure all of their questions and concerns are addressed prior to enrollment.</p> <p>GUG II will also continue its work with community-based organizations serving students with disabilities. They will encourage them to join the GUG II's recruitment events in-person and/or online to further engage with this community.</p>
English Language Learners	<p>GUGCS hired a Network Director of MultiLingual Learning, who supported the school through strengthening and codifying the ELL identification process, coaching teachers to support classroom instruction, and revising systems to support all standardized testing for ELL students. This ensured all ELL students and families are welcomed and embraced within our school community.</p> <p>GUG II also recruited ELLs through its translated materials and bilingual staff during the application, enrollment, and registration process.</p>	<p>With the addition of the school's Network Director of MultiLingual Learning, the school has been able to strengthen and codify its ELL identification process. In addition, the school continues to provide coaching teachers to support classroom instruction, and has continued to revise its systems to support all standardized testing for ELL students. These efforts ensure that all ELL students and families are welcomed and embraced within our school community.</p> <p>The school also continues to recruit English Language Learners through</p>

		<p>its translated materials and bilingual staff during the application, enrollment, and registration process.</p>
<p>Economically Disadvantaged</p>	<p>GUG II's recruitment of students who are economically disadvantaged continued to be carefully maintained and strategically managed.</p> <p>With the successful enrollment events throughout the community (open houses, tours, outreach events, neighborhood visits, etc.), the school's practices continued in areas of District 28 where communities experience greater economic disadvantage.</p> <p>Through these ongoing efforts, relationships, and existing partnerships with community-based organizations focusing on at-risk youth/families, GUG II was able to successfully recruit and retain students within District 28 experiencing economic disadvantage.</p>	<p>Recruitment efforts towards economically disadvantaged students continue to be carefully maintained and strategically managed by the school.</p> <p>Through successful enrollment events in the community (open houses, tours, outreach events, neighborhood visits, etc.), the school has continued to focus its efforts in areas where communities experience greater economic disadvantage (NYCHA residents, Transitional Housing Shelters, etc.), especially in and around District 28.</p> <p>Through these ongoing efforts, relationships, and existing partnerships with community-based organizations which focus on at-risk youth/families, GUG II has been able to continue to successfully recruit and retain students within District 28 experiencing economic disadvantage.</p>

**Good Faith Efforts To Meet Retention Targets**

	Describe Retention Efforts in 2024-2025	Describe Retention Plans in 2025-2026
Students with Disabilities	<p>GUG II continued to retain students with disabilities by providing the special education services as mandated on individual student IEPs.</p> <p>This goal was accomplished through individual IEP meetings with families, and through the variety of support services provided by the school: speech/language therapy, occupational therapy, hearing services, counseling and physical therapy.</p>	<p>The school will continue to strive for the successful retention of students with disabilities by always providing these students the individual support services they need.</p> <p>This goal will be accomplished by our extensive Support Services team, and through IEP meetings with families that address individual concerns. The school will continue to provide its extensive variety of support services including: speech/language therapy, occupational therapy, hearing services, counseling and physical therapy.</p>
English Language Learners	<p>To retain its ELL population, GUG II provided its families with open spaces to address their concerns and with a multitude of opportunities to be involved in the school community.</p> <p>These engagement opportunities included: monthly parent association meetings, daily morning meetings, various other communication methods (email, phone, text, etc.), and the support of GUG II's ELL team.</p> <p>The school also utilized the DOE's translation service and its bilingual staff in order to support families and retain its ELL student population.</p>	<p>In order to successfully retain its English Language Learners population, GUG II will continue to provide its families with opportunities to address their concerns and be involved in the school community.</p> <p>These engagement opportunities include: monthly parent association meetings, daily morning meetings, various other multi-lingual communication methods (ParentSquare, email, phone, text, WhatsApp, etc.), and the constant and consistent support of GUG II's ELL team.</p> <p>In addition, the school will continue to utilize the DOE's translation service and GUG I's bilingual staff in order to retain its ELL student population.</p>

<p>Economically Disadvantaged</p>	<p>In order to continue to retain its economically disadvantaged students, GUG II provided families with a variety of opportunities to be involved with our school community.</p> <p>These opportunities included: family workshops outlining math, literacy and behavioral models (which help solidify the learning taught at school at home); monthly parent association meetings; daily morning meetings; and various other communication methods (email, phone, text, etc.).</p>	<p>Efforts to retain GUG II's economically disadvantaged students will continue in a variety of ways. The school will provide families with opportunities to be involved with the school community that include:</p> <p>Family workshops outlining math, literacy and behavioral models (which help solidify the learning taught at school at home); monthly parent association meetings; daily morning meetings; and various other communication methods (ParentSquare, email, phone, text, WhatsApp, etc.).</p>
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**Entry 7 – Employee Fingerprint Requirements Attestation**

Completed - Aug 1 2025

**Instructions**

**Required of ALL Charter Schools**

Review and complete the Employee Fingerprint Requirements Attestation.

**Entry 7 – Employee Fingerprint Requirements Attestation**

## A. TEACH System – Employee Clearance

### Required of ALL Charter Schools

Charter schools MUST ensure that all prospective employees<sup>[1]</sup> receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee.

Please note that all schools should maintain an electronic or hard copy of the clearance certification pulled from TEACH and dated PRIOR to the employee's start date. Clearance certifications pulled from TEACH at a later date will show that the staff member was cleared as of that date and may result in a finding of clearance violations against the school.

<sup>[1]</sup> Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at [NYSED CSO Employee Clearance and Fingerprint Memo](#) or visit the NYSED website at [Who Must Be Fingerprinted Charts](#) for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

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## **B. Emergency Conditional Clearances**

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo](#).

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### **Attestation**

#### **Responses Selected:**

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

## **Entry 8 – Organization Chart**

Completed - Aug 1 2025

### **Instructions**

#### **Required of Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY**

Upload the school's current approved **2024-2025 Organization Chart**. The organization chart should be a graphic representation (a list will not be accepted) and should include position titles and reporting (hierarchical) relationships. Employee names should **not** appear on the chart.

#### **[GUGCS Organization Chart \(2024-2025\)](#)**

Filename: GUGCS\_Organization\_Chart\_2024-2025.pdf Size: 241.0 kB

## **Entry 9 – School Calendar**

Completed - Aug 1 2025

### **Instructions**

#### **Required of ALL Charter Schools**

Charter schools must upload a final 2025-2026 calendar into the portal **no later than 11:59 PM on August 1, 2025**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations.*"

Board of Regents-authorized charter schools are also required to submit **school calendars** that clearly indicate the **start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.** Schools must use a calendar format and ensure there is a monthly tally of instructional days.

Charter schools serving elementary and secondary levels may submit one combined calendar showing instructional hours and days for all building levels OR separate calendars uploaded as one PDF. *Note that school calendars will also provide evidence of alignment for schools with extended days/years referenced in their mission statements or key design elements.*

See below for an example of a calendar showing the requested information.

**Sample Calendar:**

**12 Month Calendar 2021-2022**  
**184 Instructional Days**

**July**

Mon	Tues	Wed	Thurs	Fri
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

**August**

Mon	Tues	Wed	Thurs	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

**September (18)**

Mon	Tues	Wed	Thurs	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

**October (20)**

Mon	Tues	Wed	Thurs	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

**November (18)**

Mon	Tues	Wed	Thurs	Fri
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

**December (17)**

Mon	Tues	Wed	Thurs	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

**January (20)**

Mon	Tues	Wed	Thurs	Fri
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

**February (15)**

Mon	Tues	Wed	Thurs	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28				

**March (23)**

Mon	Tues	Wed	Thurs	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

**April (15)**

Mon	Tues	Wed	Thurs	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

**May (21)**

Mon	Tues	Wed	Thurs	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

**June (17)**

Mon	Tues	Wed	Thurs	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

Staff Report - August 23rd
  Early Dismissal Days
  Holiday/Recess (No Students or Staff)

Superintendent's Conference Day (No School for Students)
  Regents and School-level Exams

September 8, 2021 All Grade Levels Report
  June 24, 2022 - Last Day of School

# Entry 10 – Faculty/Staff Roster Template

Completed - Aug 1 2025

## INSTRUCTIONS

### Required of Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **all** instructional and non-instructional employees, which should include all faculty and staff employed by the school at any point during the 2024-2025 school year.

**Use of the 2024-2025 Annual Report Faculty/Staff Roster Template is required. With the exception of the optional Notes section, completion of each of the data elements is required. When provided, use of the drop-down list options is also required.** Failure to adhere to the guidelines and validations in the Faculty/Staff Roster Template will result in the need for resubmission of a fully corrected roster.

Reminders: (1) Verify that the correct TEACH ID is entered in the roster. Incorrect data entry may result in findings of non-compliance for the school in the areas of teacher certification and clearance. (2) Use the Notes section to add any additional information deemed necessary, such as a name change that may impact verification of certification. (3) Ensure staff classifications (i.e., teacher / non-teacher) are accurately identified.

Here is the complete list of data elements in the roster template and an explanation of what information is required to correctly complete this task.

Roster Data Elements	Explanations
Authorizer <b>NOTE: MUST BE DONE FIRST</b>	<b>Select</b> your school's authorizer from the <b>drop-down list first</b> , before completing the roster.
School Name and Institution ID	<b>Select</b> your school's name from the <b>drop-down list</b> .
Faculty/Staff First Name	Enter the <b>first name</b> of the Faculty/Staff person.
Faculty/Staff Last Name	Enter the <b>last name</b> of the Faculty/Staff person.
TEACH ID	Enter the <b>7-digit TEACH ID</b> for the Faculty/Staff person; <b>verify the TEACH ID is correctly entered</b> .
Role at the School / Network	<b>Select</b> the best choice of role of the Faculty/Staff person from the <b>drop-down list</b> .
Total Years Experience in this Role	Enter the <b>number of years</b> of experience the Faculty/Staff person has <b>in the role selected</b> .
CPR/AED Certification Status	<b>Select</b> the appropriate choice from the <b>drop-down list</b> .
Hire Date at the School / Network	Enter the <b>date</b> that the Faculty/Staff person was <b>hired at the school/network</b> .
Start Date at the School / Network	Enter the <b>date</b> that the Faculty/Staff person actually <b>began employment at this school/network</b> .
Date Employee Separated from Service (if applicable)	Enter the <b>date</b> that the Faculty/Staff person <b>separated from service at the school/network</b> .
Certification Status / Out-of-Certification Justification	<b>Select</b> the appropriate choice from the <b>drop-down list</b> .
FOR TEACHERS ONLY: Choose Subject Taught	<b>Select</b> the appropriate choice from the <b>drop-down list</b> .
FOR TEACHERS ONLY: Specify Subject or Grade Band, if NOT Math, Science, Career Technical Education, Technology, or Computer Science	<b>Select</b> the appropriate choice from the <b>drop-down list</b> .
Notes	Optional

## G2 Faculty and Staff-Roster (2024-25)

Filename: G2\_Faculty\_and\_Staff-Roster\_2024-25.xlsx Size: 35.3 kB

# Entry 11 – Progress Toward Goals (Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)

Incomplete

# Instructions

## Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Board of Regents, NYCDOE, and Buffalo BOE-authorized schools must report all Progress Toward Charter Goals as per their currently approved charters **no later than 11:59 PM on November 3, 2025**.

Schools must complete the "Goals" tables as provided in the tables below OR upload the most current action plan that includes progress made toward the attainment of goals during the 2024-2025 school year.

**PLEASE NOTE: This is a required task for Regents, NYCDOE, and Buffalo BOE-authorized charter schools. It is marked optional for administrative purposes only.**

## Entry 11 – Progress Toward Goals

### PROGRESS TOWARD CHARTER GOALS

Board of Regents, NYCDOE, and Buffalo BOE-authorized schools may complete the "Goals" tables as provided in the portal OR upload the school's most current action plan that includes progress made toward the attainment of academic, organization, and financial goals during the 2024-2025 school year.

Please select the method by which you will provide your school's information:

**No Responses Selected**

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### PROGRESS TOWARD CHARTER GOALS

## Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 3, 2025.

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## 1. ACADEMIC STUDENT PERFORMANCE GOALS

### Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE-authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 3, 2025**.

## 2. ORGANIZATION GOALS

---

**2024-2025 Progress Toward Attainment of Organization Goals**

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

(No response)

3. FINANCIAL GOALS

2024-2025 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

Thank you.

## Entry 12 – Audited Financial Statements

Incomplete

### Required of ALL Charter Schools

**ALL charter schools** must upload the financial statements and related documents in PDF format into the portal **no later than 11:59 PM on November 3, 2025**. The statements, the independent auditor’s report, any advisory and/or management letter, and the internal controls report must be combined into a PDF file with security features such as password protection removed.

**ALL SUNY-authorized charter schools** must also enter the financial statements and upload related documents in PDF format into the SUNY Compass system **no later than 11:59 PM on November 3, 2025**. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

PLEASE NOTE: This task appears as optional until August 1, 2025. Thereafter, it will be identified as a required task due on November 3, 2025.

## Entry 12a – Audited Financial Report Template (BOR)

Incomplete

### Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download the Excel spreadsheet entitled “Audited Financial Report Template” from the portal or the [Annual Reports](#) webpage and complete it using the audited financial statements. Upload the completed file **no later than 11:59 PM on November 3, 2025**.

Do not add rows or columns to the template in order to match the format of the financial statements. Use only the existing fields and combine any additional entries into the "other" fields throughout the template. For education corporations operating more than one school, complete one template at the education corporation level and submit the same template for each of the schools operated by the education corporation.

PLEASE NOTE: This task appears as optional until August 1, 2025. Thereafter, it will be identified as a required task due on November 3, 2025.

## Entry 12b – Additional Financial Documents

Incomplete

**Regents, NYCDOE, and Buffalo BOE-authorized schools** must upload financial documents and submit **no later than 11:59 PM on November 3, 2025**. The items listed below should be uploaded with an explanation added if an item is not applicable or not available (e.g., a "Federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.")

1. Advisory and/or Management Letter
2. Federal Single Audit
3. Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for Each School
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

PLEASE NOTE: This task appears as an optional task until August 1, 2025. After this date, the task will be identified as a required task due on November 3, 2025.

## Entry 12c – Financial Contact Information

Incomplete

**Regents, NYCDOE, and Buffalo BOE-authorized schools** should enter financial contact information directly into the form within the portal **no later than 11:59 PM on November 3, 2025**.

PLEASE NOTE: This task appears as an optional task until August 1, 2025. After this date, the task will be identified as a required task due on November 3, 2025.

## Form for "Financial Contact Information"

### 1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone

### 2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

## Entry 13 – Fiscal Year 2025-2026 Budget

Incomplete

**SUNY-authorized charter schools** are required to use Compass to complete and submit the Annual Budget and the Budget Narrative Questionnaire **no later than 11:59 PM on November 3, 2025**.

**Regents, NYCDOE, and Buffalo BOE-authorized charter schools** are required to download the budget template from the portal or the [Annual Reports](#) webpage and complete it. Upload the completed template **no later than 11:59 PM on November 3, 2025**. The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory.

PLEASE NOTE: This task appears as optional until August 1, 2025. Thereafter, it will be identified as a required task due on November 3, 2025.

## Optional Additional Documents to Upload (BOR)

Incomplete

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Peter Davis

---

**Name of Charter School Education Corporation:**

Growing Up Green Charter Schools

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

212-865-2712

---

**Business Address:**

1 Manhattan West, NYC, NY 10001

---

**E-mail Address:**

peter.davis@ey.com

---

**Home Telephone:**

917-513-5973

---

**Home Address:**

215 West 98th Street Apt.#3F, NYC, NY 10025

---

*Peter Davis*

Peter Davis (Jul 30, 2025 07:25:57 EDT)

7/320250

---

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*







# Davis - Annual Report - Financial Disclosure Form

Final Audit Report

2025-07-30

Created:	2025-07-24
By:	Desmond Holliday (holliday@gugcs.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA2kasweOz8OaxBBJt3eL3vzYdtKRllsW

## "Davis - Annual Report - Financial Disclosure Form" History

-  Document created by Desmond Holliday (holliday@gugcs.org)  
2025-07-24 - 1:59:22 PM GMT
-  Document emailed to peter.davis@ey.com for signature  
2025-07-24 - 2:01:14 PM GMT
-  Email viewed by peter.davis@ey.com  
2025-07-30 - 11:16:47 AM GMT
-  Signer peter.davis@ey.com entered name at signing as Peter Davis  
2025-07-30 - 11:25:55 AM GMT
-  Document e-signed by Peter Davis (peter.davis@ey.com)  
Signature Date: 2025-07-30 - 11:25:57 AM GMT - Time Source: server
-  Agreement completed.  
2025-07-30 - 11:25:57 AM GMT

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Mark Freidberg

---

**Name of Charter School Education Corporation:**

Growing Up Green Charter Schools

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

646-660-0408

---

**Business Address:**

43 Harbor Hill Drive, Huntington NY 11743

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**E-mail Address:**

mark.freidbreg@gmail.com

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**Home Telephone:**

646-660-0408

---

**Home Address:**

43 Harbor Hill Drive, Huntington NY 11743

---

*Mark Freidberg*

Mark Freidberg (Jul 25, 2025 10:17:39 EDT)

7/25/25

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**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*







# Freidberg - Annual Report - Financial Disclosure Form

Final Audit Report

2025-07-25

Created:	2025-07-24
By:	Desmond Holliday (holliday@gugcs.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAASqk2h4B4jsR2Teozkc5VOjFL4FOwzphA

## "Freidberg - Annual Report - Financial Disclosure Form" History

-  Document created by Desmond Holliday (holliday@gugcs.org)  
2025-07-24 - 2:03:30 PM GMT
-  Document emailed to mark.freidberg@gmail.com for signature  
2025-07-24 - 2:04:06 PM GMT
-  Email viewed by mark.freidberg@gmail.com  
2025-07-25 - 2:15:27 PM GMT
-  Signer mark.freidberg@gmail.com entered name at signing as Mark Freidberg  
2025-07-25 - 2:17:37 PM GMT
-  Document e-signed by Mark Freidberg (mark.freidberg@gmail.com)  
Signature Date: 2025-07-25 - 2:17:39 PM GMT - Time Source: server
-  Agreement completed.  
2025-07-25 - 2:17:39 PM GMT

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Marc Greenberg

---

**Name of Charter School Education Corporation:**

Growing Up Green Charter Schools

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

**Yes**    **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

**Yes**    **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

**Yes**    **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

**Yes**    **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

212-316-3171

---

**Business Address:**

475 Riverside Drive Suite 440, NY NY 10115

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**E-mail Address:**

Marc@iahh.org

---

**Home Telephone:**

917 913 0098

---

**Home Address:**

480 Riverdale Avenue, yonkers NY 10705

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Marc Larry Greenberg (Jul 28, 2025 13:30:37 EDT)

7-28-25

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**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*







# Greenberg - Annual Report - Financial Disclosure Form

Final Audit Report

2025-07-28

Created:	2025-07-24
By:	Desmond Holliday (holliday@gugcs.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAVxF_1mU_ABLRsMMA7F86I0T8CbVc82eK

## "Greenberg - Annual Report - Financial Disclosure Form" History

-  Document created by Desmond Holliday (holliday@gugcs.org)  
2025-07-24 - 2:06:13 PM GMT
-  Document emailed to marc@iahh.org for signature  
2025-07-24 - 2:06:42 PM GMT
-  Email viewed by marc@iahh.org  
2025-07-28 - 5:20:22 PM GMT
-  Signer marc@iahh.org entered name at signing as Marc Larry Greenberg  
2025-07-28 - 5:30:35 PM GMT
-  Document e-signed by Marc Larry Greenberg (marc@iahh.org)  
Signature Date: 2025-07-28 - 5:30:37 PM GMT - Time Source: server
-  Agreement completed.  
2025-07-28 - 5:30:37 PM GMT

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Kiah Hufane

---

**Name of Charter School Education Corporation:**

Growing Up Green Charter Schools

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

617-893-8772

---

**Business Address:**

25 Broadway, New York New York, 10004

---

**E-mail Address:**

kiahhufane@gmail.com

---

**Home Telephone:**

617-893-8772

---

**Home Address:**

123 Linden Blvd, Brooklyn, NY 11226

---

*Kiah J Hufane*

07/28/2025

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**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*






# Hufane - Annual Report - Financial Disclosure Form

Final Audit Report

2025-07-28

Created:	2025-07-24
By:	Desmond Holliday (holliday@gugcs.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAGIF4flrr0W50hFyjOWRhR7eP_WSWEY77

## "Hufane - Annual Report - Financial Disclosure Form" History

-  Document created by Desmond Holliday (holliday@gugcs.org)  
2025-07-24 - 2:07:32 PM GMT
-  Document emailed to Kiah Hufane (kiahhufane@achievementfirst.org) for signature  
2025-07-24 - 2:08:01 PM GMT
-  Email viewed by Kiah Hufane (kiahhufane@achievementfirst.org)  
2025-07-28 - 4:54:51 PM GMT
-  Document e-signed by Kiah Hufane (kiahhufane@achievementfirst.org)  
Signature Date: 2025-07-28 - 4:57:25 PM GMT - Time Source: server
-  Agreement completed.  
2025-07-28 - 4:57:25 PM GMT

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Anne Levonen

---

**Name of Charter School Education Corporation:**

Growing Up Green Charter Schools

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

3474152102

---

**Business Address:**

86387 Eastport Drive, Fernandina Beach, FL 32034

---

**E-mail Address:**

levonenanne@hotmail.com

---

**Home Telephone:**

3474152102

---

**Home Address:**

86387 Eastport Drive, Fernandina Beach, FL 32034

---

*Anne Levonen*

[Anne Levonen \(Jul 24, 2025 20:44:28 EDT\)](#)

7/24/25

---

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*







# Levonen - Annual Report - Financial Disclosure Form

Final Audit Report

2025-07-25

Created:	2025-07-24
By:	Desmond Holliday (holliday@gugcs.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAa7gfqf9VWs6VybAa9gtL9-354dNIQr32

## "Levonen - Annual Report - Financial Disclosure Form" History

-  Document created by Desmond Holliday (holliday@gugcs.org)  
2025-07-24 - 2:09:12 PM GMT
-  Document emailed to alevonen@gmail.com for signature  
2025-07-24 - 2:09:47 PM GMT
-  Email viewed by alevonen@gmail.com  
2025-07-25 - 0:42:19 AM GMT
-  Signer alevonen@gmail.com entered name at signing as Anne Levonen  
2025-07-25 - 0:44:26 AM GMT
-  Document e-signed by Anne Levonen (alevonen@gmail.com)  
Signature Date: 2025-07-25 - 0:44:28 AM GMT - Time Source: server
-  Agreement completed.  
2025-07-25 - 0:44:28 AM GMT

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Pastor Corwin Scott Mason

---

**Name of Charter School Education Corporation:**

Growing Up Green Charter Schools

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

7182747896

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**Business Address:**

14-42 Broadway Astoria NY 11106

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**E-mail Address:**

mrmase77@yahoo.com

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**Home Telephone:**

7185369326

---

**Home Address:**

57 Connecticut Ave Freeport NY 11520

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*Corwin Mason*

Corwin Mason (Jul 25, 2025 14:15:05 EDT)

7/25/2025

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**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*







# Mason - Annual Report - Financial Disclosure Form

Final Audit Report

2025-07-25

Created:	2025-07-24
By:	Desmond Holliday (holliday@gugcs.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA51iMvoBBTrMXFAqmZbOjISx4k-Nv370-

## "Mason - Annual Report - Financial Disclosure Form" History

-  Document created by Desmond Holliday (holliday@gugcs.org)  
2025-07-24 - 2:11:00 PM GMT
-  Document emailed to mrmase77@yahoo.com for signature  
2025-07-24 - 2:11:35 PM GMT
-  Email viewed by mrmase77@yahoo.com  
2025-07-25 - 6:11:08 PM GMT
-  Signer mrmase77@yahoo.com entered name at signing as Corwin Mason  
2025-07-25 - 6:15:03 PM GMT
-  Document e-signed by Corwin Mason (mrmase77@yahoo.com)  
Signature Date: 2025-07-25 - 6:15:05 PM GMT - Time Source: server
-  Agreement completed.  
2025-07-25 - 6:15:05 PM GMT

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Kelly Russotti

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**Name of Charter School Education Corporation:**

Growing Up Green Charter Schools

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

2123123583

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**Business Address:**

One Liberty Plaza, New York, NY 10006

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**E-mail Address:**

krussotti@edc.nyc

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**Home Telephone:**

5859430196

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**Home Address:**

180 Montague Street, Brooklyn, NY 11201

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*Kelly Russotti*

7-30-2025

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**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*







# Russotti - Annual Report - Financial Disclosure Form

Final Audit Report

2025-07-30

Created:	2025-07-24
By:	Desmond Holliday (holliday@gugcs.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAE28SvSTbSYy37JB_0CWaf2Ryf-qXS9YE

## "Russotti - Annual Report - Financial Disclosure Form" History

-  Document created by Desmond Holliday (holliday@gugcs.org)  
2025-07-24 - 2:12:28 PM GMT
-  Document emailed to Kelly Russotti (krussotti@gmail.com) for signature  
2025-07-24 - 2:12:59 PM GMT
-  Email viewed by Kelly Russotti (krussotti@gmail.com)  
2025-07-28 - 5:21:19 PM GMT
-  Email viewed by Kelly Russotti (krussotti@gmail.com)  
2025-07-30 - 1:53:52 PM GMT
-  Document e-signed by Kelly Russotti (krussotti@gmail.com)  
Signature Date: 2025-07-30 - 1:55:32 PM GMT - Time Source: server
-  Agreement completed.  
2025-07-30 - 1:55:32 PM GMT

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Meegan Spellman

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**Name of Charter School Education Corporation:**

Growing Up Green Charter Schools

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

2127828381

---

**Business Address:**

1745 Broadway

---

**E-mail Address:**

nageemss@yahoo.com

---

**Home Telephone:**


7182970497

---

**Home Address:**

97-23 Sanders Place

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Meegan Spellman (Jul 28, 2025 09:09:24 EDT)

07/28/2025

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**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*







# Spellman - Annual Report - Financial Disclosure Form

Final Audit Report

2025-07-28

Created:	2025-07-24
By:	Desmond Holliday (holliday@gugcs.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAAnwO-o_DFvgZ4jNE2cxMT5MRV4eaUqMjv

## "Spellman - Annual Report - Financial Disclosure Form" History

-  Document created by Desmond Holliday (holliday@gugcs.org)  
2025-07-24 - 2:14:07 PM GMT
-  Document emailed to mspellman@penguinrandomhouse.com for signature  
2025-07-24 - 2:14:51 PM GMT
-  Email viewed by mspellman@penguinrandomhouse.com  
2025-07-28 - 12:43:52 PM GMT
-  Signer mspellman@penguinrandomhouse.com entered name at signing as Meegan Spellman  
2025-07-28 - 1:09:22 PM GMT
-  Document e-signed by Meegan Spellman (mspellman@penguinrandomhouse.com)  
Signature Date: 2025-07-28 - 1:09:24 PM GMT - Time Source: server
-  Agreement completed.  
2025-07-28 - 1:09:24 PM GMT

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Dr. Danielle Williams

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**Name of Charter School Education Corporation:**

Growing Up Green Charter Schools

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

917-780-2530

---

**Business Address:**

131-57 230th Street, Laurelton, New York 11413

---

**E-mail Address:**

stigmaconsultinggroupllc@gmail.com

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**Home Telephone:**

718-341-0969

---

**Home Address:**

131-57 230th Street, Laurelton, NY 11413

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*Danielle Williams*

[Danielle Williams \(Jul 25, 2025 14:39:01 EDT\)](#)

07/25/25

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**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*




# Williams - Annual Report - Financial Disclosure Form

Final Audit Report

2025-07-25

Created:	2025-07-24
By:	Desmond Holliday (holliday@gugcs.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAoRJ6I7AEoYflbiwNFyn8UUVLde3oiSs_M

## "Williams - Annual Report - Financial Disclosure Form" History

-  Document created by Desmond Holliday (holliday@gugcs.org)  
2025-07-24 - 2:15:41 PM GMT
-  Document emailed to Danielle Williams (dwilliams101972@gmail.com) for signature  
2025-07-24 - 2:16:17 PM GMT
-  Email viewed by Danielle Williams (dwilliams101972@gmail.com)  
2025-07-25 - 6:36:34 PM GMT
-  Document e-signed by Danielle Williams (dwilliams101972@gmail.com)  
Signature Date: 2025-07-25 - 6:39:01 PM GMT - Time Source: server
-  Agreement completed.  
2025-07-25 - 6:39:01 PM GMT

## **GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING**

**Board Meeting Date:** Tuesday, July 30th, 2024, 7:00pm

**Location:**

MS1 - 34-12 10th Street, Queens, NY 11106

**In attendance:**

Matthew Greenberg (GUGCS Founder and Executive Director), Erin Acosta (GUGCS Director of Family Engagement & Communications), Anita Amoh (GUGCS Director of Finance), Marc Greenberg (Interim Board Chair), Danielle Williams (Board Trustee), Kiah Hufane (Board Trustee), Kadocia, Meegan Spellman (Parent Representative), Gina Petersen, Meenakshi Bhardwaj, Christine Adjoe, O. Morales, Belodine P

**Commencement**

Marc Greenberg opened the meeting for Growing Up Green Charter Schools.

**Executive Director Report**

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools.

**Financials**

Anita Amoh went through the summary financial reports for Growing Up Green Charter Schools.

## **GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING**

**Board Meeting Date:** Tuesday, August 27th, 2024, 7:00pm

**Location:**

ES2 - 89-25 161st St, Queens, NY 11432

**In attendance:**

Matthew Greenberg (GUGCS Founder and Executive Director), Desmond Holliday (Executive Assistant to Matthew Greenberg), Anita Amoh (GUGCS Director of Finance), Marc Greenberg (Interim Board Chair), Meegan Spellman (Parent Representative), Anne Levonen (Board Treasurer), Danielle Williams (Board Trustee), Mark Freidberg (Board Trustee), Pastor Corwin Mason (Board Trustee), Nichole Ledesma, William Tacuri, Afrin's iPhone, Lizmarly Tapia, Marjorie Lominy, Dreama Pinnock, Alicia Sledge, Liliana Miron, iPhone, Christine Adjoe, Tiffany El-Amin, Jermia Vicente, Tania Perdomi, Lilian Zumba, Shagon Bratcher-Michel, Ludner Etienne, Francesca G, Nakeya Morrison, Quanya McKinley-Grant,

**Commencement**

Marc Greenberg opened the meeting for Growing Up Green Charter Schools.

**Previous Month's Board Meeting Minutes**

Marc Greenberg moved to approve the June minutes for the Growing Up Green Charter Schools. Pastor Mason seconded the motion, all were in favor. Marc Greenberg moved to approve the June minutes for the Growing Up Green Charter Schools. Pastor Mason seconded the motion, all were in favor.

**Executive Director Report**

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools.

**District-Wide Safety Plan**

Mark Freidberg voted to approve the District-Wide Safety Plan for Growing Up Green Charter Schools, Anne Levonen seconded the motion, all were in favor.

**Financials**

Anita Amoh went through the summary financial reports for Growing Up Green Charter Schools.

## **GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING**

**Board Meeting Date:** Tuesday, September 24th, 2024, 7:00pm

**Location:**

MS2 - 84-35 152nd Street, Queens, NY 11432

**In attendance:**

Matthew Greenberg (GUGCS Founder and Executive Director), Desmond Holliday (Executive Assistant to Matthew Greenberg), Anita Amoh (GUGCS Director of Finance), Marc Greenberg (Interim Board Chair), Erin Acosta (GUGCS Director of Communications & Family Engagement), Meegan Spellman (Board Parent Representative), Anne Levonen (Board Treasurer), Mark Freidberg (Board Trustee), Kelly Russotti (Board Secretary), Nicholas Bernal, Yvonne Young, "Carol", Betsy Rojas, Tanvir Raihan, "iPhone", "iPhone", "iPhone", Meenakshi Bhardwaj, Lorna Lalap, Akeil, Pia Simpson, Sanya Blake, Jennifer Henry, Quanya McKinley-Grant, Ned Milligan, Nicholas Bernal, Jennifer Espinosa, Iselände Fleurant, Akeem Moore, Nathalia Olakynle, Amenia, Neli, C Kent, "Top boss", Abha Bhandari, "C G", Melanie Sibbles, "Steffie", Desiree McIntosh, Raquel, Sanya Blake, Vanessa Jules, Yvonne, Lana Smith, Dianalya Wayne, Tricia's iPhone, Sharon Baksh, Christine Adjoe

**Commencement**

Marc Greenberg opened the meeting for Growing Up Green Charter Schools.

**Executive Director Report**

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools.

**Growing Up Green School Updates**

Erin Acosta presented some Family Engagement updates from Growing Up Green Charter Schools.

**Financials**

Anita Amoh went through the summary financial reports for Growing Up Green Charter Schools.

**Parent Rep Update**

Meegan Spellman gave an update on some happenings at Growing Up Green Charter Schools.

## **GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING**

**Board Meeting Date:** Tuesday, October 29th, 2024, 7:00pm

**Location:**

ES1 - 39-27 28th Street, Queens, NY 11101

**In attendance:**

Matthew Greenberg (GUGCS Founder and Executive Director), Desmond Holliday (Executive Assistant to Matthew Greenberg), Anita Amoh (GUGCS Director of Finance), Maya Dennis (GUGCS Managing Director of Curriculum & Instruction), Nancy Wong (GUGCS Director of Assessment), Meegan Spellman (Board Parent Representative), Anne Levonen (Board Treasurer), Marc Greenberg (Interim Board Chair), Danielle Williams (Board Trustee), Kiah Hufane (Board Trustee), Kelly Russotti (Board Secretary), Pastor Corwin Mason (Board Trustee), Mark Freidberg (Board Trustee), Jacob Ready (GUG I Teacher), Wendy Castillo (8th grade parent), Silvia Puma (ES1 3rd grade teacher), Alicia Sledge, Jeremías V., Marjorie Lominy, Christine Adjoe, Tania Perdomo (5th grade parent), Terrell Alveranga (6th grade parent), "iPhone", "iPhone", K, Kathleen LeBlanc, "Makeiba's iPhone", Meenakshi Bhardwaj, Melanie Gober, Molly Terry, Quanya McKinley, Richard Parks, Susana Garcia, Yvenette, Cristina Caiza, "Brittney", "iPhone", Nichole Ledesma, Dreama Pinnock

Prior to the meeting, public comments were made by Jacob Ready and Wendy Castillo.

**Commencement**

Marc Greenberg opened the meeting for Growing Up Green Charter Schools.

**Previous Month's Board Meeting Minutes**

Kiah Hufane moved to approve the August minutes for the Growing Up Green Charter Schools. Mark Freidberg seconded the motion, all were in favor.

Mark Freidberg moved to approve the September minutes for the Growing Up Green Charter Schools. Danielle Williams seconded the motion, all were in favor.

**Executive Director Report**

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools. The Board voted to approve on

**Financials**

Anita Amoh went through the summary financial reports for Growing Up Green Charter Schools. Anne Levonen made a motion to approve our audit; Mark Freidberg seconded the motion, all were in favor. Mark Freidberg made a motion to approve the resolutions set forth; Anne Levonen seconded the motion, all were in favor. Marc Greenberg moved to approve the Chase credit card, Mark Freidberg seconded the motion; all were in favor.

**Growing Up Green School Updates**

Maya Dennis & Nancy Wong presented a data share from Growing Up Green Charter Schools

**Parent Rep Update**

Meegan Spellman gave an update on some happenings at Growing Up Green Charter Schools.

## **GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING**

**Board Meeting Date:** Tuesday, November 26th, 2024, 7:00pm

**Location:** MS1 - 34-12 10th Street, Queens, NY 11106

### **In attendance:**

Matthew Greenberg (GUGCS Founder and Executive Director), Desmond Holliday (Executive Assistant to Matthew Greenberg), Anita Amoh (GUGCS Director of Finance), Marc Greenberg (Interim Board Chair), Anabel Schmelz (School Leader of GUG I Elementary School), Leticha Fraser (School Leader of GUG I Middle School), Kiah Hufane (Board Trustee), Anne Levonen (Board Treasurer), Pastor Corwin Mason (Board Trustee), Mark Freidberg (Board Trustee), Kelly Russotti (Board Secretary), Danielle Williams (Board Trustee), "iPhone", Alicia Sledge (GUG 2 Parent & PTO Rep), Ned Milligan (GUG 1 Parent), Alejandra Aucay, Quanya McKinley (GUG 2 Teacher), Sylbert Adams, Rosalia, Lina Marin, Monique's iPhone, Akela Noel, Wendy Castillo, Rosaura de Cumpar

### **Commencement**

Marc Greenberg opened the meeting for Growing Up Green Charter Schools.

### **Previous Month's Board Meeting Minutes**

Mark Freidberg moved to approve the October minutes for the Growing Up Green Charter Schools. Anne Levonen seconded the motion, all were in favor.

### **Executive Director Report**

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools.

### **Growing Up Green School Updates**

Anabel Schmelz and Leticha Fraser presented updates from Growing Up Green Elementary and Middle Schools, respectively.

### **Financials**

Anita Amoh went through the summary financial reports for Growing Up Green Charter Schools.

### **Parent Rep Update**

Meegan Spellman gave an update on some happenings at Growing Up Green Charter Schools.

## **GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING**

**Board Meeting Date:** Tuesday, December 17th, 2024, 7:00pm

**Location:** ES2 - 89-25 161st Street, Queens, NY 11432

### **In attendance:**

Matthew Greenberg (GUGCS Founder and Executive Director), Desmond Holliday (Executive Assistant to Matthew Greenberg), Anita Amoh (GUGCS Director of Finance), Marc Greenberg (Interim Board Chair), Tomi Okuyemi (School Leader of GUG II Elementary School), Alissa Vera (School Leader of GUG II Middle School), Xavier Webber (Assistant School Leader of GUG II Middle School), Kiah Hufane (Board Trustee), Anne Levonen (Board Treasurer), Alicia Sledge, Felicia, Nicholas, Nichole Ledesma, Riva, Melanie Sibblies, Quanya McKinley-Grant, Richard Lawrence, Caesar Furtado

### **Commencement**

Marc Greenberg opened the meeting for Growing Up Green Charter Schools.

### **Executive Director Report**

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools.

### **Growing Up Green School Updates**

Tomi Okuyemi & Alissa Vera presented updates from Growing Up Green II Elementary and Middle Schools, respectively.

### **Financials**

Anita Amoh went through the summary financial reports for Growing Up Green Charter Schools.

## **GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING**

**Board Meeting Date:** Tuesday, January 28th, 2025, 7:00pm

**Location:** MS2 - 84-35 152nd Street, Queens, NY 11432

### **In attendance:**

Matthew Greenberg (GUGCS Founder and Executive Director), Desmond Holliday (Executive Assistant to Matthew Greenberg), Anita Amoh (GUGCS Director of Finance), Meegan Spellman (Board Parent Representative), Peter Davis (Board Trustee), Kiah Hufane (Board Trustee), Anne Levonen (Board Treasurer), Marc Greenberg (Interim Board Chair), Pastor Corwin Mason (Board Trustee), Alicia Sledge, Jacob Ready (ES1 Teacher), "MixUp iPhone", "Rosalia", "Blakes Mom iPhone" Danielle Williams (Board Trustee),

*Prior to the Board Meeting, Jacob Ready made a public comment.*

### **Commencement**

Marc Greenberg opened the meeting for Growing Up Green Charter Schools.

### **Previous Month's Board Meeting Minutes**

Marc Greenberg moved to approve the November and December minutes for the Growing Up Green Charter Schools. Anne Levonen and Kiah Hufane seconded the motion, all were in favor.

### **Executive Director Report**

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools. Alicia Sledge made a public comment commending the schools' Immigrant Rights Workshops.

### **Fundraising Updates**

Desmond Holliday presented Fundraising updates for Growing Up Green Charter Schools.

### **Financials**

Anita Amoh went through the summary financial reports for Growing Up Green Charter Schools.

### **Parent Rep Update**

Meegan Spellman gave an update on some happenings at Growing Up Green Charter Schools.

## **GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING**

**Board Meeting Date:** Thursday, February 27th, 2025, 7:00pm

**Location:**

ES1 - 39-27 28th Street, Queens, NY 11101

**In attendance:**

Matthew Greenberg (GUGCS Founder and Executive Director), Desmond Holliday (Executive Assistant to Matthew Greenberg), Anita Amoh (GUGCS Director of Finance), Marc Greenberg (Interim Board Chair), Mark Freidberg (Board Trustee), Anne Levonen (Board Treasurer), Kiah Hufane (Board Trustee), Kelly Russotti (Board Secretary), Pastor Corwin Mason (Board Trustee), Tania Quigley, Alicia Sledge, Kayla-Marie Lapitan, Mahnaz Cavalluzzi

**Commencement**

Marc Greenberg opened the meeting for Growing Up Green Charter Schools.

**401K Presentation**

Kayla-Marie Lapitan and Tania Quigley presented information regarding Growing Up Green's 401k audit.

**Revised Board By-Laws**

Mark Friedberg made a motion to approve the revised Board bylaws, Pastor Mason seconded the motion, all were in favor.

**Previous Month's Board Meeting Minutes**

Kiah Hufane moved to approve the January minutes for the Growing Up Green Charter Schools. Anne Levonen seconded the motion, all were in favor.

**Increased Credit Line**

Marc Greenberg moved to approve increasing the credit line for Growing Up Green Charter Schools, Mark Freidberg seconded the motion, all were in favor.

**Financials**

Anita Amoh went through the summary financial reports for Growing Up Green Charter Schools.

**Executive Director Report**

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools.

## **GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING**

**Board Meeting Date:** Tuesday, March 25th, 2025, 7:00pm

**Location:**

MS1 - 34-12 10th Street, Queens, NY 11106

**In attendance:**

Matthew Greenberg (GUGCS Founder and Executive Director), Desmond Holliday (Executive Assistant to Matthew Greenberg), Anita Amoh (GUGCS Director of Finance), Erin Acosta (GUGCS Director of Family Engagement & Communications), Marc Greenberg (Interim Board Chair), Anne Levonen (Board Treasurer), Meegan Spellman (Board Parent Representative), Kelly Russotti (Board Secretary), Mark Freidberg (Board Trustee), Pastor Corwin Mason (Board Trustee), Alicia Sledge, Araceli I, Quanya McKinley, Tania Perdomo, Diaka Kaba, "Zoom User"

**Commencement**

Marc Greenberg opened the meeting for Growing Up Green Charter Schools.

**Previous Month's Board Meeting Minutes**

Mark Freidberg moved to approve the February minutes for the Growing Up Green Charter Schools. Marc Greenberg seconded the motion, all were in favor.

**Executive Director Report**

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools.

**Growing Up Green School Updates**

Erin Acosta presented Family Engagement and Communications updates from Growing Up Green.

**Financials**

Anita Amoh went through the summary financial reports for Growing Up Green Charter Schools.

**Parent Rep Update**

Meegan Spellman gave an update on some happenings at Growing Up Green Charter Schools.

## **GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING**

**Board Meeting Date:** Tuesday, April 29th, 2025, 7:00pm

**Location:** ES2 - 89-25 161st Street, Queens, NY 11432

### **In attendance:**

Matthew Greenberg (GUGCS Founder and Executive Director), Desmond Holliday (Executive Assistant to Matthew Greenberg), Anita Amoh (GUGCS Director of Finance), Angela Singh (GUGCS Network Director of Multilingual Learners), Marc Greenberg (Interim Board Chair), Anne Levonen (Board Treasurer), Kiah Hufane (Board Trustee), Meegan Spellman (Board Parent Representative), Pastor Corwin Mason (Board Trustee), Kelly Russotti (Board Secretary), Danielle Williams (Board Trustee)

### **Commencement**

Marc Greenberg opened the meeting for Growing Up Green Charter Schools.

### **Executive Director Report**

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools.

### **Financials**

Anita Amoh went through the summary financial reports for Growing Up Green Charter Schools.

### **Approval of Subleases**

Kiah Hufane moved to approve the 152nd St lease, Anne Levonen seconded the motion; all were in favor. Marc Greenberg moved to approve the 161st St lease, Kelly Russotti seconded the motion, all were in favor.

### **Previous Month's Board Meeting Minutes**

Danielle Williams moved to approve the March minutes for the Growing Up Green Charter Schools; Pastor Corwin Mason seconded the motion, all were in favor.

### **Growing Up Green School Updates**

Angela Singh presented a share regarding the ELL (English Language Learners) population at Growing Up Green Charter Schools.

### **Parent Rep Update**

Meegan Spellman gave an update on some happenings at Growing Up Green Charter Schools.

## **GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING**

**Board Meeting Date:** Tuesday, May 27th, 2025, 7:00pm

**Location:** MS2 - 84-35 152nd Street, Queens, NY 11432

### **In attendance:**

Matthew Greenberg (GUGCS Founder and Executive Director), Desmond Holliday (Executive Assistant to Matthew Greenberg), Anita Amoh (GUGCS Director of Finance), Marc Greenberg (Interim Board Chair), Mark Freidberg (Board Trustee), Anne Levonen (Board Treasurer), Danielle Williams (Board Trustee), Janna Lunetta (GUGCS Director of Enrollment), Kiah Hufane (Board Trustee), Pastor Corwin Mason (Board Trustee), Meegan Spellman (Board Parent Representative), Afrin's iPhone, Kathleen LeBlanc, Bryton, Rosario Alejo, Sebastian Brito, B.K., Zoom User, Susana Garcia

### **Commencement**

Marc Greenberg opened the meeting for Growing Up Green Charter Schools.

### **Previous Month's Board Meeting Minutes**

Anne Levonen moved to approve the April minutes for the Growing Up Green Charter Schools. Kiah Hufane seconded the motion, all were in favor.

### **Executive Director Report**

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools.

### **Growing Up Green School Updates**

Jana Lunetta presented an enrollment update for Growing Up Green Charter Schools.

### **Financials**

Anita Amoh went through the summary financial reports for Growing Up Green Charter Schools.

### **Parent Rep Update**

Meegan Spellman gave an update on some happenings at Growing Up Green Charter Schools.

## **GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING**

**Board Meeting Date:** Monday, June 16th, 2025, 7:00pm

**Location:** ES1 - 39-27 28th Street, Queens, NY 11101

### **In attendance:**

Matthew Greenberg (GUGCS Founder and Executive Director), Desmond Holliday (Executive Assistant to Matthew Greenberg), Anita Amoh (GUGCS Director of Finance), Marc Greenberg (Interim Board Chair), Leticha Fraser (School Leader of GUG I Middle School), Tomi Okuyemi (School Leader of GUG II Elementary School), Alissa Vera (School Leader of GUG II Middle School), Anabel Schmelz (School Leader of GUG I Elementary School), Rory James (GUG I Finance Manager), Christopher Cal (GUG Finance Team), Dian Baptiste (GUG II Finance Manager), Anne Levonen (Board Treasurer), Kiah Hufane (Board Trustee), Pastor Corwin Mason (Board Trustee), Danielle Williams (Board Trustee), Kelly Russotti (Board Secretary), Kadocia, Alicia Sledge, Susana Garcia, Wendy Castillo, Salvador Pulcha

### **Commencement**

Marc Greenberg opened the meeting for Growing Up Green Charter Schools.

### **Executive Director Report**

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools.

### **Previous Month's Board Meeting Minutes**

Kiah Hufane moved to approve the May minutes for the Growing Up Green Charter Schools. Pastor Mason seconded the motion, all were in favor.

### **Approving Policy Revisions**

Anne Levonen made the motion to approve the revisions made to the Admissions and Enrollment Policy, Kiah Hufane seconded the motion, all were in favor. Marc Greenberg made the motion to approve the revisions made to the Discipline and Formal Complaints Policy, Anne Levonen seconded the motion, all were in favor. Kiah Hufane made the motion to approve the revisions made to the Board Bylaws and Code of Ethics, Danielle Williams seconded the motion, all were in favor.

### **End of Year Reflections**

School leaders presented updates from Growing Up Green.

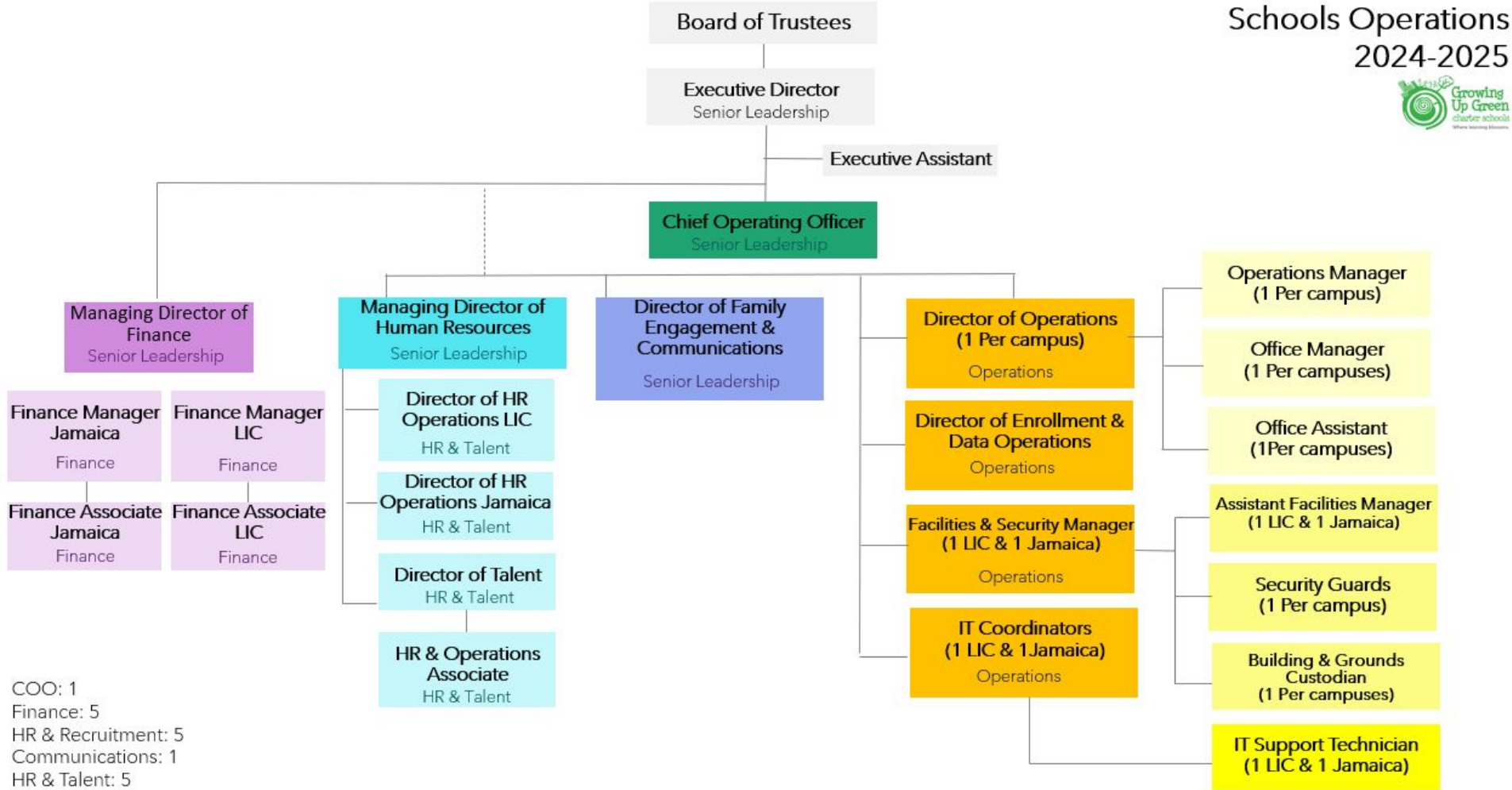
### **Financials**

Anita Amoh went through the summary financial reports for Growing Up Green Charter Schools.

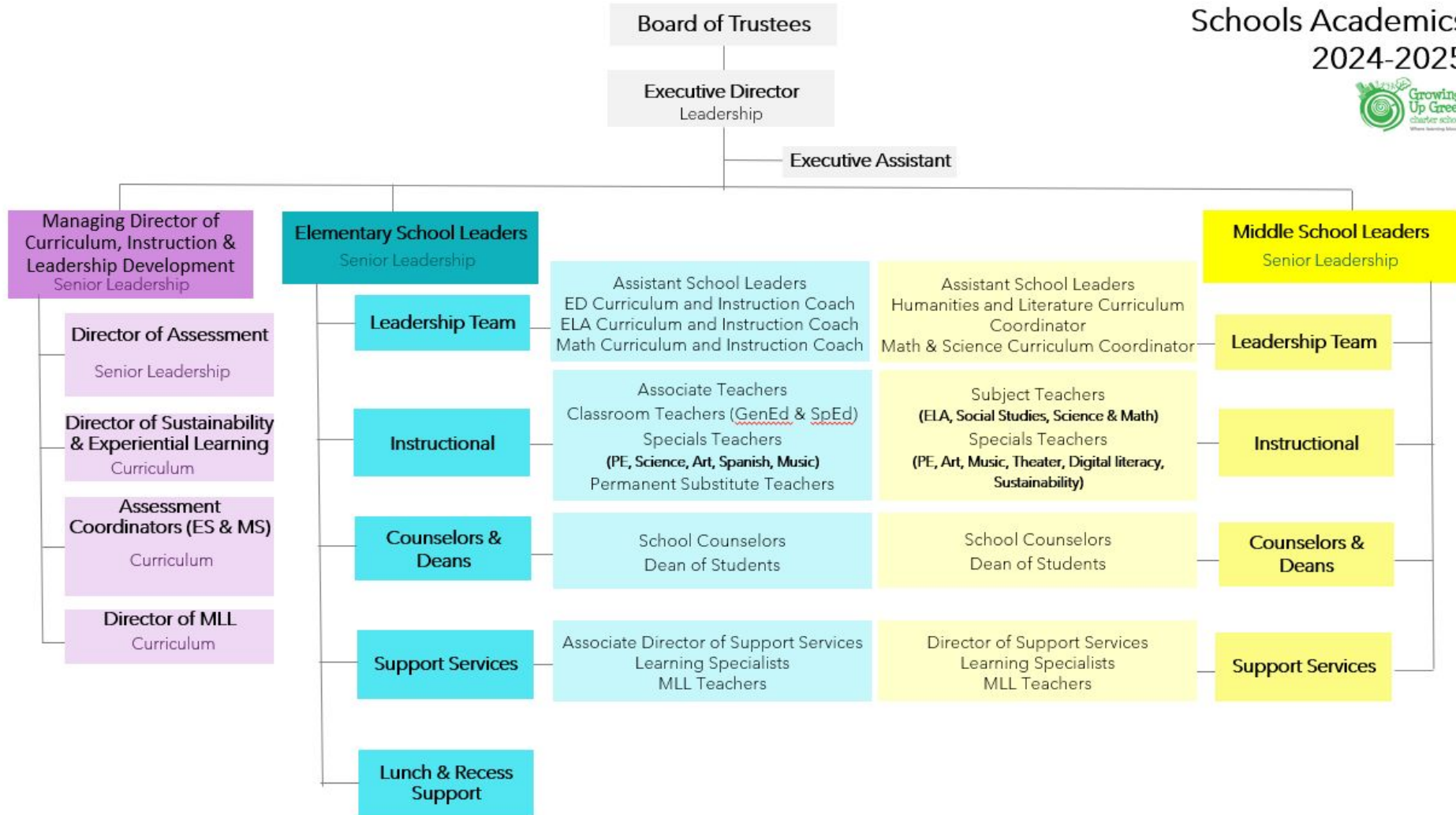
### **Next Year's Budget**

Anne Levonen made a motion to approve the financials and budget for next school year. Kelly Russotti seconded the motion, all were in favor.

# Schools Operations 2024-2025



COO: 1  
 Finance: 5  
 HR & Recruitment: 5  
 Communications: 1  
 HR & Talent: 5  
 School Operations: 33  
**TOTAL SCHOOL OPERATIONS: 50**



# Growing Up Green Charter Schools Calendar 2025-2026 (w/ days) - updated 7.31.25

August 2025 - 0						
S	M	T	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

14<sup>th</sup> - 18<sup>th</sup> Opening Meetings (new staff)  
 19<sup>th</sup> - 28<sup>th</sup> - Opening Meetings (all staff)  
 29<sup>th</sup> - Labor Day Weekend (no Opening Mtgs)

September 2025 - 19 days						
S	M	T	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

1<sup>st</sup> - Labor Day  
 2<sup>nd</sup> - First Day of School (1pm dismissal)  
 3<sup>rd</sup> - 1pm dismissal  
 23<sup>rd</sup> - 24<sup>th</sup> - Rosh Hashanah

October 2025 - 20 days (39 total)						
S	M	T	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

2<sup>nd</sup> - Yom Kippur  
 13<sup>th</sup> - Indigenous Peoples' Day  
 20<sup>th</sup> - Diwali  
 22<sup>nd</sup> - Middle School Family Conferences

November 2025 - 16 days (55)						
S	M	T	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

4<sup>th</sup> - Election Day (Staff PD & Remote Learning)  
 11<sup>th</sup> - Veterans Day  
 24<sup>th</sup> - 25<sup>th</sup> - Elementary Family Conferences  
 26<sup>th</sup> - 28<sup>th</sup> - Thanksgiving Break

December 2025 - 17 days (72)						
S	M	T	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

23<sup>rd</sup> - Winter Carnival (1pm dismissal)  
 24<sup>th</sup> - 2<sup>nd</sup> - Winter Recess (buildings closed)

January 2026 - 19 days (91)						
S	M	T	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

1<sup>st</sup> - 2<sup>nd</sup> - Winter Recess  
 5<sup>th</sup> - Staff PD and Remote Learning  
 19<sup>th</sup> - Martin Luther King Jr Day

February 2026 - 15 days (106)						
S	M	T	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

4<sup>th</sup> - Middle School Family Conferences  
 16<sup>th</sup> - Presidents' Day  
 17<sup>th</sup> - Lunar New Year  
 16<sup>th</sup> - 20<sup>th</sup> - Mid Winter Recess

March 2026 - 21 days (127)						
S	M	T	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

5<sup>th</sup> - 6<sup>th</sup> - Elementary Family Conferences  
 16<sup>th</sup> - Staff PD and Remote Learning  
 20<sup>th</sup> - Eid al-Fitr

April 2026 - 15 days (142)						
S	M	T	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

2<sup>nd</sup> - 10<sup>th</sup> - Spring Recess  
 3<sup>rd</sup> - Good Friday

May 2026 - 19 days (161)						
S	M	T	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

13<sup>th</sup> - Middle School Family Conferences  
 22<sup>nd</sup> - 1pm dismissal  
 25<sup>th</sup> - Memorial Day  
 27<sup>th</sup> - Eid al-Adha

June 2026 - 19 days (180)						
S	M	T	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

5<sup>th</sup> - Staff PD and Remote Learning  
 19<sup>th</sup> - Juneteenth  
 24<sup>th</sup> - MS2 8th Grade Graduation (1pm dismissal)  
 25<sup>th</sup> - MS1 8th Grade Graduation (1pm dismissal)  
 26<sup>th</sup> - Last Day of School (1pm dismissal)

**Key**

No School for Students & Staff

1pm Dismissal

Opening Meetings

Remote Learning for Students

ES Family Conferences

MS Family Conferences

**Main Office: 347.642.4306**



# FDNY

Oct 07, 2024

GROWING UP GREEN CHARTER SCHOOL 2 ELEMENTARY  
SCHOOL

89-17 161 Street  
Queens, NY 11432

Re: Fire Safety Inspection Report

**BIN:** 4620242

**FDNY Account:** 40292112

**DCID:**

**Facility Type:** Charter School

**DBA:** GROWING UP GREEN CHARTER SCHOOL 2 ELEMENTARY  
SCHOOL

**Premises:** 89-17 161 STREET QUEENS NY 11432

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Building Inspection Unit conducted an inspection of the above-referenced premises on 09/30/2024 at 02:52 PM

The inspection of the above-referenced premises and review of records maintained for such premises **DISCLOSED** the existence of unsafe and non-compliant fire and life safety conditions contrary to the requirements of the New York City Fire Code and/or other law, rule or regulation enforced by the Fire Department and within the scope of the inspection conducted by the above-referenced inspectional unit. Please use the FDNY Business portal to review non-compliant conditions, the link to which is as follows: <https://fires.fdnyccloud.org>  
Such conditions must be promptly corrected to maintain the premises safe for use and occupancy.

- The inspection of the above-referenced premises and review of records maintained for such premises **DID NOT DISCLOSE** the existence of unsafe or non-compliant fire or life safety conditions contrary to requirements of the New York City Fire Code or other law, rule or regulation enforced by the Fire Department and within the scope of the inspection conducted by the above-referenced inspectional unit.

This report does not constitute a permit or other FDNY approval for any material, operation of facility at the premises. FDNY does not certify that the premises are free from any unsafe or non-compliant condition for which the premises has not been inspected by the above-referenced inspectional unit or that would not be disclosed by inspection in accordance with standard FDNY inspection protocols.

By Order of the Chief of Fire  
Prevention

**Fire Department, City of New York**  
9 MetroTech Center, Brooklyn New York 11201-3857



**FDNY**



# FDNY

Oct 07, 2024

Growing Up Green Charter School  
8435 152nd St  
Jamaica, NY 11432--1641

Re: Fire Safety Inspection Report

**BIN:** 4208741

**FDNY Account:** 31265028

**DCID:**

**Facility Type:** Charter School

**DBA:** Growing Up Green Charter School

**Premises:** 84-35 152 STREET QUEENS NY 11432

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Building Inspection Unit conducted an inspection of the above-referenced premises on 09/26/2024 at 03:49 PM

The inspection of the above-referenced premises and review of records maintained for such premises **DISCLOSED** the existence of unsafe and non-compliant fire and life safety conditions contrary to the requirements of the New York City Fire Code and/or other law, rule or regulation enforced by the Fire Department and within the scope of the inspection conducted by the above-referenced inspectional unit. Please use the FDNY Business portal to review non-compliant conditions, the link to which is as follows: <https://fires.fdnyccloud.org>  
Such conditions must be promptly corrected to maintain the premises safe for use and occupancy.

- The inspection of the above-referenced premises and review of records maintained for such premises **DID NOT DISCLOSE** the existence of unsafe or non-compliant fire or life safety conditions contrary to requirements of the New York City Fire Code or other law, rule or regulation enforced by the Fire Department and within the scope of the inspection conducted by the above-referenced inspectional unit.

This report does not constitute a permit or other FDNY approval for any material, operation of facility at the premises. FDNY does not certify that the premises are free from any unsafe or non-compliant condition for which the premises has not been inspected by the above-referenced inspectional unit or that would not be disclosed by inspection in accordance with standard FDNY inspection protocols.

By Order of the Chief of Fire  
Prevention

**Fire Department, City of New York**  
9 MetroTech Center, Brooklyn New York 11201-3857

DEPARTMENT OF HOUSING AND BUILDINGS

BOROUGH OF **Queens**, CITY OF NEW YORK

No. **Q**

**39025**

Date **2/26/47**

551-000

**CERTIFICATE OF OCCUPANCY**

(Standard form adopted by the Board of Standards and Appeals and issued pursuant to Section 646 of the New York Charter, and Sections C.26-181.0 to C.26-187.0 inclusive Administrative Code 2.13.1. to 2.13.7. Building Code.)

This certificate supersedes C. O. No.

To the owner or owners of the building or premises:

THIS CERTIFIES that the ~~new~~ ~~altered~~ ~~existing~~ building premises located at

**89-17 161 St. NS. 152'8. 89 Ave.** Block **9760** Lot **31-36**

, conforms substantially to the approved plans and specifications, and to the requirements of the building code and all other laws and ordinances, and of the rules and regulations of the Board of Standards and Appeals, applicable to a building of its class and kind at the time the permit was issued; and

CERTIFIES FURTHER that, any provisions of Section 646F of the New York Charter have been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent.

N.D. Alt. No. — **1321/45** Construction classification — **Fireproof**  
 Occupancy classification — **Public Bldg.** Height **3** stories, **94** feet.  
 Date of completion — **6/20/46** Located in **Bus.** Use District.  
 Area **1 1/2** Height Zone at time of issuance of permit

This certificate is issued subject to the limitations hereinafter specified and to the following resolutions of the Board of Standards and Appeals: (Calendar numbers to be inserted here)

**PERMISSIBLE USE AND OCCUPANCY**

STORY	LIVE LOADS Lbs. per Sq. Ft.	PERSONS ACCOMMODATED			USE
		MALE	FEMALE	TOTAL	
Cellar	On gr.	1	1	2	Boiler room & storage
Basement	On gr. stairs 100# slabs 75#		790	790	Auditorium & Cafeteria
Gallery	lobby 100# stairs 100# lockers 75#		100	100	Gallery & Lockers
1	stairs 100# corr. 100# rooms 60#		575	575	School
2	do.		575	575	School
3	do.		560	560	School

*John J. Kellahan*  
 Borough Superintendent

NO CHANGES OF USE OR OCCUPANCY NOT CONSISTENT WITH THIS CERTIFICATE SHALL  
BE MADE UNLESS FIRST APPROVED BY THE BOROUGH SUPERINTENDENT

Unless an approval for the same has been obtained from the Borough Superintendent, no change or rearrangement in the structural parts of the building, or affecting the light and ventilation of any part thereof, or in the exit facilities, shall be made; no enlargement, whether by extending on any side or by increasing in height shall be made; nor shall the building be moved from one location or position to another; nor shall there be any reduction or diminution of the area of the lot or plot on which the building is located.

The building or any part thereof shall not be used for any purpose other than that for which it is certified.

The superimposed, uniformly distributed loads, or concentrated loads producing the same stresses in the construction in any story shall not exceed the live loads specified on reverse side; the number of persons of either sex in any story shall not exceed that specified when sex is indicated, nor shall the aggregate number of persons in any story exceed the specified total; and the use to which any story may be put shall be restricted to that fixed by this certificate except as specifically stated.

This certificate does not in any way relieve the owner or owners or any other person or persons in possession or control of the building, or any part thereof from obtaining such other permits, licenses or approvals as may be prescribed by law for the uses or purposes for which the building is designed or intended; nor from obtaining the special certificates required for the use and operation of elevators; nor from the installation of fire alarm systems where required by law; nor from complying with any lawful order for additional fire extinguishing appliances under the directionary powers of the fire commissioner; nor from complying with any lawful order issued with the object of maintaining the building in a safe or lawful condition; nor from complying with any authorized direction to remove encroachment into a public highway or other public place, whether attached to or part of the building or not.

If this certificate is marked "Temporary", it is applicable only to those parts of the building indicated on its face, and certifies to the legal use and occupancy of only such parts of the building; it is subject to all the provisions and conditions applying to a final or permanent certificate; it is not applicable to any building under the jurisdiction of the Housing Division unless it is also approved and endorsed by them, and it must be replaced by a full certificate at the date of expiration.

If this certificate is for an existing building, erected prior to March 14, 1916, it has been duly inspected and it has been found to have been occupied or arranged to be occupied prior to March 14, 1916, as noted on the reverse side, and that on information and belief, since that date there has been no alteration or conversion to a use that changed its classification as defined in the Building Code, or that would necessitate compliance with some special requirement or with the State Labor Law or any other law or ordinance; that there are no notices of violations or orders pending in the Department of Housing and Buildings at this time; that Section 646F of the New York City Charter has been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent, and that, so long as the building is not altered, except by permission of the Borough Superintendent, the existing use and occupancy may be continued.

"§.646 F. No certificate of occupancy shall be issued for any building, structure, enclosure, place or premises wherein containers for combustibles, chemicals, explosives, inflammables and other dangerous substances, articles, compounds or mixtures are stored, or wherein automatic or other fire alarm systems or fire extinguishing equipment are required by law to be or are installed, until the fire commissioner has tested and inspected and has certified his approval in writing of the installation of such containers, systems or equipment to the Borough Superintendent of the borough in which the installation has been made. Such approval shall be recorded on the certificate of occupancy."

Additional copies of this certificate will be furnished to persons having an interest in the building or premises, upon payment of a fee of fifty cents per copy.

# DEPARTMENT OF HOUSING AND BUILDINGS

BOROUGH OF QUEENS

CITY OF NEW YORK

No. 180312

Date 1/18/71

## CERTIFICATE OF OCCUPANCY

(Standard form adopted by the Board of Standards and Appeals and issued pursuant to Section 646 of the New York Charter, and Sections C.26-181.0 to C.26-187.0 inclusive Administrative Code 2.1.3.1. to 2.1.3.7. Building Code.)

This certificate supersedes C. O. No.

To the owner or owners of the building or premises.

THIS CERTIFIES that the new ~~school building~~ building premises located at  
84-35 152nd Street, NYC 81th Drive & 152nd St.

Block 749 L56

contains substantially to the approved plans and specifications, and to the requirements of the building code and all other laws and ordinances, and of the rules and regulations of the Board of Standards and Appeals, applicable to a building of its class and kind at the time the permit was issued; and

CERTIFIES FURTHER that any provisions of Section 646F of the New York Charter have been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent.

N.B.C.A. No. NB 566/60

Construction classification— Fireproof

Occupancy classification— Public

Height 3 stories, 38 feet

Date of completion— 12/8/70

Located in Res.

Use District

E-1

Area

Height Zone at time of issuance of permit

This certificate is issued subject to the limitations hereinafter specified and to the following resolutions of the Board of Standards and Appeals: Cal # 222-6052, Sub # 1, Vol. XLV

### PERMISSIBLE USE AND OCCUPANCY

STORY	LIVE LOADS Lbs. per Sq Ft.	PERSONS ACCOMMODATED			USE
		MALE	FEMALE	TOTAL	
Basmt.	0.0	300	300	600	Eating, Office, Nursery, Recreation
1st	100	732	735	1467	Church, Parish Hall & Classrooms
2nd	60	181	181	362	Classrooms



**NO CHANGES OF USE OR OCCUPANCY NOT CONSISTENT WITH THIS CERTIFICATE SHALL BE MADE UNLESS FIRST APPROVED BY THE BOROUGH SUPERINTENDENT**

Unless an approval for the same has been obtained from the Borough Superintendent, no change, rearrangement in the structural parts of the building, or affecting the light and ventilation of any part thereof or in the exit facilities, shall be made; no enlargement, whether by extending on any side or by increasing height shall be made; nor shall the building be moved from one location or position to another; nor shall there be any reduction or diminution of the area of the lot or plot on which the building is located.

The building or any part thereof shall not be used for any purpose other than that for which it is certified.

The superimposed, uniformly distributed loads, or concentrated loads producing the same stresses in the construction in any story shall not exceed the five loads specified on reverse side; the number of persons of either sex in any story shall not exceed that specified when sex is indicated, nor shall the aggregate number of persons in any story exceed the specified total; and the use to which any story may be put shall be restricted to that fixed by this certificate except as specifically stated.

This certificate does not in any way relieve the owner or owners or any other person or persons in possession or control of the building, or any part thereof from obtaining such other permits, licenses or approvals as may be prescribed by law for the uses or purposes for which the building is designed or intended; nor from obtaining the special certificates required for the use and operation of elevators; nor from the installation of fire alarm systems where required by law; nor from complying with any lawful order for additional fire extinguishing appliances under the discretionary powers of the fire commissioner; nor from complying with any lawful order issued with the object of maintaining the building in a safe or lawful condition; nor from complying with an authorized direction to remove encroachments into a public highway or other public place, whether attached to or part of the building or not.

If this certificate is marked "Temporary", it is applicable only to those parts of the building indicated on its face, and certifies to the legal use and occupancy of only such parts of the building; it is subject to all the provisions and conditions applying to a final or permanent certificate; it is not applicable to any building under the jurisdiction of the Housing Division unless it is also approved and endorsed by them, and it must be replaced by a full certificate at the date of expiration.

If this certificate is for an existing building, erected prior to March 14, 1916, it has been duly inspected and it has been found to have been occupied or arranged to be occupied prior to March 14, 1916, as noted on the reverse side, and that on information and belief since that date there has been no alteration or conversion to a use that changed its classification as defined in the Building Code, or that would necessitate compliance with some special requirement or with the State Labor Law or any other law or ordinance; that there are no notices of violations or orders pending in the Department of Housing and Buildings at this time; that Section 646 of the New York City Charter has been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent, and that, so long as the building is not altered, except by permission of the Borough Superintendent, the existing use and occupancy may be continued.

"§ 646 F. No certificate of occupancy shall be issued for any building, structure, enclosure, place or premises wherein containers for combustibles, chemicals, explosives, inflammables and other dangerous substance articles, compounds or mixtures are stored, or wherein automatic or other fire alarm systems or fire extinguishing equipment are required by law to be or are installed, until the fire commissioner has tested and inspected and has certified his approval in writing of the installation of such containers, systems or equipment to the Borough

