

## **GROWING UP GREEN II CHARTER SCHOOL BOARD MEETING**

**Board Meeting Date:** Tuesday, July 16th, 2019

**Location:** Growing Up Green Elementary Charter School Long Island City

**Commencement Time:** 7:30pm

**In person:** Kate McGrath, Kathryn Klingenstein, Kate Hooker, Laura Meyers

**Video Conference:** Matthew Greenberg, Nabiha Yusufali, Anita Amoh, Ann Levonen, Erin Acosta, Aris Colgan, Nancy Wong, Marc Greenberg

Kate Hooker made a motion to call the Growing Up Green I Charter School Board Meeting to order Kathryn Klingenstein seconded the motion.

### **Staffing Update**

Nancy Wong gave a staffing update. We have hired a new Assistant School Leader, Dr Moriska Selby. She has been working in North Carolina at Bennet College. She also has experience with elementary and middle school. She has started her own non-profit organization and has done a lot of wonderful work in the past. We are excited to have her on board. We are fully staffed in all classroom and only have a few specialist roles to fill.

### **Financials Policies and Procedures Manual**

Anita Amoh and Kate McGrath went over the Financial Policies and Procedures (PFF) manual. The material changes are an addendum regarding electronic payment for reimbursements as well as the check signing authority, we have increased the threshold in the previous FPP. We have added Massomeh Spahr Senior Director of Ops to GUG II as a signer. We have also added information regarding a petty cash policy. We will have petty cash funds available at all schools. We have updated some titles as well.

The Board decided to review the updated FPP so that can vote on it at the next board meeting.

### **GUG II Middle School Expansion**

We previewed this topic last month, but for the Growing Up Green II Middle School expansion plan we are only taking half of a building owned by Scott Barone from Barone Management. There are different entrances for the high school. Contingencies are built into the lease that do not make us liable unless we are able to have our 6<sup>th</sup> grade expansion. The rent schedule is based on facilities funding and the amount of students we are able to enroll.

Matthew Greenberg and Scott Barone have been trying to rally support for our expansion has had meetings with folks such as David Frank, and Bishop Taylor. We have good support from Jimmy Van Bramer and Senator Gennaris and are working to have a relationship with Regent Chin, who is an important player who needs to sign off on our charter.

Kate Hooker motioned to approve the lease, Kathryn Klingenstein and Anne Levonen seconded.

Kathryn Klingenstein motioned to adjourn the meeting, Kate Hooker seconded the motion.

