

GROWING UP GREEN CHARTER SCHOOL BOARD MEETING

Board Meeting Date: Tuesday, July 16th, 2019

Location: Growing Up Green Elementary Charter School Long Island City

Commencement Time: 7pm

In person: Kate McGrath, Kathryn Klingenstein, Kate Hooker, Laura Meyers

Video Conference: Matthew Greenberg, Nabiha Yusufali, Anita Amoh, Ann Levonen, Erin Acosta, Aris Colgan, Nancy Wong, Marc Greenberg

Kate Hooker made a motion to call the Growing Up Green I Charter School Board Meeting to order
Kathryn Klingenstein seconded the motion.

Staffing Update

Aris Colgan gave a staffing update. We hired Temeka Osbourse as our new Assistant School Leader. She comes to us with many years of experience as a director of support services as well as staff development. She is very excited to join the GUG community. We are almost completely staffed for next year.

Financials Policies and Procedures Manual

Anita Amoh and Kate McGrath went over the Financial Policies and Procedures (PFF) manual. The material changes are an addendum regarding electronic payment for reimbursements as well as the check signing authority, we have increased the threshold in the previous FPP. We have added Massomeh Spahr Senior Director of Ops to GUG II as a signer. We have also added information regarding a petty cash policy. We will have petty cash funds available at all schools. We have updated some titles as well.

The Board decided to review the updated FPP so that can vote on it at the next board meeting.

Financials

We don't have a June report ready for financials as we are trying to close out the year. We will have final numbers in August.

Kate Hooker moved to adjourn the meeting, Kathryn Klingenstein seconded her motion.

