

## **GROWING UP GREEN I CHARTER SCHOOL BOARD MEETING**

**Board Meeting Date:** Tuesday, May 19th, 2020

**Location:**

<https://us04web.zoom.us/j/446058084?pwd=SDNCVmhVL0JWWnl0bEwwNDhSYjhkZz09>

**Commencement Time:** 7pm

**In attendance:** Matthew Greenberg (Founder and Executive Director for Growing Up Green Charter Schools), Erin Acosta (Director of Development at Growing Up Green Charter Schools), Nabiha Yusufali (Executive Assistant to Matthew Greenberg and Special Projects Coordinator at Growing Up Green Charter Schools), Anne Levonen (Board Trustee), Kate McGrath (General Counsel and Director of Human Resources at Growing Up Green Charter Schools), Anita Amoh (Director of Finance at Growing Up Green Charter School), Marc Greenberg (Board Trustee), Kate Hooker (Board Secretary), Kelly Russotti (Board Trustee), Kathryn Klingenstein (Board Vicechair), Jeff Mueller (Board Chair), Nancy Wong (School Leader at Growing Up Green II Charter School), Laura Meyers (Parent Rep at Growing Up Green I Charter School)

### **Commencement**

Kate Hooker moved to open the meeting for Growing Up Green I Charter School. Anne Levonen seconded the motion, all were in favor.

### **Previous Month's Board Meeting Minutes & Special Board Meeting Minutes**

Jeff Mueller motioned to approve the April Board Minutes, Anne Levonen asked that a revision be made to the portion of the minutes that addressed recommendations from the 401K auditor and be presented to the Board at the next Board meeting.

### **Financials**

Anita Amoh went through financials for Growing Up Green I Charter School. For State Grants we are projected to be under budget due to lower enrollment numbers compared to what we had in the budget. For SpEd we also projected to be lower than we had anticipated in the budget. For Federal Grants, we are looking to be under, this is due to the Title I allocations which were lower than we had anticipated in the budget. For our contributions line we are projected to be over budget because this year we've done really well in our fundraising efforts. For instructional staff we are looking to be under budget. For non-instructional staff we are looking to be under budget as well, mainly due to savings from maternity leaves. For incentives we are projecting to be over due to staff taking on additional roles while we had some vacancies. For benefits we are looking to be under due to savings from the new benefits primes

that were introduced this year. For professional services we are projected to be over budget due to a number of factors, mainly our payroll service fees which were higher than we had anticipated in the budget, and also our substitute services which were higher than we had anticipated in the budget. For professional development we are looking to be under. For staff and student recruitment we are looking to be under. For miscellaneous expenses we are looking to be over budget because of unexpected fines that the school had to deal with this year. For depreciation expenses we are looking to save. Bottom line, we are looking to have a net income.

### **Board Resolution to Apply for PPP Small Business Loan**

Marc Greenberg moved to motion the Growing Up Green I Board resolution to apply for the PPP Loan. Kelly Russotti seconded, Kate Hooker, Kathryn Klingenstein, Anne Levonen and Jeff Mueller all approved.