

GROWING UP GREEN II CHARTER SCHOOL BOARD MEETING

Board Meeting Date: Tuesday, April 21st, 2020

Location:

<https://us04web.zoom.us/j/446058084?pwd=SDNCVmhVL0JWWnl0bEwwNDhSYjhkZz09>

Commencement Time: 7:30pm

In attendance: Matthew Greenberg (Founder and Executive Director for Growing Up Green Charter Schools), Erin Acosta (Director of Development at Growing Up Green Charter Schools), Nabiha Yusufali (Executive Assistant to Matthew Greenberg and Special Projects Coordinator at Growing Up Green Charter Schools), Anne Levonen (Board Trustee), Kate McGrath (General Counsel and Director of Human Resources at Growing Up Green Charter Schools), Anita Amoh (Director of Finance at Growing Up Green Charter School), Marc Greenberg (Board Trustee), Kate Hooker (Board Secretary), Kelly Russotti (Board Trustee), Reid Chase (Board Trustee), Kathryn Klingenstein (Board Vicechair), Jeff Mueller (Board Chair), Nancy Wong (School Leader at Growing Up Green II Charter School), Steve Viola (Assistant School Leader at Growing Up Green I Middle School), Lauren Balterman (Director of Counseling Services at Growing Up Green Charter School), Laura Meyers (Parent Rep at Growing Up Green I Charter School), Cliff Schneider (Cohen Schneider Law, PC), Ken Cerini (Cerini & Associates, LLP)

Commencement

Jeff Mueller moved to open the meeting for Growing Up Green II Charter School.

Previous Month's Board Meeting Minutes & Special Board Meeting Minutes

Reid Chase motioned to approve the April Board Minutes, Kathryn Klingenstein seconded the motion, all were in favor.

Kathryn Klingenstein motioned to approve the Special Board Meeting Minutes, Reid Chase seconded the motion, all were in favor.

Financials

Anita Amoh went through the financials for Growing Up Green II. For overall revenue for Growing Up Green II we're expecting to be over, this is due to the higher SpEd population than originally budgeted for. For instructional staff we are looking to be under budget based on actual salaries paid. For benefits we are projecting to be under due to the introduction of low cost benefits plans for staff this year. For professional services we are looking to be over due mainly to the high cost of CSBM services than we had budgeted for and high payroll service as well as

substitute teaching services that are higher than we had anticipated. For professional development, we are looking to have savings. For curriculum and classroom expenses we are looking to have savings. For facilities we are looking to have savings because we hired an in-house security guard and also less repairs than we had originally anticipated in the budget.

Share – School Leaders’ Video

Nancy Wong shared a video with the Board that the Growing Up Green II School Leaders created for families! This was Growing Up Green’s way of creating a sense of community and relationship with families, as was requested by their PTO. They will also be conducting Town Halls where they will have weekly meetings with families.

New Business

- Proposed Lease Amendment - Kate McGrath

Kate McGrath spoke about how New Dawn, the High School that is adjacent to the new Growing Up Green II Building in Jamaica is offering us space so that we can house K-2 instead of just K-1 students next year. Growing Up Green will be presenting an updated Lease Amendment reflecting this change to the Board soon regarding this.

- Share Charter School Self-Evaluation Document: Board Governance Section - Matthew Greenberg

Matthew Greenberg shared the Charter School Self-Evaluation Document: Board Governance Section with the Board and asked that they submit any edits they have to it before submitting it to the SED.

- Board Meeting Next Month: Possible SED Visit - Matthew Greenberg

Matthew Greenberg mentioned that Laura Hill from the SED may be joining our next Board Meeting on May 19th, 2020 as a part of her audits of our practices.

Presentation from Cliff Schneider and Kate McGrath – Best Practices Workshop

Cliff Schneider from Cohen Schneider Law, PCP, did a Best Practices Workshop in which he talked about best practices for Charter School Boards.