

GROWING UP GREEN CHARTER SCHOOL II BOARD MEETING

Board Meeting Date: Tuesday, October 15th, 2019

Location: Growing Up Green Elementary Charter School Long Island City

Commencement Time: 7:30pm

In person: Kate McGrath (General Counsel and HR Director for GUGCS), Laura Meyers (Growing Up Green I Board Parent Representative), Ann Levonen (Board Trustee), Pastor Corwin Scott Mason (Board Trustee in process), Nabiha Yusufali (Executive Assistant & Special Project Coordinator at GUGCS), Matthew Greenberg (Founder & Executive Director at GUGCS), Lauren Balterman (Director of Counseling), Erin Acosta (Director of Engagement at GUGCS), Kate Hooker (Board Secretary)

Video Conference: Marc Greenberg (Board Trustee in process), Shadiatu Moustapha (GUG II Parent Rep), Kathryn Klingenstein (Board Vicechair), Reverend Patrick Young (Board Advisor), Adnan Vadyk (Finance Manager for Charter School Business Management Inc), Kamilah O'Brien (Senior Finance Manager for Charter School Business Management Inc), Jeff Mueller (Board Chair)

Previous Month's Board Meeting Minutes

Kate Hooker motioned to approve September's Board Minutes, Kathryn Klingenstein seconded the motion, and all agreed.

Financials

Adnan Vandyk spoke about Growing Up Green II Financials. We are projected to be on budget. State Grants revenue are over budget due to higher Special Education numbers. We have an overall savings in benefits due to the low benefit plan costs because of changing providers. We are currently projected to end the year at a surplus.

GUG II Lease

Kate McGrath presented the Growing Up Green II lease. Any questions were worked through at the last meeting. Jeff Mueller feels very comfortable with the execution of the lease. Jeff Mueller motioned to approve lease, Kathryn Klingenstein seconded and all agreed.

Jeff Mueller, because he is not able to be in town, asked that the Board vote to have Matthew Greenberg execute the lease. Kathryn Klingenstein made motion to have Matthew Greenberg execute the Growing Up Green II Lease, Jeff Mueller seconded and all approved

Advocacy Update

Matthew Greenberg gave an update on Growing Up Green's process for 6th Grade expansion. The Growing Up Green team met with David Frank and Laura Hill from the State Education Department. David and Laura

Hill provided us with excellent feedback and they were impressed with what they observed. David Frank recommended us to apply for 6th grade expansion. We will submit for Charter Renewal next August

Dr Moustapha, Board Parent Representative at Growing Up Green II and Dr Selby, Assistant School Leader at Growing Up Green II, are meeting with the two heads of the PTO to start pulling some ideas for gathering parent advocates.

Laura Meyers spoke about parent involvement at Growing Up Green. Laura Meyers mentioned that PTO co-presidents are planning on attending the November Board Meeting. Laura also mentioned that GUG I PTO Meetings are the third Friday of every month and Board Members are welcome to attend.

Laura Meyers mentioned that at Growing Up Green, parents are allowed to go into the classroom every day from 8-8:45am. It's very special that they have that access to the teachers every day. They have Class Parents where a parent is the designated representative for the classroom. They receive a newsletter from Matthew that gives a report from all the schools. They have Family Field trips on the weekend. They also have Coffee and meetings with School Leaders. There has been an Assessment Workshop and Responsive classroom workshops. The PTO activities focus on fundraising but in ways that are useful to parents, such as the Scholastic Book Fair and Recycled Uniform sales.

Preparation for October 23rd Fundraiser

Erin Acosta spoke to the Board about preparation for the Board Fundraiser on October 23rd at Settepani Restaurant in Harlem. Erin passed around talking points about what makes Growing Up Green special in regards to sustainability.

Some information about the night is:

- Doors will open at 6:30pm
- There are screens in the restaurant and we'll have video playing in the background
- We will have name tags for everybody
- Currently we have sold 10 tickets
- People who can't attend have made donations
- We want to raise money and build our circle of support and share the things we are doing at GUG
- We have extended Early Bird pricing until 10/18
- We hope to add supporters to our organization
- At GUG I our free and reduced price lunch population is 50%, at GUG II it's about 83% and we would like to support these families

Erin Acosta will send Board the list of those who have donated and there is someone the Board is connected with they can send them a further thank you email.