

## **GROWING UP GREEN CHARTER SCHOOL BOARD MEETING**

**Board Meeting Date:** Tuesday, October 15th, 2019

**Location:** Growing Up Green Elementary Charter School Long Island City

**Commencement Time:** 7pm

**In person:** Kate McGrath (General Counsel and HR Director for GUGCS), Laura Meyers (Growing Up Green I Board Parent Representative), Ann Levonen (Board Trustee), Pastor Corwin Scott Mason (Board Trustee in process), Nabiha Yusufali (Executive Assistant & Special Project Coordinator at GUGCS), Matthew Greenberg (Founder & Executive Director at GUGCS), Lauren Balterman (Director of Counseling), Erin Acosta (Director of Engagement at GUGCS), Kate Hooker (Board Secretary)

**Video Conference:** Marc Greenberg (Board Trustee in process), Shadiatu Moustapha (GUG II Parent Rep), Kathryn Klingenstein (Board Vicechair), Reverend Patrick Young (Board Advisor), Adnan Vadyk (Finance Manager for Charter School Business Management Inc), Kamilah O'Brien (Senior Finance Manager for Charter School Business Management Inc), Jeff Mueller (Board Chair)

Jeff Mueller motioned to commence the Board of Trustees meeting for Growing Up Green I Charter School, Ann Levonen seconded the motion, and all agreed.

### **Previous Month's Board Meeting Minutes**

Ann Levonen motioned to approve September's Board Minutes, Jeff Mueller seconded the motion, and Kate Hooker agreed.

### **Introductions**

Matthew Greenberg introduced two guests to the Board Meeting. One guest is Reverend Patrick Young. We are hoping to have him as an advisor to the Board and Growing Up Green Charter Schools. We also would like to have Reverend Young's help with our 6th Grade Expansion and his help when thinking about the communities we serve.

The next guest Matthew introduced is Peter Davis. Peter works for Ernst and Young. He and his wife are involved in many charities. He often thinks of the quality of education children receive in New York City and is excited to join the Board in the near future.

### **Financials**

Adnan Vadyk introduced himself as a Finance Manager for Charter School Business Management Inc. He and Kamilah O'brien are taking over for Anita Amoh's (Director of Finance) position while Anita is on maternity leave.

Adnan went through the financials for Growing Up Green I. The Special Education per pupil funding we received was higher than anticipated, our Title 2 funding came in lower due to adjustments, IDA revenue was

better than expected, and family contributions were better than expected. Benefit costs were lower than expected, and 401K costs were lower than anticipated. We were over budget on team building and professional services, classroom expenditure, facilities, technologies costs came in higher due to implementation of Power School.

### **Audit Summary**

Reid Chase, Jeff Mueller and Matthew Greenberg spoke last week with our outside Auditors. These auditors determine whether we are making appropriate financial decisions. There are no issues with proficiencies and design, fraud or suspected fraud, compliance or non-compliance issues. They will provide an Audit Report Letter that the Finance Committee signs off on that they can disseminate to the rest of the Board.